



CAROLINA BEACH
Regular Town Council Meeting Agenda
Tuesday, January 8, 2019 @ 6:30 PM
Council Chambers
1121 N. Lake Park Boulevard
Carolina Beach, NC 28428

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AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Ed Parvin

Department: Executive

Consider setting a public hearing for February 12, 2019 to review non-profit funding requests from the Room Occupancy Tax Fund

BACKGROUND:

Non-profits requesting funds from the Room Occupancy Tax Fund will have the opportunity to make their requests at a public hearing scheduled for February 12, 2019.

ACTION REQUESTED:

Set public hearing for February 12, 2019 at 6:30 pm or soon thereafter to hear requests for funding from non-profits.



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019
Prepared By: Jeremy Hardison
Department: Planning

Consider Setting a Public Hearing for February 12, 2019 at 6:30pm or soon thereafter for a text amendment to Chapter 40 Article VIII to expand the size allowance for corner lot freestanding signs.

BACKGROUND: Planning & Zoning will hear this item on January 10th.
ACTION REQUESTED: Set a public hearing date for February 12, 2019.



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Jeremy Hardison

Department: Planning

Consider Setting a Public Hearing for February 12, 2019 at 6:30 pm or soon thereafter for a text amendment to Chapter 40 Article III to review the use allowance for Distilleries and Breweries in commercial zones.

ACTION REQUESTED:

Set a public hearing for February 12, 2019 at 6:30 pm or soon thereafter for a text amendment to Chapter 40 Article III to review the use allowance for Distilleries and Breweries in commercial zones.



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Debbie Hall

Department: Finance

Budget Amendments and/or Transfers

BACKGROUND:

I have received several budget amendments and/or transfer requests. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Transfers:

Transfer \$100 from account 10-491-059 to account 10-420-059 to cover shortage in the Longevity Pay line item.

Transfer \$150 from account 10-430-059 to account 10-520-059 to cover shortage in the Longevity Pay line item.

Transfer \$400 from account 10-491-059; \$500 from account 10-510-059; \$700 from account 10-620-059; and \$210 from account 10-580-059 to account 10-530-059 to cover shortage in the Longevity Pay line item.

Transfer \$700 from 10-410-014 to account 10-410-033 to cover future supply expenses.

Transfer \$5,000 from 30-812-016 to account 30-900-016 to cover repairs to the Lake Pump Radiator and servicing of two lake pumps.

Transfer \$39,000 from 30-812-045 to account 30-812-020 to cover shortage in materials line item.

Transfer \$2,700 from 10-570-046 to account 10-570-050 to cover security deposit and last months rent for parking office.

ACTION REQUESTED:

Approve budget amendments and/or transfer as presented by the Finance Director.

ATTACHMENTS: [Budget Transfers 1.8.19](#)

Fund Or Attrib	Type	Dept Desc	Disp Acct	Budget	YTD	Variance
Fund Or Attrib: 10 General Fund						
Type: Expenses						
10 General Fund	Expenses	Legislative	10-410-059 Longevity Pay Plan	\$0.00	\$0.00	\$0.00
10 General Fund	Expenses	Executive	10-420-059 Longevity Pay Plan	\$1,250.00	\$1,350.00	(\$100.00)
10 General Fund	Expenses	Clerk	10-430-059 Longevity Pay Plan	\$750.00	\$450.00	\$300.00
10 General Fund	Expenses	Finance	10-440-059 Longevity Pay Plan	\$850.00	\$700.00	\$150.00
10 General Fund	Expenses	HUMAN RESOURCES	10-450-059 Longevity Pay Plan	\$600.00	\$600.00	\$0.00
10 General Fund	Expenses	Planning & Development	10-491-059 Longevity Pay Plan	\$1,950.00	\$1,450.00	\$500.00
10 General Fund	Expenses	Public Works Administr.	10-493-059 Longevity Pay Plan	\$500.00	\$500.00	\$0.00
10 General Fund	Expenses	Police	10-510-059 Longevity Pay Plan	\$8,750.00	\$7,450.00	\$1,300.00
10 General Fund	Expenses	Lifeguards	10-520-059 Longevity Pay Plan	\$350.00	\$500.00	(\$150.00)
10 General Fund	Expenses	Fire	10-530-059 Longevity Pay Plan	\$2,750.00	\$4,560.00	(\$1,810.00)
10 General Fund	Expenses	ENVIRONMENTAL	10-580-059 Longevity Pay Plan	\$2,500.00	\$1,800.00	\$700.00
10 General Fund	Expenses	Parks & Recreation	10-620-059 Longevity Pay Plan	\$2,450.00	\$1,650.00	\$800.00
10 General Fund	Expenses	Beach Maintenance	10-630-059 Longevity Pay Plan	\$300.00	\$200.00	\$100.00
				\$23,000.00	\$21,210.00	\$1,790.00
				\$23,000.00	\$21,210.00	\$1,790.00

Debbie Hall

From: Kim Ward
Sent: Tuesday, December 18, 2018 8:39 AM
To: Debbie Hall
Subject: Budget Transfer Request

Debbie,

Would you mind transferring \$700 to 10-410-033 (Supplies) from 10-410-014 (Travel and Training) to cover the future supply expenses for FY 17/18. Please let me know if you have any questions.

Thank you!

Kim Ward
Town Clerk
Town of Carolina Beach
1121 N Lake Park Blvd.
Carolina Beach, NC 28428
910/458-2992 Phone
910/458-2997 Fax



 Save Paper. Think Before You Print.

Debbie Hall

From: Alisa Perry
Sent: Wednesday, December 19, 2018 12:27 PM
To: Debbie Hall
Cc: Mark Meyer; Scott Weber; Rebecca Wilkins
Subject: Budget Transfer Request
Attachments: TR 30-812-016 to 30-900-016.pdf

Debbie,

Please make the following budget transfer so that Stormwater may repair the lake pump radiator and plan for the regular servicing of two lake pumps.

DATE: December 19, 2018

DEPARTMENT: Operations (Stormwater)

DEPARTMENT CODE TRANSFERRED FROM: 30-812-016

DEPARTMENT CODE TRANSFERRED TO: 30-900-016

AMOUNT OF TRANSFER: \$ 5,000.00

Please let me know if you have any questions.

Thank you,

Alisa D. Perry
Accounts Payable Technician



(910)-458-0786
alisa.perry@carolinabeach.org

Debbie Hall

From: Alisa Perry
Sent: Wednesday, December 19, 2018 4:40 PM
To: Debbie Hall
Cc: Mark Meyer; Rebecca Wilkins
Subject: Budget Transfer Request

Debbie,

Please make the following budget transfer to cover the shortage in materials.

DATE: December 19, 2018

DEPARTMENT: Operations (Water)

DEPARTMENT CODE TRANSFERRED FROM: 30-812-045

DEPARTMENT CODE TRANSFERRED TO: 30-812-020

AMOUNT OF TRANSFER: \$ 39,000.00

Please let me know if you have any questions.

Thank you,

Alisa D. Perry
Accounts Payable Technician



(910)-458-0786
alisa.perry@carolinabeach.org

CAROLINA BEACH

Regular Town Council Minutes
Tuesday, December 11, 2018 @ 6:30 PM
Council Chambers
1121 N. Lake Park Boulevard
Carolina Beach, NC 28428

ASSEMBLY

The Town of Carolina Beach Regular Town Council was held on Tuesday, December 11, 2018 at 6:30 PM at Council Chambers.

PRESENT: Mayor Joe Benson, Mayor Pro Tem Tom Bridges, Council Member LeAnn Pierce, Council Member Steve Shuttleworth, and Council Member JoDan Garza

ABSENT:

ALSO PRESENT: Assistant Town Manager Ed Parvin, Finance Director Debbie Hall, Town Clerk Kim Ward, and Town Attorney Noel Fox

1. MAYOR BENSON CALLED THE MEETING TO ORDER WITH THE INVOCATION GIVEN BY DORRENE STANLEY FOLLOWED BY THE PLEDGE OF ALLEGIANCE

2. ADOPT THE AGENDA

ACTION: Motion to adopt the agenda with the exception of Item 6(a) the conditional use permit for Carolina Beach Marina and Yacht Club to operate an eating and drinking establishment on a floating barge. This item has been tabled and may come back to the January 8, 2019 meeting.

Motion: Joe Benson

Vote: UNANIMOUS

3. CONSENT AGENDA

a. The following items were listed on the consent agenda:

Set public hearing for January 8, 2019 to consider amending Chapter 40 Article VI Landscaping to Encourage Tree Preservation

Set a public hearing for January 8, 2019 to consider a text amendment to Chapter 40, Article III Sec 40-73 Dimensional Standards for the various zoning districts to amend yard requirements for structures exceeding maximum height regulations and amend the 2007 CAMA Land Use Plan Policies. Applicant: Charles Poindexter

Budget amendments and transfers as presented by the Finance Director.

Reimbursement request/application to the New Hanover TDA Board in the amount of \$306,618.82.

Awarding contract bid for the FEMA Flood Mitigation Assistance Grant FY16. The town has received the grant agreement to reconstruct one home and elevate two structures above the flood regulatory elevation. The grant is for a 100% federal share for \$483,535.92.

Approve the engineering and survey work for stormwater priorities 1 - 5 as listed on the engineering proposal.

Approval of the meeting minutes from November 13 and 27, 2018.

ACTION: Motion to approve the consent agenda with the exception of the Police Policy Manual item. Council would like to discuss this during Items of Business.

Motion: Joe Benson

Vote: UNANIMOUS

4. SPECIAL PRESENTATIONS

- a. Special Presentation by Small Business Administration Representative Arlene Diaz-Carrero

Small Business Administration Representative Arlene Diaz-Carrero gave an update on the SBA loan program. The deadline to apply for FEMA assistance is this Thursday. They are located in Independence Mall and the Wilmington Chamber of Commerce.

- b. Presentation by the Pleasure Island Chamber of Commerce

Greg Reynolds presented awards to the Carolina Beach Police Department, Fire Department and Town Hall for all of their assistance throughout the year.

- c. Special Events for December and January

Jeremy Hardison presented the events for December and January.

- d. Manager's Update

Ed Parvin gave an update on the following items:

- Hurricane Florence Recovery
- *Stormwater
- *Budget Schedule for 2019
- *General Fund Projects:
 - Island Greenway
 - Cape Fear Multi-use path
 - Fire Station
 - Public Parking Lot
 - Parking Meters
 - Town Marina

- Town Hall and Fire Truck Debt is falling off this year.
- *The new process for checking on service requests online
- *Waste Water Treatment Plant
- *Manager Interviews next Tuesday and Wednesday

Council Member Shuttleworth asked Council to consider setting up an ad-hoc committee for burying power lines in town. Council was in agreement and asked that the committee be appointed at the January Council meeting.

Council Member Pierce asked the Clerk to advertise the positions and bring the applications to the January 8, 2019 meeting.

5. PUBLIC COMMENT

- a. Lisa Lowerly 314B Fort Fisher Blvd South owns a distillery in Asheville and is in favor of the distillery. She asked that Council consider expanding the zoning districts and not just exclusively to Highway Business.

6. PUBLIC HEARINGS

- a. Text Amendment: To amend Chapter 40 Article III Sec. 40-72, Article IX Sec. 40-361, and Article XVIII Sec. 40-548 to allow for the operation of a distillery in the Highway Business (HB) Zoning District (Commercial 1 – 2007 LUP) of the Town of Carolina Beach - Applicant Max Sussman and Chris Stellaccio

Miles Murphy presented the request to allow the operation of a commercial distillery in the Highway Business District.

Mayor Benson made a motion to open the public hearing. Motion carried unanimously.

Max Sussman 608 South Lake Park Boulevard is the applicant and asked for support of this text amendment. He added that he met with Mr. Murphy and they only selected the Highway Business district because most of the others districts wouldn't be allowed due to churches and residential areas.

Council Member Pierce asked how many square feet is needed for this business.

Mr. Sussman stated that it is highly regulated by local, state and federal law.

Mr. Patel Chapel Hill and owner Sea Lights Peddle Pub in Carolina Beach wanted to make sure there would not be a cap on the number of distilleries.

Mr. Murphy replied that there is no cap on the number of distilleries and they are not recommending one.

Lynn Conto 807 North Carolina Avenue said she is in support of the distillery because she knows

Max and April but she does not want to see a load of distilleries.

Mayor Benson made a motion to close the public hearing. Motion carried unanimously.

Council Member Pierce asked why the Town only suggested Highway Business in the text amendment.

Mr. Murphy said there is a little amount of space in other zoning districts.

Council Member Shuttleworth said he is not opposed to expanding the districts.

Ms. Fox said that you would have to re-notice this text amendment to include those districts or approve this amendment and hold a separate text amendment at a later date.

Mayor Benson asked staff to submit another text amendment to expand the districts.

ACTION: Motion to amend Chapter 40 Article III Sec. 40-72, Article IX Sec. 40-361, and Article XVIII Sec. 40-548 to allow for the operation of a distillery in the Highway Business (HB) Zoning District (Commercial 1 – 2007 LUP) of the Town of Carolina Beach is consistent with the goals and objectives of the adopted Land Use Plan and other long range plans.

Motion: Steve Shuttleworth

Vote: UNANIMOUS

- b. Text Amendment: To amend the Chapter 14 Article VI Sec. 14-202, Sec. 14-269, and to allow for the operation of a golf carts and low speed vehicles as taxis and remove the requirement that taxis utilize a meter in the Town of Carolina Beach. Applicant: Town of Carolina Beach

Miles Murphy presented the request to amend Chapter 14 Article VI Sec. 14-202 Taxis, Sec. 14-269, and to allow for the operation of golf carts and low speed vehicles as taxis and remove the requirement that taxis utilize a meter in the Town of Carolina Beach. Staff also asked to strike the language for setting the rates. Town Council no longer sets the rates for taxis.

Mayor Benson made a motion to open the public hearing. Motion carried unanimously.

No one spoke.

Mayor Benson made a motion to close the public hearing. Motion carried unanimously.

Council Member Shuttleworth asked how this text amendment benefits the public and how do you keep the taxi drivers from adjusting their rates.

Mr. Murphy replied that the ordinance states you must post the rates inside the cab.

Council Member Pierce asked if all taxis can come into Carolina Beach.

Mr. Murphy said that they must have a Carolina Beach permit.

ACTION: Motion to amend the Chapter 14 Article VI Sec. 14-202, Sec. 14-269, and to allow for the operation of golf carts and low speed vehicles as taxis and remove the requirement that taxis utilize a meter in the Town of Carolina Beach.

Motion to amend 14-275, 276 removing the requirement for Council to set rates. Motion carried unanimously.

Motion: Joe Benson

Vote: UNANIMOUS

7. ITEMS OF BUSINESS

a. Council Liaison Committee Updates

Council Member Pierce said she will be meeting with DOT to take a tour around town with the bike/ped committee to show them some problems they are having with some of the DOT regulated streets.

Council Member Pierce added that she will be meeting with the TDA and requesting Room Occupancy Tax dollars to help get some additional bike racks around town and other items that will make the town more bike/ped friendly.

Council Member Shuttleworth MAC Committee met and the ROT dollars are up substantially since Hurricane Florence.

At the Beach, Ports and Waterways meeting they announced that there is 3.4 million federal dollars for beach nourishment. Neither the State or local communities had to contribute to this. The total is about \$17 million. Carolina Beach will receive 964,000 cubic yards on Carolina Beach and 634,000 on Kure Beach. The contract was awarded to Weeks Marine. This will take approximately 4 months. They will run the pipe through the Inlet to the pier, and then from the pier all the way through town. There were some additional dollars from the Corps to do an additional dredge of the Inlet. The Currituck removed 7,800 cubic yards from the Inlet. They have been going out quarterly. Council is going to need to address re-stacking the rocks. There has been some over wash since the last nor'easter. That just proves that there needs to be a renourishment every 3 years and not 4. This nourishment will have a much wider area out into the water. That will change the way the sand transports up and down the beach. There will be a full transect on the surveys.

Mayor Benson reported that the Canal Drive Flood Committee will be presenting at the January workshop. They will be introducing two ordinances.

The Harbor Committee met with Captain Dave today. They have a couple of asks. One is to move forward with a 2,000 gallon capacity fuel tank at the marina that would have a volunteer to be the attendant. The other is some questions about the slips but that has some nuances that will need to be discussed.

b. Budget Amendment for the Northend Stormwater Project

Jerry Haire requested a budget amendment for the Northend Stormwater Project in the amount of Ordinance 18-1100

ACTION: Motion to adopt Ordinance No. 18-1100 for a budget amendment for the Northend Stormwater Project

Motion: Tom Bridges

Vote: UNANIMOUS

c. Amend Chapter 24, Section 24-23 (Police Manual)

Council Member Garza asked that this item be taken off of consent and discussed.

Mr. Parvin explained that this is a living document that is constantly changing. The police department is the only department that is required to have their policies approved by Council.

Council Member Shuttleworth said that he would like to be notified of significant changes.

Ms. Fox said she met with Chief Spivey today and she feels it is clearly procedure changes and doesn't feel it would require Council's action.

Council Member Pierce asked if Ms. Fox if she reviews the policy.

Ms. Fox said that she has and can in the future.

Chief Spivey reviewed some of the changes that have been updated since last May. He added that he has a quasi-judicial committee within the PD that reviews these changes.

Mr. Fox said that they could add the language to include chief, manager and attorney approve.

ACTION: Strike the following two statements from the Carolina Beach Code of Ordinances:

Sec. 24-23. - Police manual.

(a) The Chief of Police shall prepare a manual prescribing rules and regulations for the proper administration of the police department, and shall submit the manual to the Town Manager for review. ~~The Town Manager will submit the policy manual to the town council.~~

(b) After the police manual has been approved, a copy shall be made available to each town police officer. From time to time thereafter, ~~and with council approval~~

the Chief of Police shall make such amendments in the police manual as he thinks necessary.

(Code 1972, § 3-1006; Code 1986, § 13-21)

**Add language to be reviewed by Chief, Manager and Attorney

Motion: Tom Bridges

Vote: UNANIMOUS

8. NON-AGENDA ITEMS

- a. Council did not discuss non-agenda items. This item was missed by mistake.

9. CLOSED SESSION

- a. Closed Session to Discuss a Personnel Matter in Accordance to NCGS 143-318.11(a)(6)

ACTION: Motion to go into closed session to discuss a personnel matter in accordance to NCGS 143-318.11(a)(6)

Motion: Joe Benson

Vote: UNANIMOUS

10. ADJOURNMENT

ACTION: Motion to adjourn at 8:30 p.m.

Motion: Joe Benson

Vote: UNANIMOUS

Adopted at a regular meeting on January 8, 2019.

Recorded by Kimberlee Ward, Town Clerk



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Sheila Nicholson

Department: Executive

Small Business Administration-Elizabeth Dwyer

BACKGROUND:

Ms. Dwyer will give brief presentation of how the Small Business Administration can help those affected by Hurricane Florence



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019
Prepared By: Ed Parvin
Department: Executive

History of Carolina and Kure Beach by Elaine Henson

BACKGROUND: Elaine Henson with the Federal Point Historic Preservation Society will give a presentation on the history of Carolina and Kure Beach.



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Ed Parvin

Department: Executive

Manager's Update



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Jeremy Hardison

Department: Planning

Adopt a resolution to amend the Land Use Plan policy #31 (A) to change how the one for one setback rule is applied for buildings over 50'. Applicant: Pelican Point CB, LLC

BACKGROUND:

The applicant, Pelican Point CB, LLC is requesting an amendment to the height limit policies of the 2007 Land Use Plan. Last December, P&Z heard a similar text amendment which requested that certain appurtenances be permitted to extend above the height limit set in the 2007 LUP and CB Zoning Ordinances.

Current regulations allow certain commercial areas to reach a height greater than the standard 50' limit.

However, to extend their height, up to a maximum of 60', the building must increase their standard setback on both sides and in the front by 1' for every additional foot above 50'. So, if the proposed structure was 56' tall that would mean that it is 6' over the standard limitation. This would require that each side and the front setbacks be extended by 6'. This type of addition results in an additional 12' of side setback, as there will be 6' added to both sides.

$10'$ (general side setback) + $6'$ (feet over height limit) = $16'$ (new side setback)

$10'$ (general side setback) + $6'$ (feet over height limit) = $16'$ (new side setback)

$6'$ Left Side + $6'$ Right Side = $12'$ Total Added to Side Setbacks

The applicant is requesting that the current ordinance be changed to allow for the addition to the side setbacks to be added together cumulatively to equal the total required increase and not be required to be split evenly on both sides. So, instead of 6' being added to both of the side setbacks, you may have a scenario like the one shown below. Again, the structure is 56' in height and will require an additional foot added to each side and front setbacks for every foot over 50, or 6' added to each setback.

$10'$ (right side setback) + $2'$ (of the total 12' applied to side

setbacks) = 12' (new right side setback)
 10' (left side setback) + 10' (of the total 12' applied to side setbacks) = 20' (new left side setback)
 10' Left Side + 2' Right Side = 12' Total Added to Side Setbacks

The cumulative addition of the required increase in setback distance permits the structure to shift in orientation to some degree, while it still meets the total increase in side setback required. The applicant is requesting this to add flexibility in design when a larger scale building needs to be adjusted to meet fire and building codes.

The increase in height for the one for one setback may occur with a Conditional Use Permit in the following zones HB, T-1 MF, MB-1 and MX zones. There is no proposed change for the front setback nor the rear setback.

ACTION REQUESTED:

Adopt or deny Resolution 19-2197 that the Town of Carolina Beach amends its CAMA Land Use Plan, as it relates to the one to one setback policy when buildings exceed the 50' height requirement.

COMMITTEE RECOMMENDATION:

Planning & Zoning recommended to approve a resolution that the Town of Carolina Beach amends its CAMA Land Use Plan, as it relates to the one to one setback policy when buildings exceed the 50' height requirement.

ATTACHMENTS:

[Application](#)
[Resolution LUP Amendment](#)
[Staff Presentation](#)

Amendment Number: 18LP-02



PETITION FOR A LAND USE PLAN AMENDMENT

Petitions shall be submitted for review to the Department of Planning and Development located at 1121 N. Lake Park Blvd., Carolina Beach, NC 28428. Only complete petitions will be processed.

PETITIONER

Petitioner's Full Name: Pelican Point CB, LLC Phone #: 910)-620-4672

Street Address: 462 N. Lake Park Blvd

City: Carolina Beach State: NC Zip: 28428

Email: _____

REQUESTED LAND USE PLAN AMENDMENT

Land Use Plan Section(s) Requested to be Amended:
ZONING

Please provide a reason for the amendment to the Land Use Plan Section(s) stated above

This petition will be scheduled for the next possible meetings with the following boards: (1) Technical Review Committee, (2) Planning and Zoning Commission and (3) Town Council (4) Coastal Resource Commission. The petitioner or a representative should be present at all meetings to answer any questions. Contact the Department of Planning and Development for a schedule of meeting times and submittal deadlines. All meetings are held at the Municipal Administration Building, 1121 N. Lake Park Boulevard, Carolina Beach, NC 28428. Petitioners will be informed of any changes in date, time, or location of meetings.

I understand that the \$800 fee for review is nonrefundable.

Signature of Petitioner: [Signature] Date: 10-16-18

Text Amendment Overview

I have spoken with several area developers and builders and the driving force behind wanting appurtenances to not count against the existing building height requirements is that the living spaces that people have become used to have changed.

Everyone prefers more ceiling height than the old standard of 8 feet. In fact, the new standard has become 9 feet.

By allowing builder / developers to *not* have to count elevator shafts and other rooftop items against the height (and therefore the side setbacks), it enables us to have more interior ceiling height without having to raise the whole height of the building, which IS allowed as long as you can meet setback, so we believe that this allowance would actually encourage builders and developers to not make the overall building any higher, thereby maintaining views and keeping the towns skyline in check.

Looking at a building that is 50 feet high, but has one corner of the building that is maybe 8 feet higher for the elevator shaft is completely different than the whole building being 58 feet high. Visually you can't really tell that the appurtenances are higher as they blend into the building from most angles.

Also, as the aging structures on the island have to be replaced, the lot sizes are not going to allow for much vertical construction because the site(s) won't meet the height / side setback rule where you must provide an additional foot of side setback on all sides for each additional foot of vertical height.

In summary, we believe that this will be beneficial for the town, developers, builders, but most importantly for residents and end users of Carolina Beach because we will be able to deliver a more desirable product which means more marketable which means increased tax base for the Town.

Charles Poindexter
Developer
Harbor View

Proposed Text Amendment
Building Height / Elevator Shafts

I would like to propose a Text Amendment to the Land Use Plan regarding elevator shafts on buildings other than Hotels.

According to the current land use plan, Hotels elevator shafts are allowed to extend up to ten (10) feet above the roof top of the building with no impact to required setbacks regarding the height of the structure.

I would like to propose that the same allowance be given for condominium and or apartment buildings.

we can limit by square footage and/or unit count or occupancy?

Whatever other limitations you want.



Resolution No. 18-2197

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
CAROLINA BEACH, NORTH CAROLINA, AUTHORIZING AN
AMENDMENT TO THE 2007 CAMA LAND USE PLAN**

WHEREAS, the Town of Carolina Beach desires to amend its CAMA Land Use Plan, specifically the policy related to Building Height for Appurtenances, and

WHEREAS, the CAMA Land Use Plan currently states; and

**2007 Town of Carolina Beach CAMA Land Use Plan
II Management Topic: Land Use Compatibility**

Land Use Compatibility Policies

- 30) With the exception of Commercial 2, the Town shall support and implement maximum building heights throughout the community not to exceed fifty (50) feet.
 - (A) Exceptions to this height may be permitted up to sixty (60) feet maximum with one additional foot on the front and both side setbacks for each additional foot in height for land classification areas: Mixed use 1 north of Commercial 2; Commercial 1; North Pier Commerce; Residential 5; Marina Mixed Use; Mixed Use 3 east of Carolina Beach Avenue South; and Industrial.

WHEREAS, the Town of Carolina Beach desires to amend the CAMA Land Use Plan to state; and

**2007 Town of Carolina Beach CAMA Land Use Plan
II Management Topic: Land Use Compatibility**

Land Use Compatibility Policies

- 31) With the exception of Commercial 2, the Town shall support and implement maximum building heights throughout the community not to exceed fifty (50) feet.
 - (A) Exceptions to this height may be permitted up to sixty (60) feet maximum with one additional foot on the required front setback and one additional foot added cumulatively ~~both~~ to the required

side setbacks for each additional foot in height for land classification areas: Mixed use 1 north of Commercial 2; Commercial 1; North Pier Commerce; Residential 5; Marina Mixed Use; Mixed Use 3 east of Carolina Beach Avenue South; and Industrial.

WHEREAS, on December 13, 2018 the Planning & Zoning Commission recommended approval of the draft amendment to the CAMA Land Use Plan; and

WHEREAS, the Town of Carolina Beach conducted a duly advertised public hearing on the draft amendment to the CAMA Land Use Plan at the Regular Meeting of the Town Council on December 11, 2018; and

WHEREAS, at the Regular Meeting on January 8, 2019 the Town Council of the Town of Carolina Beach, North Carolina found the draft amendment to be consistent with the Town Council desired vision for the future and approved to adopt the draft amendment; and

WHEREAS, the adopted draft amendment will be submitted as required by State law to the District Planner for the Division of Coastal Management under the North Carolina Department of Environmental Quality and forwarded to the Coastal Resources Commission; and

WHEREAS, a review of the adopted draft amendment will be scheduled; and the Division of Coastal Management will certify the draft amendment;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Carolina Beach, North Carolina, that in the CAMA Land Use Plan be amended as follows:

2007 Town of Carolina Beach CAMA Land Use Plan
II Management Topic: Land Use Compatibility

Land Use Compatibility Policies

- 32) With the exception of Commercial 2, the Town shall support and implement maximum building heights throughout the community not to exceed fifty (50) feet.
- (A) **Exceptions to this height may be permitted up to sixty (60) feet maximum with one additional foot on the required front setback and one additional foot added cumulatively both to the required side setbacks for each additional foot in height for land classification areas: Mixed use 1 north of Commercial 2; Commercial 1; North Pier Commerce; Residential 5; Marina Mixed Use; Mixed Use 3 east of Carolina Beach Avenue South; and Industrial.**

BE IT FURTHER RESOLVED that the Town Council of the Town of Carolina Beach, North Carolina, has adopted the draft amendment; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Carolina Beach is hereby authorized to submit the adopted CAMA Land Use Plan draft amendment to the State for certification as described above.

Adopted this 8th day of January 2019.



Land Use Plan :

Amend the Land Use Plan policy #31 (A) to change how the one for one setback rule is applied for buildings over 50’.

Applicant: Pelican Point CB, LLC

Land Use Plan vs Zoning Ordinance

Land Use Plan – Speaks in more general terms and vision of an area. Becomes a bases for decisions involving land development and uses.

- Example - Town to continue to seek improvement in development standards which would result in Lower insurance premiums for town property owners.

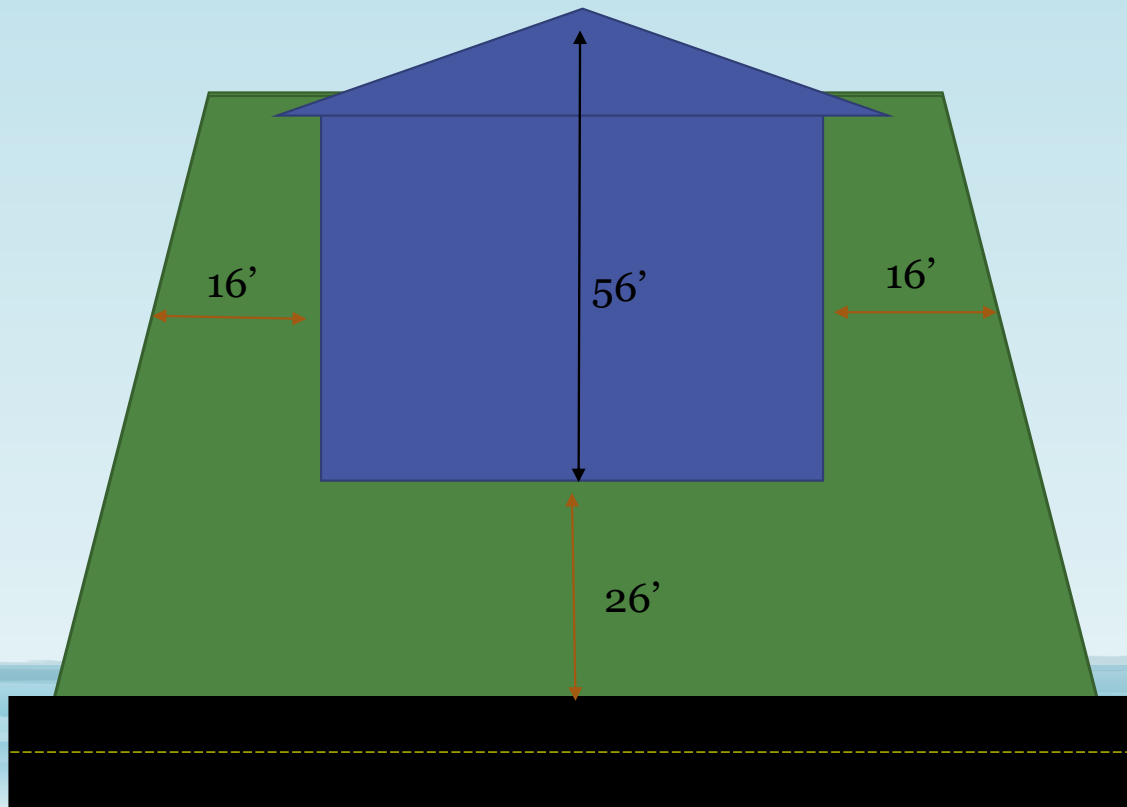
Zoning Ordinance – Specific allowance and standards for development and uses (residential, Multi-family, commercial, institutional, industrial)

- Example – Regulatory Flood Protection Elevation” means the “Base Flood Elevation” plus the “Freeboard”. In “Special Flood Hazard Areas” where Base Flood Elevations (BFEs) have been determined, this elevation shall be the BFE *plus two (2) feet of freeboard*.

Exceptions to this height may be permitted up to sixty (60) feet maximum with one additional foot on the **front** and **both side** setbacks for each additional foot in height

Setbacks

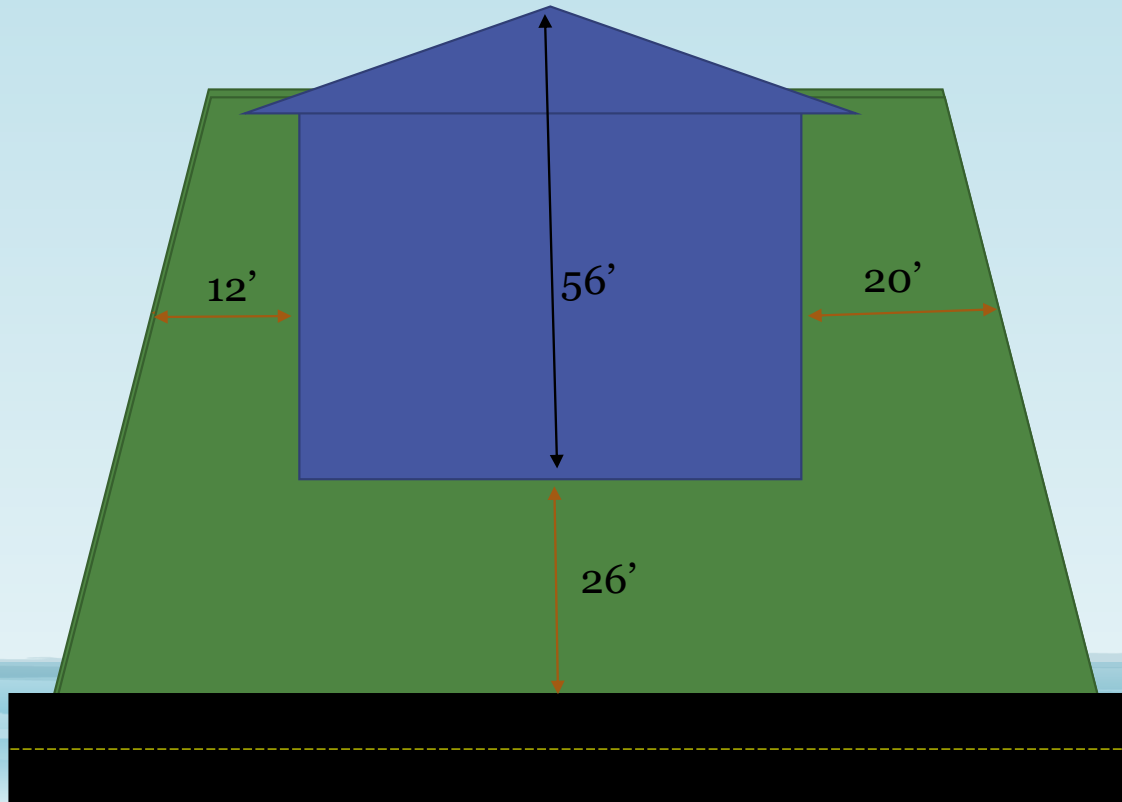
Front	20'
Side	10'
Rear	10'



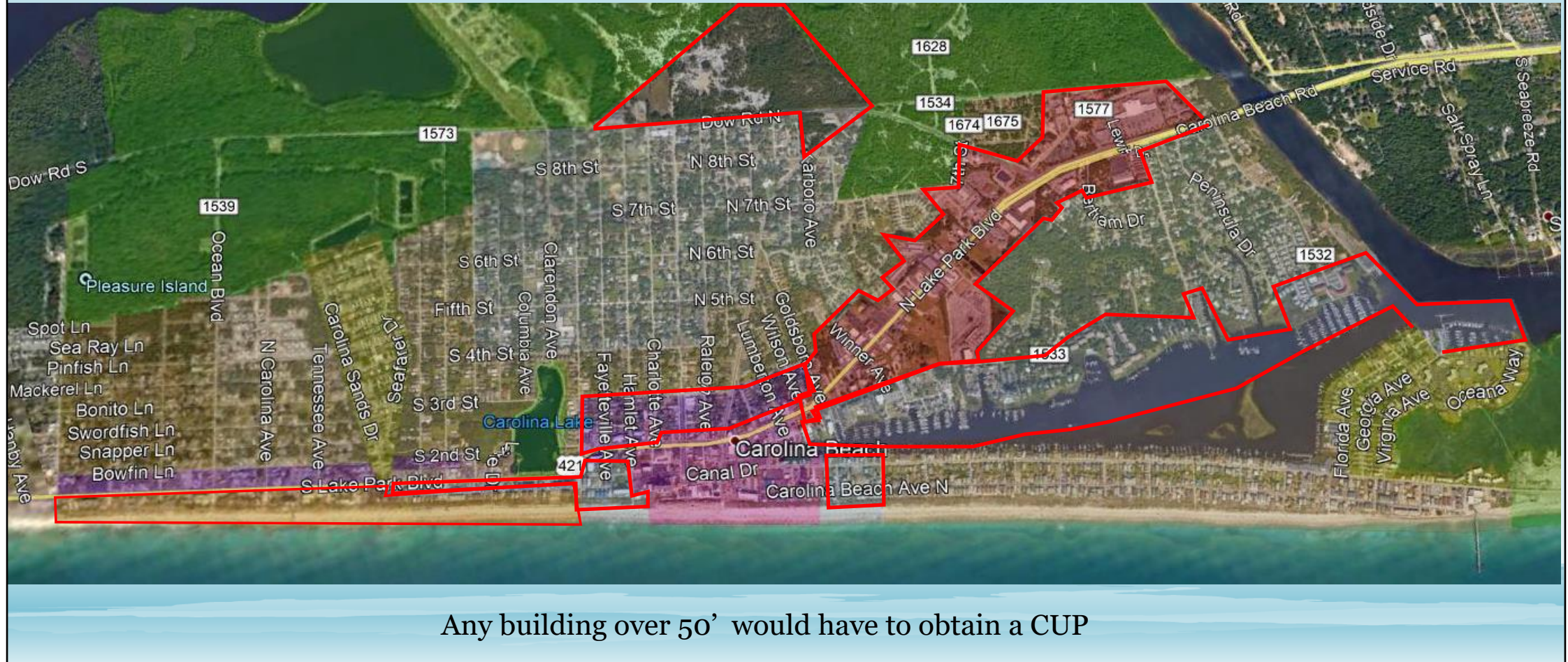
Exceptions to this height may be permitted up to sixty (60) feet maximum with one additional foot on the required front setback and one additional foot added cumulatively **both** to the required side setbacks for each additional foot in height for land classification areas: Mixed use 1 north of Commercial 2; Commercial 1; North Pier Commerce; Residential 5; Marina Mixed Use; Mixed Use 3 east of Carolina Beach Avenue South; and Industrial.

Setbacks

Front	20'
Side	10'
Rear	10'



Areas that can exceed the 50' with the one to one setback



Any building over 50' would have to obtain a CUP

Process to amend the Land Use Plan

- Planning & Zoning Recommendation
- Town Council for Approval
- If approved – Forward to CAMA for Certification

Action

Adopt or deny a resolution that the Town of Carolina Beach amends its CAMA Land Use Plan, as it relates to the one to one setback policy when buildings exceed the 50' height requirement.

Land Use Compatibility Policies

31) With the exception of Commercial 2, the Town shall support and implement maximum building heights throughout the community not to exceed fifty (50) feet.

(A) Exceptions to this height may be permitted up to sixty (60) feet maximum with one additional foot on the required front setback and one additional foot added cumulatively ~~both~~ to the required side setbacks for each additional foot in height for land classification areas: Mixed use 1 north of Commercial 2; Commercial 1; North Pier Commerce; Residential 5; Marina Mixed Use; Mixed Use 3 east of Carolina Beach Avenue South; and Industrial.

P&Z Recommendation

- Planning & Zoning recommended to approve a resolution that the Town of Carolina Beach amends its CAMA Land Use Plan, as it relates to the one to one setback policy when buildings exceed the 50' height requirement.

Zoning Amendment

Amend Chapter 40 Article XVIII, Sec 40-73 to amend yard requirements for structures exceeding maximum height regulations

Applicant: Pelican Point CB, LLC

Proposed Regulation

Amend Chapter 40 Article III, Sec 40-73 to amend yard requirements for structures exceeding maximum height regulations

Chapter 40 Zoning

ARTICLE III. - ZONING DISTRICT REGULATIONS

Sec. 40-73. - Dimensional standards for the various zoning districts.

- (9) *Yard requirements for structures exceeding maximum height regulations.* Yards may be increased as a condition of approval for structures exceeding maximum height requirements. Where structures are permitted to exceed the 50 feet maximum height regulation [the following shall apply](#):
- a. The minimum required [front](#) yard ~~may~~ [shall](#) be increased by one foot for each foot in height exceeding the maximum height requirements.
 - b. [The minimum required side yard shall be increased by one foot cumulatively for each foot in height exceeding the maximum height requirements.](#)

P&Z Recommendation

- The Planning & Zoning Commission unanimously recommended approval of the amendment in accordance with the provisions of the NCGS 160A-383, finds and determines that the adoption of the following ordinance amendment is consistent with the goals and objectives of the adopted Land Use Plan and other long range plans.

Action

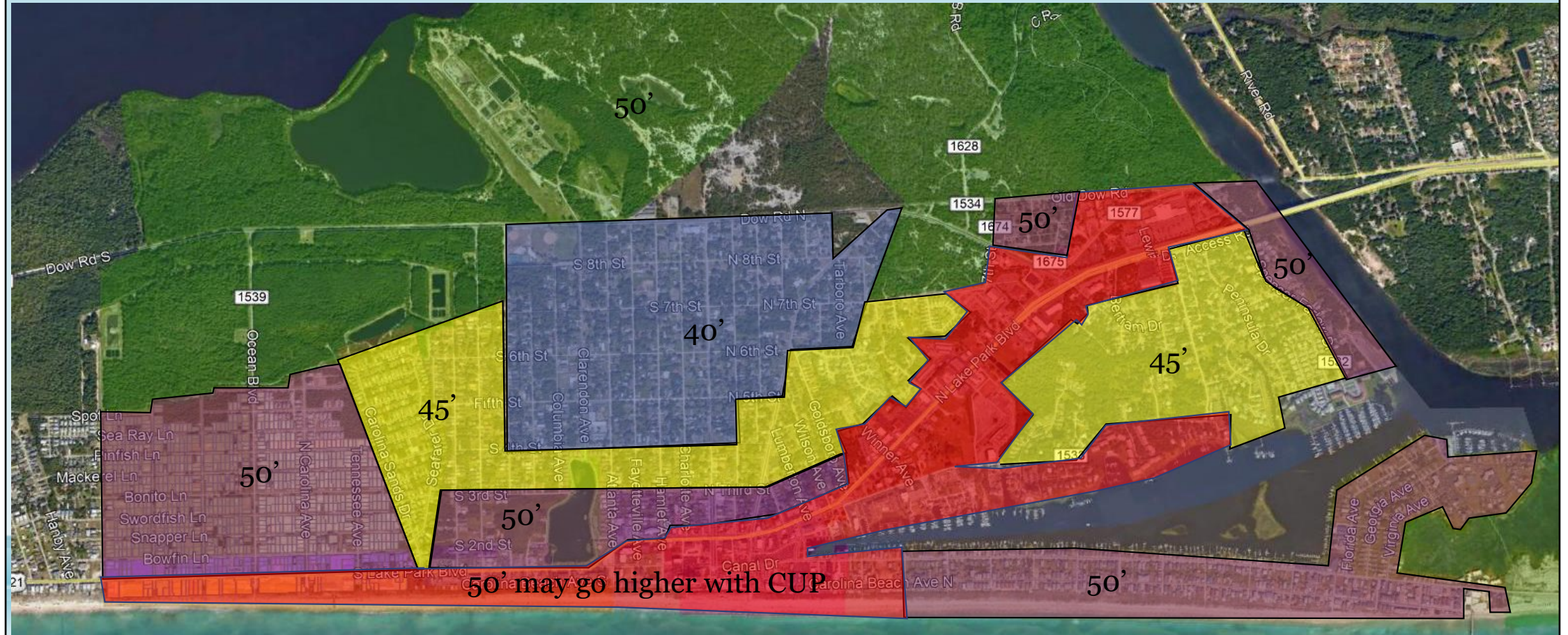
Approval - whereas in accordance with the provisions of the NCGS 160A-383, the Commission does hereby find and determine that the adoption of the following ordinance amendment is consistent with the goals and objectives of the adopted Land Use Plan and other long range plans or

A statement rejecting the proposed zoning amendment and describing its inconsistency with the plan; or

A statement approving the proposed amendment and declaring that this also amends the plan, along with an explanation of the change in conditions to meet the development needs of the community that were taken into account in the zoning amendment.

Denial - based on inconsistencies with the goals and objectives of the adopted Land Use Plan and/or other long range planning documents.

Building Height



CBD

Non-residential - 115' with CUP.

Residential - 50' may go to 60' with the one to one rule.





AGENDA ITEM

Meeting: Regular Town Council - 09 Jan 2018

Prepared By: Jeremy Hardison

Department: Planning

Amend Chapter 40 Article III, Sec 40-73 to amend yard requirements for structures exceeding maximum height regulations Applicant: Pelican Point CB, LLC

BACKGROUND:

The applicant, Pelican Point CB, LLC is requesting an amendment to the side yard setback requirements when a building exceeds the 50' height limit. The zoning ordinance will need to change as well as the Land Use Plan.

ACTION REQUESTED:

Session Law 2017-10 (SB 131) revised the requirements in G.S. §153A-341 and §160A-383 concerning statements a governing board shall adopt when considering a zoning amendment. The revised requirements are applicable to all zoning amendment applications filed on or after October 1, 2017. Under the changes in the new law, a governing board's statement of approval for a zoning amendment will also be deemed an amendment to the comprehensive plan and the governing board shall not require any additional request or application for amendment to the comprehensive plan. As used in the section, a comprehensive plan includes a unified development ordinance and any other applicable officially adopted plan. Local governments within the 20-coastal counties are subject to the land use planning requirements under Article 7 of the Coastal Area Management Act of 1974 (G.S. §§113A-108 through 113A-111) and the Coastal Resources Commission's (CRC) rules for land use plans (15A NCAC 07B.0700 and .0800.) CAMA plans require local adoption along with state certification and would therefore be considered a "comprehensive plan" as defined in the revisions to G.S. §153A-341 and §160A-383.

CAMA requires that land use plans and plan amendments be available for public inspection for a period of at least 30 days following publication of notice. If the planning staff determines that a zoning amendment application is

inconsistent with the CAMA plan, the planning staff should prepare a written document identifying the areas of the CAMA plan that would have to be amended with the zoning application.

Approval - whereas in accordance with the provisions of the NCGS 160A-383, the Commission does hereby find and determine that the adoption of the following ordinance amendment is consistent with the goals and objectives of the adopted Land Use Plan and other long range plans or
A statement rejecting the proposed zoning amendment and describing its inconsistency with the plan; or
A statement approving the proposed amendment and declaring that this also amends the plan, along with an explanation of the change in conditions to meet the development needs of the community that were taken into account in the zoning amendment.

Denial - based on inconsistencies with the goals and objectives of the adopted Land Use Plan and/or other long range planning documents.

**COMMITTEE
RECOMMENDATION:**

The Planning & Zoning Commission unanimously recommended approval of the amendment in accordance with the provisions of the NCGS 160A-383, finds and determines that the adoption of the following ordinance amendment is consistent with the goals and objectives of the adopted Land Use Plan and other long range plans.

ATTACHMENTS:

[Application](#)
[Proposed Ord](#)

Amendment Number: 18LP-02



PETITION FOR A LAND USE PLAN AMENDMENT

Petitions shall be submitted for review to the Department of Planning and Development located at 1121 N. Lake Park Blvd., Carolina Beach, NC 28428. Only complete petitions will be processed.

PETITIONER

Petitioner's Full Name: Pelican Point CB, LLC Phone #: 910)-620-4672
Street Address: 462 N. Lake Park Blvd
City: Carolina Beach State: NC Zip: 28428
Email: _____

REQUESTED LAND USE PLAN AMENDMENT

Land Use Plan Section(s) Requested to be Amended:
ZONING

Please provide a reason for the amendment to the Land Use Plan Section(s) stated above

This petition will be scheduled for the next possible meetings with the following boards: (1) Technical Review Committee, (2) Planning and Zoning Commission and (3) Town Council (4) Coastal Resource Commission. The petitioner or a representative should be present at all meetings to answer any questions. Contact the Department of Planning and Development for a schedule of meeting times and submittal deadlines. All meetings are held at the Municipal Administration Building, 1121 N. Lake Park Boulevard, Carolina Beach, NC 28428. Petitioners will be informed of any changes in date, time, or location of meetings.

I understand that the \$800 fee for review is nonrefundable.

Signature of Petitioner: [Signature] Date: 10-19-18

Text Amendment Overview

I have spoken with several area developers and builders and the driving force behind wanting appurtenances to not count against the existing building height requirements is that the living spaces that people have become used to have changed.

Everyone prefers more ceiling height than the old standard of 8 feet. In fact, the new standard has become 9 feet.

By allowing builder / developers to *not* have to count elevator shafts and other rooftop items against the height (and therefore the side setbacks), it enables us to have more interior ceiling height without having to raise the whole height of the building, which IS allowed as long as you can meet setback, so we believe that this allowance would actually encourage builders and developers to not make the overall building any higher, thereby maintaining views and keeping the towns skyline in check.

Looking at a building that is 50 feet high, but has one corner of the building that is maybe 8 feet higher for the elevator shaft is completely different than the whole building being 58 feet high. Visually you can't really tell that the appurtenances are higher as they blend into the building from most angles.

Also, as the aging structures on the island have to be replaced, the lot sizes are not going to allow for much vertical construction because the site(s) won't meet the height / side setback rule where you must provide an additional foot of side setback on all sides for each additional foot of vertical height.

In summary, we believe that this will be beneficial for the town, developers, builders, but most importantly for residents and end users of Carolina Beach because we will be able to deliver a more desirable product which means more marketable which means increased tax base for the Town.

Charles Poindexter
Developer
Harbor View

Proposed Text Amendment
Building Height / Elevator Shafts

I would like to propose a Text Amendment to the Land Use Plan regarding elevator shafts on buildings other than Hotels.

According to the current land use plan, Hotels elevator shafts are allowed to extend up to ten (10) feet above the roof top of the building with no impact to required setbacks regarding the height of the structure.

I would like to propose that the same allowance be given for condominium and or apartment buildings.

*we can limit by square footage and/or unit count or occupancy?
Whatever other limitations you want.*

Chapter 40 Zoning

Sec. 40-73. - Dimensional standards for the various zoning districts.

(9) *Yard requirements for structures exceeding maximum height regulations.* Yards may be increased as a condition of approval for structures exceeding maximum height requirements. Where structures are permitted to exceed the 50 feet maximum height regulation, the minimum required yard may be increased by one foot for each foot in height exceeding the maximum height requirements. [For hotel and multi-family structures appurtenances ten \(10\) feet or less in height shall be exempt from the height measurement.](#)

Appurtenances means items required for the operation and maintenance of a building, including parapet walls, skylights, ventilation equipment, domes, flagpoles, cooling towers, housing for elevator equipment, stairways, tanks, fans, air conditioning and heating equipment and similar operational devices.

Building height means that distance measured from the highest appurtenance on the structure to:

- (1) The front street line.
- (2) The nearest front street line where there is not an adjacent right-of-way.
- (3) An average of each front street line on through lots.
- (4) Hotels: Appurtenances ten feet or less in height shall be exempted from the height measurement.

2007 Town of Carolina Beach CAMA Land Use Plan

II Management Topic: Land Use Compatibility

Land Use Compatibility Policies

- 30) Building Height shall be defined as that distance measured from the highest appurtenance on the structure to:
 1. The front street line.
 2. The nearest front street line where there is not an adjacent right-of-way.
 3. An average of each front street line on through lots.
 4. [For hotel and multi-family structures](#) appurtenances ten (10) feet or less in height shall be exempt from the height measurement.

- 31) With the exception of Commercial 2, the Town shall support and implement maximum building heights throughout the community not to exceed fifty (50) feet.

- (A) **Exceptions to this height may be permitted up to sixty (60) feet maximum with one additional foot on the required front setback and one additional foot added cumulatively both to the required side setbacks for each additional foot in height for land classification areas:** Mixed use 1 north of Commercial 2; Commercial 1; North Pier Commerce; Residential 5; Marina Mixed Use; Mixed Use 3 east of Carolina Beach Avenue South; and Industrial.
- (B) No exceptions above 50 feet shall be granted for land classification areas: Boardwalk; Commercial 1.1; Mixed Use 1 south of Carolina Beach Lake; Mixed Use 2; Mixed Use 3 west of Lake Park Boulevard; Conservation; and Residential 1-4 areas. The Town supports maximum building heights of forty(40) and forty-five (45) feet in the traditional, single-family residential zoning districts as they exist in the Town’s Zoning Ordinance and Zoning Map on August 6, 2007.

32) The Town policy on height for the Commercial 2 area shall require no commercial structures to exceed 115 feet. Any structure with residential units shall not exceed a maximum height of 50 feet unless the one to one rule is applied not to exceed 60 feet. The Town will undertake a master planning effort with ample public participation in the Commercial 2 area and other areas that tie into the Commercial 2 and Boardwalk Area.

(6) ***Allowable intrusions into required yard setbacks.*** It is not the intent of this provision to allow or encourage structures to overbuild on lots but, rather, to provide for minor architectural embellishments and necessary mechanical appurtenances within required setbacks that are not inconsistent with the state building code.

Heating and air conditioning units, heat pumps and meters with or without platforms	4'
Utility platform stairs and support post	3'
Cantilevered architectural features cumulatively not more than 25 percent per side of the building*	2.5'
Roof overhangs	2.5'
Roof overhangs with cantilevers	3'
Termination of a set of stairs	2.5'
Outdoor shower enclosures	4'



AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Miles Murphy

Department: Planning

Text Amendment: To amend Chapter 16 Article VI Sec. 16-205 and Sec. 16-208 to either close the 300 block of Texas Avenue or make it only for one-way traffic

BACKGROUND:

In December of 2018, Staff met to discuss options related to the 300 Block of Texas Avenue. There have been various complaints associated with the safety and desired use of this block of Texas Avenue, so Town Council directed Staff to review situation and present the best solutions. Staff determined that either maintaining it as a one-way eastbound road or closing the street approximately 70' west of the Snapper and Texas intersection were the two best options.

The one-way option would be reverting to the status quo for that block of Texas Ave. The one-way would run west to east permitting travel towards the beach. Police and Operations recommend additional signage and education would go a long way to preventing misuse of the one-way road if this option were selected.

The partial closure option would involve expanding the one-way street into a short two-way street on the 300 Block of Texas. This two-way section would provide access to Town properties and one residential driveway. It would also provide fire with their mandatory fire-lane width. This would create a 4-way stop at Texas and Swordfish and change the orientation of the 3-way stop at Texas and Snapper. Bollards of some type would be placed at both ends of the approximately 70' of closed road.

ACTION REQUESTED:

1. Open the hearing for public comment.
2. Close public comment.
3. Consider the approval or denial of the proposed text amendment and make a motion according to the appropriate statement.

Approval – One-Way

Adopt the Text Amendment: To Amend Chapter 16 –

Motor Vehicles and Traffic, Article VI, Sec. 16-205 –
Schedule B stop intersections and Article VI, Sec. 16-208
– Schedule F, traffic patterns on specified streets, to allow
for one-way eastbound
trafficalongthe300BlockofTexasAvenueof the Town of
Carolina Beach. (If applicable - List any recommended
restrictions or requirements)

Approval – PartialClosure

Adopt the Text Amendment: To Amend Chapter 16 – Motor
Vehicles and Traffic, Article VI, Sec. 16-205 – Schedule B stop
intersections and Article VI, Sec. 16-208 – Schedule F, traffic
patterns on specified streets, to closeapproximately70’ofthe300
Block of Texas Avenue from Snapper Lane and allow two-
waytrafficontheremainingopenportionofTexasAvenueof the
Town of Carolina Beach. (If applicable - List any recommended
restrictions or requirements)

Denial

**COMMITTEE
RECOMMENDATION:**

Staff recommends keeping the street as a one-way road which
permits eastbound traffic.

ATTACHMENTS:

[Proposed Ordinance - One-Way](#)
[Proposed Ordinance - Closure](#)
[300 Block of Texas Avenue](#)
[300 Block Texas Avenue](#)

SCHEDULES



ORDINANCE NO. 19-1101

Amend Chapter 16 – Motor Vehicles and Traffic, Article VI, Sec. 16-205 – Schedule B, stop intersections and Article VI, Sec. 16-208 – Schedule F, traffic patterns on specified streets, to create a one-way road along the 300 block of Texas Avenue allowing eastbound traffic

Article VI, Sec. 16-205 - Schedule B, stop intersections

The following schedule, shall establish the stop intersections throughout the corporate limits of the town, except for those identified in section 16-10(a):

Designation	Location
Four-Way Stop	
	Intersection of Texas Avenue and Snapper Lane.
Three-Way Stop	
	Intersection of Texas Avenue and Swordfish Lane.
	Intersection of Texas Avenue and Snapper Lane.

Sec. 16-208. - Schedule F, traffic patterns on specified streets.

The following schedule designates traffic patterns on specific streets:

[The 300 block of Texas Avenue is a one-way street running west to east to permit traffic to travel towards the beach. It will be accessed from a three-way stop at the intersection of Texas Avenue and Swordfish Lane. The end of the 300 block will connect with a four-way stop at Texas Avenue and Snapper Lane.](#)

Adopted this 8th day of January, 2019.

_____ Joeseeph Benson, Mayor

Attest: _____
Kimberlee Ward, Town Clerk

SCHEDULES



ORDINANCE NO _____

Amend Chapter 16 – Motor Vehicles and Traffic, Article VI, Sec. 16-205 – Schedule B, stop intersections and Article VI, Sec. 16-208 – Schedule F, traffic patterns on specified streets, to close approximately 70’ of the 300 block of Texas Avenue

Article VI, Sec. 16-205 - Schedule B, stop intersections

The following schedule, shall establish the stop intersections throughout the corporate limits of the town, except for those identified in section 16-10(a):

Designation	Location
Four-Way Stop	
	Intersection of Texas Avenue and Swordfish Lane.
Three-Way Stop	
	Intersection of Texas Avenue and Swordfish Lane.
	Intersection of Texas Avenue and Snapper Lane.

Sec. 16-208. - Schedule F, traffic patterns on specified streets.

The following schedule designates traffic patterns on specific streets:

[The 300 block of Texas Avenue is closed from Snapper Lane to a location approximately 70’ west of the intersection, in line with the edge of the Town of Carolina Beach pump station. Traffic on the west side of this closure will become two-way with a four-way stop at Swordfish Lane and Texas Avenue. The three-way stop at Snapper Lane and Texas Avenue is oriented such that westbound traffic on Texas will stop prior to turning onto Snapper Lane](#)

Adopted this 8th day of January, 2019.

Joseph Benson, Mayor

Attest: _____
Kimberly Ward, Town Clerk



Text Amendment

Amend Chapter 16 – Motor Vehicles and Traffic, Article VI, Sec. 16-205 – Schedule B or Amend Chapter 16 – Motor Vehicles and Traffic, Article VI, Sec. 16-205 – Schedule B stop intersections and Article VI, Sec. 16-208 – Schedule F, traffic patterns on specified streets

January 8th, 2019

Ed Parvin – Interim Town Manager
Jeremy Hardison - Interim Planning Director
Miles Murphy - Planner

Complaints

- Vehicles utilizing the one-way road as a two-way road
 - Dangerous driving at night
 - CB vehicles and neighboring property owners
- Vehicles not being permitted to traverse in both directions
- Vehicles being permitted to utilize the 300 block of Texas Avenue
- The current temporary closure devices are not attractive, nor effective enough to ensure safe pedestrian access

Current Street Conditions

Swordfish and Texas

- Currently a three-way stop with traffic only permitted to traverse the 300 block of Texas Avenue in an eastbound direction.

Snapper and Texas

- Currently a three-way stop with two-way traffic in all directions, but westbound on the 300 block of Texas Avenue

Status Quo – Eastbound One-Way Traffic

Reaffirm that the 300 Block of Texas Avenue is open to eastbound one-way traffic

- Pros
 - Permits Texas Avenue to be utilized by vehicles to access the beach
 - Permits uninterrupted emergency vehicle access
 - No modifications to the street or fire hydrant systems
 - Minimal additional signage/education to ensure safe use
- Cons
 - No safe pedestrian access
 - Some traffic will continue to unsafely utilize the one-way road improperly despite signage

Amend Article VI

Sec. 16-205 - Schedule B, stop intersections

Designation	Location
Four-Way Stop	Intersection of Texas Avenue and Snapper Lane.
Three-Way Stop	Intersection of Texas Avenue and Swordfish Lane. Intersection of Texas Avenue and Snapper Lane.

Sec. 16-208. - Schedule F, traffic patterns on specified streets

[The 300 block of Texas Avenue is a one-way street running west to east to permit traffic to travel towards the beach. It will be accessed from a three-way stop at the intersection of Texas Avenue and Swordfish Lane. The end of the 300 block will connect with a four-way stop at Texas Avenue and Snapper Lane.](#)

Partial Closure - Close ~70' of the 300 Block of Texas

Close approximately 70' of the 300 Block of Texas Avenue from Snapper to the edge of the CB Pump Station.

- Pros
 - Permits Texas Avenue to be a safe pedestrian throughway
 - Removes ability for one-way to be used improperly
 - No modifications to the street or fire hydrant systems
 - No additional signage or education required
- Cons
 - No vehicular access to the beach for the majority of Texas
 - Will require a new hydrant
 - Will require installation of bollards
 - Will require slight expansion of open portion of 300 Block of Texas to accommodate two-way traffic

Amend Chapter 16 – Motor Vehicles and Traffic, Article VI

Sec. 16-205 - Schedule B, stop intersections

Designation

Location

Four-Way Stop

[Intersection of Texas Avenue and Swordfish Lane.](#)

Three-Way Stop

~~Intersection of Texas Avenue and Swordfish Lane.~~

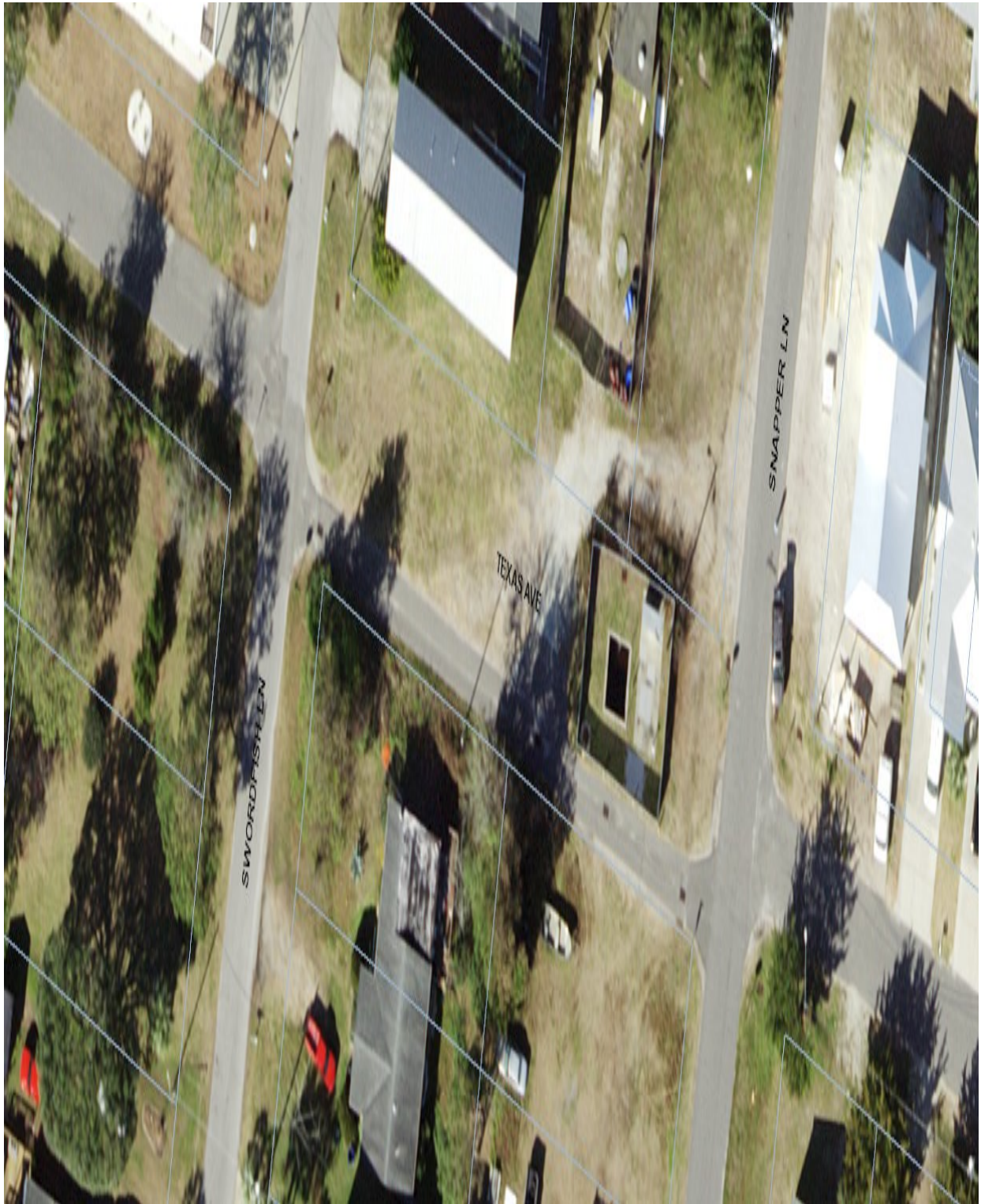
Intersection of Texas Avenue and Snapper Lane.

Sec. 16-208. - Schedule F, traffic patterns on specified streets

[The 300 block of Texas Avenue is closed from Snapper Lane to a location approximately 70' west of the intersection, in line with the edge of the Town of Carolina Beach pump station. Traffic on the west side of this closure will become two-way with a four-way stop at Swordfish Lane and Texas Avenue. The three-way stop at Snapper Lane and Texas Avenue is oriented such that westbound traffic on Texas will stop prior to turning onto Snapper Lane](#)

Amend Chapter 16 – Motor Vehicles and Traffic, Article VI

- 1. Open the hearing for public comment.
- 2. Close public comment.
- 3. Consider the approval or denial of the proposed text amendment and make a motion according to the appropriate statement.
- Approval A– One-Way
 - Adopt the Text Amendment: To Amend Chapter 16 – Motor Vehicles and Traffic, Article VI, Sec. 16-205 – Schedule B stop intersections and Article VI, Sec. 16-208 – Schedule F, traffic patterns on specified streets, to allow for one-way eastbound traffic along the 300 Block of Texas Avenue of the Town of Carolina Beach. (If applicable - List any recommended restrictions or requirements)
- Approval B– Partial Closure
 - Adopt the Text Amendment: To Amend Chapter 16 – Motor Vehicles and Traffic, Article VI, Sec. 16-205 – Schedule B stop intersections and Article VI, Sec. 16-208 – Schedule F, traffic patterns on specified streets, to close approximately 70' of the 300 Block of Texas Avenue from Snapper Lane and allow two-way traffic on the remaining open portion of Texas Avenue of the Town of Carolina Beach. (If applicable - List any recommended restrictions or requirements)
- Denial





AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Jerry Haire

Department: Planning

Resolution in support of a TASA Grant application for the Clarendon Ave. MUP project

BACKGROUND:

The Wilmington MPO issued a call for projects on November 15 for applications for Transportation Alternatives Set Aside - Direct Attributable (TASA) grant funding. These are federal DOT funds administered through the MPO and the same funding source as the Island Greenway, Cape Fear Blvd. and Harper Ave. grants. Eligible projects must be included in the current Cape Fear 2040 Transportation Plan (attached). This is an 80% grant/20% local match minimum program with \$898,000 in available funding. After reviewing the 2040 Plan eligible projects the Carolina Beach Bicycle Pedestrian Advisory Committee at their November 19 meeting recommended unanimously that Town Council consider applying for funding for the Clarendon Ave. Multi-Use Path (MUP) from 4th St. to Dow Rd./Mike Chappelle Park and the new Island Greenway section. This project is also a priority project in the 2018 CB Pedestrian Plan, and the 2011 CB Bicycle Multi Use Transportation Plan, and the Wilmington/New Hanover Greenway Plan. The project would be a 10 foot wide paved path with streetscape similar to Cape Fear Blvd. Excerpts from the plans and a project map are attached.

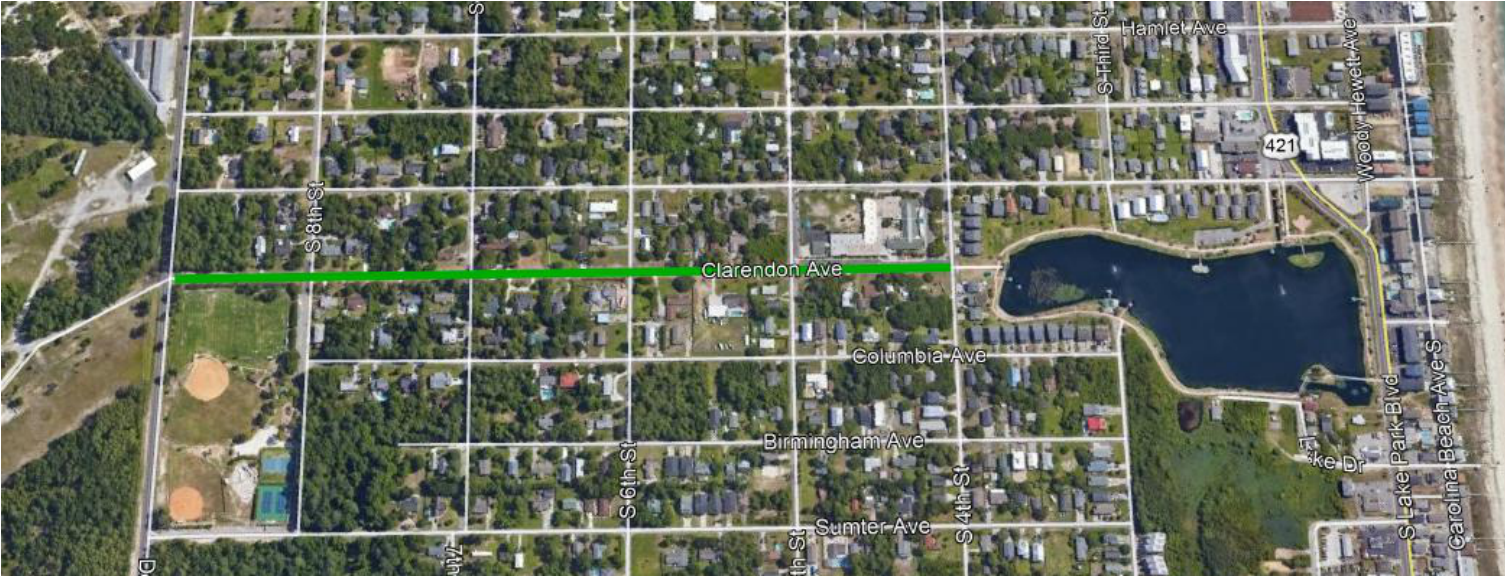
Current estimates for the project are as follows:

Design & Construction:	\$593,968
15% NCDOT Admin fee:	<u>\$89,095</u>
Total Cost:	\$683,063
80% Grant:	\$546,450
20% Town Match:	\$136,613

A Pre-application was submitted Dec. 14. Final applications are due January 25, 2019. If Council wishes to pursue this grant the attached required Resolution of Support No. 19-2198 will need

to be adopted for inclusion in the application.

- BUDGET IMPACT:** \$136,613 match from the General Fund
- ACTION REQUESTED:** Adoption of Resolution No. 19-2198 in support of submitting a TASA Grant application for the Clarendon Ave. MUP project
- COMMITTEE RECOMMENDATION:** Carolina Beach Bicycle Pedestrian Advisory Committee recommended unanimously at their Nov. 19 meeting that Town Council approve the TASA Grant application for the Clarendon Ave. MUP Project.
- ATTACHMENTS:** [Clarendon Avenue MUP google map 12-14-18](#)
[Resolution 19-2198 Clarendon Ave. MUP - 1-8-19 v2](#)
[Clarendon MUP - Plan excerpts - 1-8-19](#)



Clarendon Avenue Multi-Use Path

Resolution 19-2198

Town of Carolina Beach
Town Council



Resolution No. 19-2198

RESOLUTION AUTHORIZING THE TOWN OF CAROLINA BEACH TO SUBMIT AN APPLICATION TO THE WILMINGTON METROPOLITAN PLANNING ORGANIZATION IN THE AMOUNT OF \$546,450 FOR TRANSPORTATION ALTERNATIVE SET ASIDE- DIRECT ATTRIBUTABLE (TASA- DA) FUNDS. FOR THE CLARENDON AVENUE MULTI-USE PATH PROJECT

WHEREAS, on November 15, 2018 the Wilmington Metropolitan Planning Organization (WMPO) issued a call for projects to agencies in its jurisdiction for Transportation Alternative Set Aside- Direct Attributable (TASA- DA) funds. This funding is provided by the Wilmington Urban Area Metropolitan Planning Organization through the North Carolina Department of Transportation (NCDOT) and will require a 20% match. A total of \$898,000 is available to award. TASA provides funding for discretionary programs including planning, designing and constructing multi-use paths for bicycle and pedestrian use. The funding requires a minimum 20% local cash match, and

WHEREAS, the Town wishes to construct a .5 mile multi-use path (MUP) along Clarendon Avenue from 4th Street west to Dow Road, and

WHEREAS, this project is an important extension of the Carolina Beach Island Greenway system, providing improved access to the central business district, Carolina Lake Park, Carolina Beach Elementary School, Mike Chappelle Park and the new Island Greenway section, and

WHEREAS, this facility is identified as a priority project in the WMPO 2040 Transportation Plan, the Carolina Beach Pedestrian Plan, the Carolina Beach Bicycle Multi-Use Transportation Plan and the Wilmington/New Hanover County Greenway Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) That the Town Manager is hereby authorized to submit a TASA-DA application in the amount off \$546,450, and if the TASA-DA funds are awarded for the project, the Town will contribute the required 20% cash match necessary for the Clarendon Ave. MUP Project in the amount of \$136,613.
- 2) The Town assumes full obligation for payment of the balance of project costs.

Town of Carolina Beach
Resolution No.

Resolution 19-2198

Town of Carolina Beach
Town Council

- 3) The Town will obtain all necessary State and Federal permits.
- 4) The Town will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.
- 5) The Town will assure that the project is open for use by the public on an equal basis with no restrictions.
- 6) The Town will hold the funding agency harmless from any damages that may result from the construction, operation and maintenance of the project.
- 7) The Town accepts responsibility for the operation and maintenance of the completed project.

Adopted by the Town Council this 8th day of January, 2019 by a vote of ____ in favor and against.

Joseph Benson, Mayor

Attest: Kimberlee Ward, Town Clerk

Date Approved

EXECUTIVE SUMMARY

Cape Fear
Transportation 2040

FISCALLY-CONSTRAINED BICYCLE AND PEDESTRIAN PROJECT LIST				
ID	PROJECT	FROM	To	CONSTRUCTION YEAR COST ESTIMATE
BP-68	VILLAGE RD NE	WAYNE RD	OLD MILL RD	\$1,813,447
BP-69	Clarendon Ave	Dow Rd.	Lake	\$1,847,792
BP-70	JENKINS RD	US17	ST JOHNS CHURCH RD	\$345,352
BP-71	MARKET ST	Bayshore Dr	Marsh Oaks Dr.	\$4,146,552
BP-72	ST JOHNS CHURCH RD	Jenkins	End	\$750,600
BP-73	MASTER LN	Doral Dr	Sloop Point Loop Rd.	\$715,432
BP-74	Oleander Drive	Hawthorne Road	42nd Street	\$704,579
BP-75	Wrightsville Ave	Castle Street	Independence Blvd	\$193,805
BP-76	Oleander Drive	Wooster Street	Mimosa Place	\$248,481
BP-77	Dawson Street	Wrightsville Ave	Oleander Drive	\$47,033
BP-78	Wrightsville Ave	College Rd.	Hawthorne Dr	\$1,263,801
BP-79	Wrightsville Ave	44th Street	Independence Blvd	\$1,097,483
BP-80	17th Street	Wooster St	Greenfield St	\$261,494
BP-81	Oleander Drive	Pine Grove Drive	College Road	\$197,164
BP-82	N. 23rd St	Princess Place Dr.	Belvedere Dr	\$54,273
BP-83	Delaney Ave	Wellington Ave	Glen Mead Rd	\$192,775
BP-84	McClelland Drive	Saint Rosea Rd.	Kerr Ave	\$653,784
BP-85	Fairlawn Drive	Barclay Hills Drive	Kerr Ave	\$934,306
BP-86	Clover Rd	Fairlawn Drive	McClelland Drive	\$455,517
BP-87	Gleason Rd	Fairlawn Drive	McClelland Drive	\$498,195
BP-88	Greenville Loop Trail	College Rd.	Oleander Drive	\$7,605,563
BP-89	Kerr Ave Trail	Randall Parkway	College Road	\$1,006,347
BP-90	Central College Trail	Holly Tree Rd.	S. 17th Street	\$1,633,850
BP-91	Masonboro Loop Trail	Pine Grove Drive	Navaho Trall	\$3,307,186
BP-92	Kerr Ave & Wilshire Blvd	N/A	N/A	\$38,815
BP-93	16th St. & Dawson St.	N/A	N/A	\$83,175
BP-94	College & Hurst/Hoggard	N/A	N/A	\$38,815
BP-95	8th St. & Dawson St.	N/A	N/A	\$55,450
BP-96	8th St. & Wooster St.	N/A	N/A	\$55,450
BP-97	17th St. & Dawson St.	N/A	N/A	\$83,175
BP-98	Holly Tree Rd. & S. College Rd.	N/A	N/A	\$138,625
BP-99*	CAUSEWAY DR	AIRLIE RD	WAYNICK BLVD	\$18,910,848
BP-100*	Old Fayetteville Rd B	PICKETT RD	BASIN ST	\$6,276,778

* Projects anticipated to receive funding from alternative funding mechanisms

Carolina Beach Pedestrian Plan

Project ID	Project Type	Project Location	From	To	MTP 2040	NHC Greenway	CB Bicycle	Project Length (feet)	Roadway Maintenance	Improvement Type	Improvement Description
14	Corridor	Canal Drive	Carolina Beach Avenue	Salt Marsh Lane				8,804	Local	Operational	Sidewalk (5') along one/both sides of the ROW. Possible curb and gutter needed. ROW and stormwater drainage will be constraint.
15	Corridor	7th Street - North	Harper Avenue	@ Rec Center		X		1,831	Local	New facility	Sidewalks on one/both sides. Alternate sides if necessary to avoid utilities/impediments
16	Corridor	Bridge Barrier Road	Greenway Path	Old Dow Road	X			400	Local	Operational	Pedestrian path
17	Corridor	Ocean Boulevard	Island Greenway	Lake Park Boulevard		X		2,396	State	New facility	Multi-use path along north ROW
18	Corridor	Lake Park Boulevard - South	Alabama Avenue	Carolina Sands Drive		X		3,867	State	New facility	Sidewalks on both sides with lighting improvements. Utility poles are obstacles.
19	Corridor	Clarendon Avenue	Dow Road	4th Street	X	X		2,988	Local	New facility	Multi-use path along south ROW. Utility poles may be obstacles.
20	Point	Atlanta Avenue	Lake Park Boulevard	N/A				-	State	Operational	Intersection/Crossing improvement with 4'-6" pedestrian refuge treatment on the north leg
21	Corridor	7th Street - South	Sumter Avenue	Harper Avenue			X	3,824	Local	New facility	Sidewalks on one/both sides. Alternate sides if necessary to avoid utilities/impediments
22	Point	Dow Road	Harper Avenue	N/A	X			-	State	Operational	Rectangular rapid flashing beacon, high-visibility crosswalks, and median refuge island
23	Corridor	Carolina Beach Avenue	Scallop Lane	Salt Marsh Lane			X	6,866	Local	Operational	Extend sidewalk along east ROW. ROW and utility poles are obstacles. Stormwater drainage is an issue currently.
24	Corridor	5th Street	Greenville Avenue	Clarendon Avenue				1,565	Local	New facility	Sidewalks on one/both sides. Alternate sides if necessary to avoid utilities/impediments
25	Point	St. Joseph Street	Lake Park Boulevard	N/A			X	-	State	Operational	Pedestrian hybrid beacon (PHB)

Town of Carolina Beach Bicycle Multi-Use Transportation Plan



PROJECT PRIORITIES

Projects had to be prioritized to better manage the 30 projects list and to maintain fiscal responsibility.

In order to identify project segments, a ranking system was used to evaluate the effectiveness of enhancing connectivity, improving safety, and the ease of implementation.

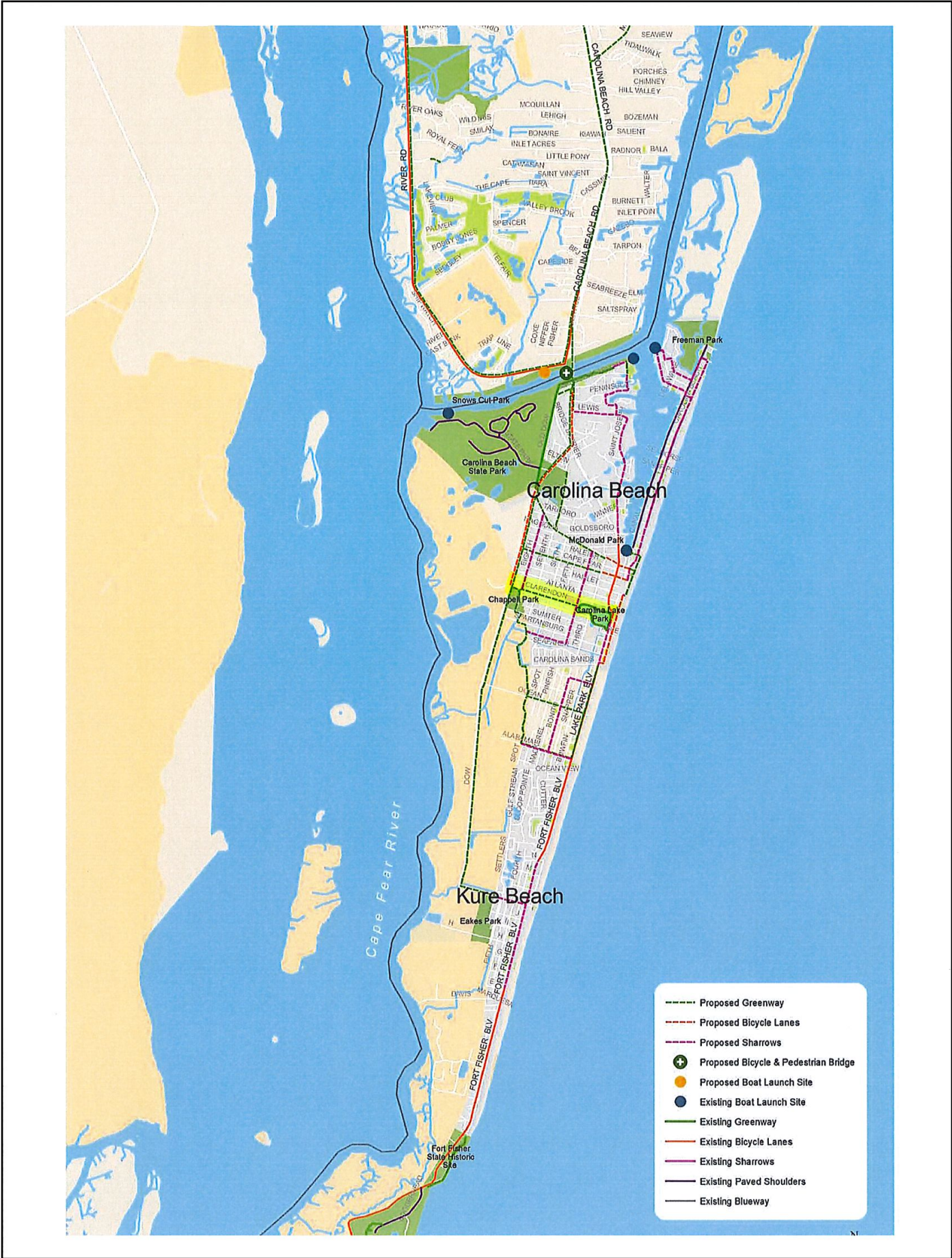
Project corridor rankings were further evaluated to create the High-Priority Short-Term Project Phases table to develop a manageable plan for implementation. Project phases were identified where implementation could occur within a 5-year time frame. High-Priority projects that exceeded 5-years were placed on the High-Priority Long-Term Project Phases. This phasing plan resulted in the following project phases.

HIGH-PRIORITY SHORT-TERM PROJECT PHASES

N

Phase	Roadway Segment	From	To	Approx. Length (ft)	Costs
1	Clarendon Avenue	Dow Road	Terminus	2,850	\$218,000
<i>Subtotal</i>					\$218,000
2	Cape Fear Boulevard	Dow Road	Third Street	3,385	\$245,000
2	Cape Fear Boulevard	Third Street	Carolina Beach Avenue N	1,042	\$715,000
2	Harper Avenue	Dow Road	Third Street	3,465	\$260,000
2	Harper Avenue	Third Street	Carolina Beach Avenue N	608	\$635,000
<i>Subtotal</i>					\$1,855,000
3	Lake Park Boulevard N	Carl Winner Boulevard	St. Joseph Street	1,042	\$415,000
3	Lake Park Boulevard S	Alabama Avenue	Lake Park shared-use path	5,430	\$200,000
<i>Subtotal</i>					\$615,000
4	Carolina Beach Avenue N	Harper Avenue	Salt Marsh Lane	8,800	\$7,500
4	Salt Marsh Lane	Carolina Beach Avenue N	Canal Drive	288	\$850
4	Canal Drive	Salt Marsh Lane	Virginia Avenue	988	\$2,500
4	Virginia Avenue	Canal Drive	Maryland Avenue	1,305	\$1,500
4	Maryland Avenue	Virginia Avenue	Georgia Avenue	282	\$800
4	Florida Avenue	Georgia Avenue	Canal Drive	2,218	\$2,500

Executive Summary - 15





AGENDA ITEM

Meeting: Regular Town Council - 08 Jan 2019

Prepared By: Kim Ward

Department: Clerk

Appointments to the Underground Powerline Committee

BACKGROUND: At the December 11, 2018 Town Council meeting, Council requested to develop an committee tasked with researching underground power lines. The Clerk's office advertised for interest to the committee. Attached are the applications that were received.

ATTACHMENTS: [Power Lines Committee Walter Bartlett](#)
[Power Lines Committee Kurt Taube](#)
[Power Lines Committee Greg Spence](#)
[Power Lines Committee Cynthia Dunn](#)
[Power Lines Committee Cathy Casey](#)

First Name: Walter
Last Name: Bartlett
Phone: 704-450-2740
Email: Waltbartlett@msn.com
Street Address: 1403 S. Lake Park Blvd, #17, Unit 801
City: Carolina Beach
Province/State: NC
Postal/Zip Code: 28428
Please choose the Board/Committee you are applying for: Ad-Hoc Power Lines Committee
Length of Residency: 6 years
Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings. Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.
Are you available for:
Evening Meetings: True
Daytime Meetings: True
Employment Status:
Employer if applicable: Community College Educator - Electronics Engineering Technology, Electrical Wiring Courses, Programmable Logic Controller Courses
Occupational Background:
Educational Background: PhD, Curriculum and Instruction (UNC-Greensboro) Masters in Industrial Engineering (NCSU) BS - Industrial Technology (Southern Illinois University)
Reason for Applying: Interested in getting involved and feel that underground power lines a truly an important factor that the community should explore.
Relevant Experience: Education background involving reviewing data and information and recently retired as President of Piedmont Community College which involved planning for new building initiatives.
Community Involvement: In other communities I was involved in Economic Development Committees, Partnership for Children boards, Rotary, and Person Memorial Hospital board to name a few.
Please indicate if any of the following are true: Please indicate if any of the following are true:
You are a property owner within the community: True
You or a family member is the owner of a local business in the community: False
You have been convicted of a felony: False
Date Received: 12/29/18

Kurt G. Taube
9309 Line Drive
Wilmington, N.C. 28412-3417
(910) 612-0715
ktaube007@charter.net

OBJECTIVE: Part-Time Responsible Position

**EXPERIENCE: Transportation Security Administration (TSA)
Transportation Security Officer (TSO)
May 2008-May 2014**

Worked at the Wilmington International Airport as a part-time Transportation Security Officer (TSO). Was certified as a dual officer at the checkpoint as well as in baggage following federal security procedures and requirements to assure safety for the flying public. The job entailed constant testing and certification of procedures and rules.

**North Carolina's Southeast (NCSE)
Project Consultant
Sept 2005 –July 2007**

Automotive Assembly Plant Project: Coordinated the development of an RFQ-Scope of Work to do a "Site Feasibility Study" on three Mega-Sites identified in Hoke, Richmond and Scotland Counties, North Carolina, for the location of an automotive assembly plant or supply facility. Identified qualified engineering firms to respond to RFQ-Scope of Work, coordinated interview process, and rated firms for short listing. Helped prepare site data and information for each Mega-Site in preparation for meeting with national recognized site consultant. Prepared and submitted final report to North Carolina's Southeast.

Warehouse Distribution Center Project: Prepared criteria for the selection of industrial sites in Brunswick County for the purpose of attracting large to mega size distribution center warehouse clients to Brunswick County, North Carolina in conjunction with the existing and future State Ports Authority. Worked closely with Brunswick County Economic Development Director and selected 12 sites in eastern Brunswick County ranging from 67 to 2783 acres. Property owners were identified, maps of the properties were created, and approval was obtained from 8 out of the 12 property owners to market the sites on the part of North Carolina's Southeast website. Approved properties are currently marketed at www.ncse.org Final report of project was submitted to NCSE on September 20, 2006.

**University of N.C. at Wilmington (UNCW)
Adjunct Program Associate
2006- 2007 Academic Year**

The Board of Trustees of UNCW approved my appointment as Adjunct Program Associate at its meeting on August 4, 2006 at the recommendation of Dr. James f. Merritt, Assistant Director, Center for Marine Science Research, UNCW. The appointment was without salary and voluntary. I assisted Dr. Merritt from time to time with aspects of the Lower Cape Fear River Program.

**Lower Cape Fear Water & Sewer Authority
Executive Director
March 1978 - March 2005**

- Planned and implemented the financing/construction of a \$20,000,000 regional water supply system in Southeastern North Carolina to provide 4.5 million gallons per day of raw water to local governments and industry.
- Managed the operation and maintenance of the water system.
- Negotiated user contacts with local governments and industry.
- Coordinated with attorneys, engineers, and financial advisors the issuance of over \$12,975,000 of revenue bonds and the procurement of \$8,700,000 in state and federal grants for capital projects.
- Prepared and administered a \$2,000,000 annual budget.
- Managed the investment of up to \$8,000,000 in fund balance and maintained a positive and sound financial position.
- Managed and administered all business affairs for a board of 13 representatives appointed by the member governments.
- Oversaw regulatory matters and other dealings with local, state and federal agencies.
- Established the State's first Regional Lab Analytical Testing Program and negotiated participation by 17 local governments in Southeastern North Carolina resulting in an annual average cost savings of 37% for lab testing services.
- Spearheaded the approval and installation of highway signs by the NCDOT identifying the boundaries of the Cape Fear River Basin.
- Established rates, fees, and regulations for rendering water service by the Authority.
- Developed and oversaw capital improvement programs and long-range capital improvement plans.
- Served on numerous government boards/committees relating to maintaining the quality of water in the Cape Fear River basin and in subterranean aquifers.
- Responsibilities included public relations and public speaking skills. Established website for the organization.

**Cherryville Economic Development Commission
Executive Director
Jan 1977 - February 1978**

- Responsible for the implementation of the City of Cherryville's first effort in organizing an industrial development program.
- Organized the department, established the budget, hired the required staff and developed program objectives.
- Attracted diversified industry to Cherryville through prospecting and hunting missions; developed promotional materials; developed existing industry retention and expansion program; procured grants for economic development; secured industrial sites and buildings; developed local financing capabilities to assist prospective industry; coordinated efforts with the state and other economic development agencies; educated community leaders, board members and government officials on economic development process; laid plans for an industrial park; reorganized Chamber of Commerce into a more active and responsive organization to achieve other elements of community needs such as housing, water/sewer, recreation, transportation, planning, etc; conducted continuous update of data and special surveys on the area.
- Directly assisted in locating three new diversified industries in Cherryville in 1977. They were Modern Polymers, Hytec Corporation and Bradington-Young, Inc.

Community Development Director, Cabarrus County
November 1976 - January 1977

Economic Development Coordinator, Gaston County
December 1975 - November 1976

Planner, York County Planning Commission
January 1974 – December 1975

Cartographer, Centralina Council of Governments
October 1971 - June 1974

EDUCATION:

University of North Carolina at Charlotte
BA, Geography - 1971

University of North Carolina at Chapel Hill
Basic Industrial Development Course – 1977

American Water Works Association
Seminar on Rates and Charges and the Legal Environment

ORGANIZATIONS:

American Water Works Association (AWWA)
Lower Cape Fear River Program, Chairman (2001-2002)
Cape Fear River Assembly, President (2003-2005)
North Carolina Economic Developers Association

REFERENCES: Available upon request

First Name:	Greg
Last Name:	Spence
Phone:	4045565365
Email	gspence@fortifiedtelecom.com
Street Address:	1221 S. Lake Park BLVD
City	Carolina Beach
Province/State	NC
Postal/Zip Code	28428
Please choose the Board/Committee you are applying for	Ad-Hoc Power Lines Committee
Length of Residency	4 years
Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.	Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.
Are you available for:	Are you available for:
Evening Meetings	True
Daytime Meetings	False
Employment Status	
Employer if applicable	
Occupational Background	Real Estate Consultant - Telecommunications (Cellular Towers)
Educational Background	6-year veteran of United States Marine Corps (1988-1994).
Reason for Applying	I have experience with Fiber Optic cabling to cell tower sites and might have pertinent experience.
Relevant Experience	22 years experience in telecom.
Community Involvement:	Other than shopping local, this would be my first.
Please indicate if any of the following are true:	Please indicate if any of the following are true:
You are a property owner within the community	True
You or a family member is the owner of a local business in the community	False

You have been convicted of a felony	False
Date Received	12/28/18

First Name:	Cynthia (Cindy)
Last Name:	Dunn
Phone:	252-531-9231
Email	maxfli70@suddenlink.net
Street Address:	915 Tidewater Lane
City	Carolina Beach
Province/State	NC
Postal/Zip Code	28428
Please choose the Board/Committee you are applying for	Ad-Hoc Power Lines Committee
Length of Residency	Since 2014
Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.	Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.
Are you available for:	Are you available for:
Evening Meetings	True
Daytime Meetings	True
Employment Status	
Employer if applicable	
Occupational Background	Retired from NC Local Government that was an Electricity with its own municipal electric system.
Educational Background	Business School and Community College
Reason for Applying	Relocating electric utilities from overhead to under ground is a huge undertaking and I am interested in being part of the feasibility process to hopefully encourage a well thought out study prior to any recommendation being made.
Relevant Experience	Somewhat familiar with process through my 23 years experience with the Town of Ayden.
Community Involvement:	This will be my first involvement with the Town of Carolina Beach. Since moving here, I've been active with one of our HOA committees and have supported numerous fundraisers on the Island.
Please indicate if any of the following are true:	Please indicate if any of the following are true:

You are a property owner within the community	True
You or a family member is the owner of a local business in the community	False
You have been convicted of a felony	False
Date Received	12/28/18

First Name:	Cathy
Last Name:	Casey
Phone:	9106200022
Email	cathy.casey@outlook.com
Street Address:	405 Marina Street
City	Carolina Beach
Province/State	NC
Postal/Zip Code	28428
Please choose the Board/Committee you are applying for	Ad-Hoc Power Lines Committee
Length of Residency	Six years full time; 3 years part time
Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.	Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.
Are you available for:	Are you available for:
Evening Meetings	True
Daytime Meetings	True
Employment Status	
Employer if applicable	
Occupational Background	Pharma/Biotech Reimbursement Strategy Planning, Operations Management and Market Analysis (see attached resume)
Educational Background	BA- English - University of Louisville Masters in Health Administration - University of Alabama at Birmingham
Reason for Applying	As I have an interest in the beautification of our community, it is my hope that my market research, project management and communication experience will be of value to this initiative.
Relevant Experience	Extensive experience in planning, executing and managing comprehensive market research projects to support client product initiatives, to include literature review, stakeholder survey development and conduction, review of relevant governmental policy and regulations, as well as overall responsibility for research project management,

Community Involvement: data analysis and communication of results.
 Miscellaneous volunteer efforts related to charitable fundraising events, and government elections/issues

Please indicate if any of the following are true: Please indicate if any of the following are true:

You are a property owner within the community True

You or a family member is the owner of a local business in the community False

You have been convicted of a felony False

Date Received 12/21/2018