



CAROLINA BEACH
Budget Workshop Meeting Agenda
Monday, June 3, 2019 @ 6:30 PM
Council Chambers
1121 N. Lake Park Boulevard
Carolina Beach, NC 28428

	Page
1. CALL MEETING TO ORDER	
2. CLOSED SESSION	
a. Closed Session to Discuss an Attorney/Client and Personnel Matter	2
<p>Motion to go into a closed session to discuss an attorney/client and personnel matter in accordance to NCGS 143-318.11(a)(3) and (6).</p> <p>The matters being discussed include: TCB vs. Carolina Freeman LLC NHC 18 CVS 3151 TCB vs, B&F Enterprises LLC NHC 18 CVS 3152 TCB vs DRDK, LLC NHC 18 CVS 3153 TCB vs Freeman Beach, LLC 18 CVS 3154</p>	
3. DISCUSSION ITEMS	
a. Budget Presentation	3 - 67
4. NON-AGENDA ITEMS	
5. ADJOURNMENT	



AGENDA ITEM

Meeting: Budget Workshop - 03 Jun 2019

Prepared By: Lucky Narain

Department: Executive

Closed Session to Discuss an Attorney/Client and Personnel Matter

BACKGROUND:

Mayor Benson will make a motion to go into a closed session to discuss an attorney/client and personnel matter in accordance to NCGS 143-318.11(a)(3) and (6).

ACTION REQUESTED:

Motion to go into a closed session to discuss an attorney/client and personnel matter in accordance to NCGS 143-318.11(a)(3) and (6).

The matters being discussed include:

TCB vs. Carolina Freeman LLC NHC 18 CVS 3151

TCB vs, B&F Enterprises LLC NHC 18 CVS 3152

TCB vs DRDK, LLC NHC 18 CVS 3153

TCB vs Freeman Beach, LLC 18 CVS 3154



AGENDA ITEM

Meeting: Budget Workshop - 03 Jun 2019

Prepared By: Lucky Narain

Department: Executive

Budget Presentation

BACKGROUND: Town Manager Lucky Narain will lead a discussion on the 2019/2020 budget.

ATTACHMENTS: [Budget Message](#)
[Budget Summary Report 5.31.19](#)
[Balanced Budget](#)



BUDGET MESSAGE / PROPOSED BUDGET FY 2020

Office of the Town Manager

May 31, 2019

Dear Mayor and Members of the Town Council,

Pursuant to Section 159-11 of the North Carolina General Statutes, it is with great pleasure that I present the proposed budget for Fiscal Year (FY) 2020 for your review and consideration. You will find that it reflects continued strategic investments to support a high quality of life for our community.

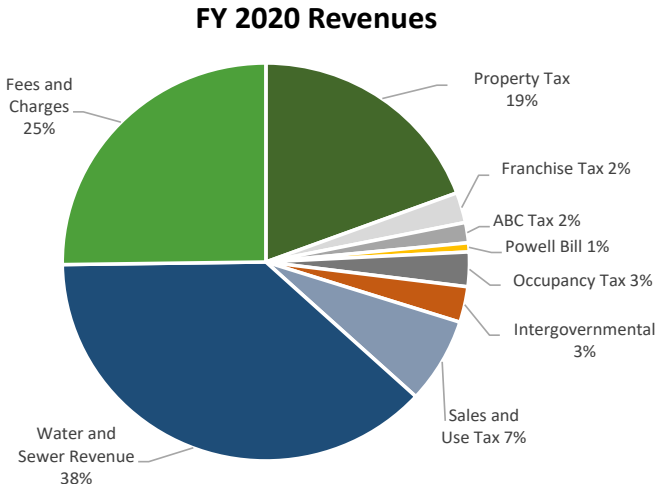
As we continue to recover and rebuild from the destruction of Hurricane Florence - one of Council’s overarching priorities remains to be fiscal sustainability. In partnership with Council and Town staff, the focus and commitment to financial discipline and sustainability has been clear and we have seen some great successes. Making decisions today to meet current demands – like the Island Greenway, while maintaining an eye towards the future - has allowed the Town to progress in a very strategic and controlled way.

In this letter, I highlight how the proposed structurally balanced budget strengthens our foundation in the areas of workforce, operations, and infrastructure to advance established priorities.

REVENUE OUTLOOK

The Town is projected to receive a total revenue of \$25M. This amount is comprised of \$15.5M into the General Fund and \$9.5M into the Enterprise Fund.

The aforementioned revenue projection is supported by a proposed property tax rate for FY 2020 of 24.5¢ per \$100 of assessed valuation, which represents a 2¢ increase from FY 2019. The FY 2020 operating budget ensures residents will continue to receive good value for the level and quality of all services provided through moderate increases in fees and the property tax rate.





BUDGET MESSAGE / PROPOSED BUDGET FY 2020

Office of the Town Manager

Numerous infrastructure improvements are planned for the upcoming year, including, but not limited to remedying recurring and problematic flooding with --- an extension of the lake pump lines, extending and/or re-rerouting drainage lines, strategically located catch basin installations, a pump station generator, a new (JetVac) vactor truck to clean storm-water lines, and the installation of new storm-water infrastructure. With a modest ad valorem and rate increase - the Town will be positioned to cover the costs of these additional services.

GENERAL FUND

The General Fund provides most of the traditional municipal services such as; Police, Fire and Ocean Rescue, Parks and Recreation, Public Works and Environmental Protection, Planning and Development, and General Government Services. Compared to last year, the Town projects to operate in FY 2020 with 5 less positions. These changes will result in a return of approximately \$347,428 to the General Fund. The staff reductions include:

Administrative Support Specialist II	\$ 70,976
Police Officer – Beach Patrol (x2)	\$ 138,226
Police School Resource Officer	\$ 69,113
Police Intel Detective	\$ 69,113
Total (including benefits)	\$ 347,428

Fund Balance – Fund balance (also called reserves) is a measure of the government’s ability to respond to an emergency. Reserves for the general fund are trending upward, but there is considerable room for growth. Fund balance for the prior audited year (FY 2018) indicated a total amount of \$6.1 million, of which \$3.1 million was unassigned. Stated another way, this represented an unrestricted position of 21% of annual expenditures. Projections for FY 2020 support an increase in the fund balance toward the intermediate goal of 30% General Fund reserves with the long-term goal of 50% reserves.

ENTERPRISE FUND

The Enterprise Fund also relies upon indirect services from the General Fund. A transfer for these services of \$725,000 is included as an expense to this budget and corresponding revenue to the General Fund. The Enterprise Fund provides services for water, sewer, storm-water, wastewater treatment, and the billing associated with these services. This Enterprise Fund is supported by fees (not taxes), and has a balanced budget of \$9,407,641. Compared to last year, the Town projects to operate in FY 2020 with a net decrease of 2 staff positions. These changes will result in a return of approximately \$141,891 to the Enterprise Fund. The position



BUDGET MESSAGE / PROPOSED BUDGET FY 2020

Office of the Town Manager

reductions include:

Utility Billing Supervisor	\$ 69,137
Utilities System Superintendent	\$ 72,754
Total (including benefits)	\$ 141,891

In the last fiscal year, the Enterprise Fund supported a balanced budget of \$8,230,512, which is a \$1,225,595 increase between last fiscal year and this fiscal year.

The Town Council previously initiated a water and sewer study to serve as a plan for future infrastructure improvements. In order to fund the identified infrastructure improvements, the Town sold \$31,443,643 worth of Revenue Bond Debt in June 2016. The Revenue Bonds were to be paid for through an increase in the water and sewer rates. The proposed increase in FY 2020 is 10% for water and sewer fees and a \$1.00 per Equivalent Residential Units (ERU) increase in the storm-water utility fee.

The Enterprise Fund enjoys a moderately strong fund balance. Total reserves are \$1.2 million unrestricted. With this balance and the additional rate revenue, the Town will be able continue infrastructure improvements in our water, sewer, and storm-water services.

DEBT

The Town has a modest amount of debt. The total fund debt is \$31.4 million. When compared to the debt limit of \$157 million, our current debt represents approximately 20% of the Town’s legal debt limit. The Town cannot issue more debt than 8% of its taxable appraised property. We do not anticipate significant increases in additional debt in the Enterprise Fund this year, but anticipate that future infrastructure improvements may require additional debt issuance.

PERSONNEL

Although the Town has reduced its workforce count this year, many vacancies exist – especially within the Police Department. The Town is committed to ensuring residents have public safety coverage. Staff is actively recruiting to fill vacant positions. The Town is projected to have a total of 114 full-time equivalent positions in FY 2020.

Carolina Beach continues in the pursuit of investing in employees to meet the Town Manager’s goal of fostering a transparent, nimble organization of employees challenged to provide high quality, responsive, and innovative services efficiently and effectively. Data supports that the Carolina Beach overall pay structure is on average 10.83% below the compared market, which places us at a market disadvantage in employee recruitment and retention. As a result, I



BUDGET MESSAGE / PROPOSED BUDGET FY 2020

Office of the Town Manager

I am recommending a General Fund allocation of \$502,266, and an Enterprise Fund allocation of \$164,743 be programmed into the budget to ensure we reward performance and stay competitive in the market. Of this amount, 45% (or approximately \$300,000) is already programmed into the budget to provide a 3% Cost of Living Adjustment (COLA) based on the employees base pay, a 1% 401K match, and a potential 1% merit increase. COLA is intended to increase the overall base pay of all positions, establishing a competitive salary when compared to other regional local governments.

IN CLOSING

This recommended budget returns \$100,000 to the General Fund. It appropriates taxpayer dollars to the Council's priorities and increases the property tax rate to 24.5 cents per \$100 of value. It is my opinion that this plan and the associated rates ensure a sustainable approach to governance and provide for future Town budget needs, assuming similar trends in revenues and expenses.

While the responsibility falls upon me as town manager to recommend a balanced budget, as a governing board - you would not be in a position to consider a strategic and balanced budget for FY 2020 without the dedicated work from the Town's Leadership Team and all of the Town employees.

I look forward to working with you toward the adoption of the FY 2020 Budget for the Town of Carolina Beach.

Respectfully submitted,

Lucky Narain
Town Manager

Town of Carolina Beach

Account Type Details for Period May

* Report Contains Filters

	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
10. General Fund					
Revenue					
301.					
10-301-000. Ad Valorem-Current Year	(4,813,365)	0	(4,813,365)	0	(4,813,365)
10-301-001. Ad Valorem-1st Prior Year	(8,000)	0	(8,000)	0	(8,000)
10-301-002. Ad Valorem-Prior Years	(8,000)	0	(8,000)	0	(8,000)
301.	(4,829,365)	0	(4,829,365)	0	(4,829,365)
317.					
10-317-000. Tax Penalties	(7,500)	0	(7,500)	0	(7,500)
317.	(7,500)	0	(7,500)	0	(7,500)
319.					
10-319-000. Town Identification Card	(500)	0	(500)	0	(500)
10-319-010. Golf Cart Permits	(21,940)	0	(21,940)	0	(21,940)
10-319-015. Taxi cab permit/driver	(300)	0	(300)	0	(300)
10-319-020. Tow Company Application Fee	(1,000)	0	(1,000)	0	(1,000)
319.	(23,740)	0	(23,740)	0	(23,740)
322.					
10-322-000. Parking Lot Collect	(942,466)	0	(942,466)	0	(942,466)
322.	(942,466)	0	(942,466)	0	(942,466)
323.					
10-323-000. Parking Citations	(42,000)	0	(42,000)	0	(42,000)

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323.	<u>(42,000)</u>	<u>0</u>	<u>(42,000)</u>	<u>0</u>	<u>(42,000)</u>
324.					
10-324-000. Parking Meters	(525,000)	0	(525,000)	0	(525,000)
324.	<u>(525,000)</u>	<u>0</u>	<u>(525,000)</u>	<u>0</u>	<u>(525,000)</u>
325.					
10-325-000. Privilege License	(1,425)	0	(1,425)	0	(1,425)
10-325-025. Privilege License Penalty	(70)	0	(70)	0	(70)
10-325-030. Business Registration	(2,400)	0	(2,400)	0	(2,400)
325.	<u>(3,895)</u>	<u>0</u>	<u>(3,895)</u>	<u>0</u>	<u>(3,895)</u>
328.					
10-328-000. Parking Permits	(181,500)	0	(181,500)	0	(181,500)
328.	<u>(181,500)</u>	<u>0</u>	<u>(181,500)</u>	<u>0</u>	<u>(181,500)</u>
329.					
10-329-000. Interest on Investments	(95,000)	0	(95,000)	0	(95,000)
329.	<u>(95,000)</u>	<u>0</u>	<u>(95,000)</u>	<u>0</u>	<u>(95,000)</u>
330.					
10-330-000. NC Remit	(500)	0	(500)	0	(500)
330.	<u>(500)</u>	<u>0</u>	<u>(500)</u>	<u>0</u>	<u>(500)</u>
331.					
10-331-000. Civil Citations-LOCAL	(40,000)	0	(40,000)	0	(40,000)

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331.	<u>(40,000)</u>	<u>0</u>	<u>(40,000)</u>	<u>0</u>	<u>(40,000)</u>
332.					
10-332-000. Mooring Field	(10,000)	0	(10,000)	0	(10,000)
332.	<u>(10,000)</u>	<u>0</u>	<u>(10,000)</u>	<u>0</u>	<u>(10,000)</u>
333.					
10-333-000. Dock Rent	(107,796)	(5,304)	(113,100)	0	(113,100)
333.	<u>(107,796)</u>	<u>(5,304)</u>	<u>(113,100)</u>	<u>0</u>	<u>(113,100)</u>
334.					
10-334-000. Paddle Boat Royalties	(2,775)	0	(2,775)	0	(2,775)
334.	<u>(2,775)</u>	<u>0</u>	<u>(2,775)</u>	<u>0</u>	<u>(2,775)</u>
335.					
10-335-000. Miscellaneous Revenue	(20,000)	0	(20,000)	0	(20,000)
10-335-002. Cell Tower Rental Fee	(106,738)	0	(106,738)	0	(106,738)
10-335-003. Credit Card Surcharge Fees	(4,000)	0	(4,000)	0	(4,000)
10-335-004. Credit Card Surcharge Fees Parking	(500)	0	(500)	0	(500)
335.	<u>(131,238)</u>	<u>0</u>	<u>(131,238)</u>	<u>0</u>	<u>(131,238)</u>
337.					
10-337-000. Utility Franchise Tax	(503,507)	0	(503,507)	0	(503,507)
10-337-001. Cable TV Franchise Tax	(107,111)	0	(107,111)	0	(107,111)
337.	<u>(610,618)</u>	<u>0</u>	<u>(610,618)</u>	<u>0</u>	<u>(610,618)</u>
340.					

Town of Carolina Beach

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10-340-000. Chamber of Commerce Rent	(3,000)	0	(3,000)	0	(3,000)
340.	(3,000)	0	(3,000)	0	(3,000)
341.					
10-341-000. Beer & Wine Tax	(26,000)	0	(26,000)	0	(26,000)
341.	(26,000)	0	(26,000)	0	(26,000)
343.					
10-343-000. Powell Bill	(183,867)	0	(183,867)	0	(183,867)
343.	(183,867)	0	(183,867)	0	(183,867)
345.					
10-345-000. Sales Tax County	(788,483)	(10,261)	(798,744)	0	(798,744)
345.	(788,483)	(10,261)	(798,744)	0	(798,744)
346.					
10-346-000. Occupancy Tax	(700,000)	0	(700,000)	0	(700,000)
346.	(700,000)	0	(700,000)	0	(700,000)
347.					
10-347-000. ABC Revenues	(385,000)	0	(385,000)	0	(385,000)
347.	(385,000)	0	(385,000)	0	(385,000)
348.					
10-348-000. Sales Tax Statewide	(702,562)	(5,037)	(707,599)	0	(707,599)
10-348-002. Sales Tax New .25%	(225,308)	0	(225,308)	0	(225,308)

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	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
348.	<u>(927,870)</u>	<u>(5,037)</u>	<u>(932,907)</u>	<u>0</u>	<u>(932,907)</u>
351.					
10-351-000. Court Fees	(2,500)	0	(2,500)	0	(2,500)
351.	<u>(2,500)</u>	<u>0</u>	<u>(2,500)</u>	<u>0</u>	<u>(2,500)</u>
355.					
10-355-000. Building Permits	(285,778)	0	(285,778)	0	(285,778)
10-355-010. Fill/Driveway Permit	(1,000)	0	(1,000)	0	(1,000)
10-355-020. Planning Permits & Fees	(60,000)	0	(60,000)	0	(60,000)
10-355-025. Planning Violations	(1,000)	0	(1,000)	0	(1,000)
10-355-030. Fire Marshall Inspections	(32,000)	0	(32,000)	0	(32,000)
10-355-055. Recovery Fund Permit	(130)	0	(130)	0	(130)
355.	<u>(379,908)</u>	<u>0</u>	<u>(379,908)</u>	<u>0</u>	<u>(379,908)</u>
356.					
10-356-000. CAMA Permits	(1,000)	0	(1,000)	0	(1,000)
356.	<u>(1,000)</u>	<u>0</u>	<u>(1,000)</u>	<u>0</u>	<u>(1,000)</u>
358.					
10-358-005. Finger Printing/Background Check	(1,500)	0	(1,500)	0	(1,500)
10-358-010. Solid Waste Disposal Tax	(4,148)	0	(4,148)	0	(4,148)
358.	<u>(5,648)</u>	<u>0</u>	<u>(5,648)</u>	<u>0</u>	<u>(5,648)</u>
359.					
10-359-000. Refuse Collection Fees	(1,694,100)	0	(1,694,100)	0	(1,694,100)

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359.	<u>(1,694,100)</u>	<u>0</u>	<u>(1,694,100)</u>	<u>0</u>	<u>(1,694,100)</u>
370.					
10-370-000. Freeman Park Citations	(4,500)	0	(4,500)	0	(4,500)
370.	<u>(4,500)</u>	<u>0</u>	<u>(4,500)</u>	<u>0</u>	<u>(4,500)</u>
371.					
10-371-000. Freeman Prk Annual Fee	(1,064,100)	0	(1,064,100)	0	(1,064,100)
371.	<u>(1,064,100)</u>	<u>0</u>	<u>(1,064,100)</u>	<u>0</u>	<u>(1,064,100)</u>
372.					
10-372-000. Freeman Prk Daily Fee	(644,240)	0	(644,240)	0	(644,240)
372.	<u>(644,240)</u>	<u>0</u>	<u>(644,240)</u>	<u>0</u>	<u>(644,240)</u>
373.					
10-373-000. Freeman Park Camping Fees	(160,000)	0	(160,000)	0	(160,000)
373.	<u>(160,000)</u>	<u>0</u>	<u>(160,000)</u>	<u>0</u>	<u>(160,000)</u>
380.					
10-380-001. Farmer's Market	(11,500)	0	(11,500)	0	(11,500)
10-380-002. Events	(10,000)	0	(10,000)	0	(10,000)
380.	<u>(21,500)</u>	<u>0</u>	<u>(21,500)</u>	<u>0</u>	<u>(21,500)</u>
383.					
10-383-000. Sale of Fixed Assets	(2,000)	0	(2,000)	0	(2,000)
383.	<u>(2,000)</u>	<u>0</u>	<u>(2,000)</u>	<u>0</u>	<u>(2,000)</u>

Town of Carolina Beach

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	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
395.					
10-395-000. Interest on Assessments	(8,500)	0	(8,500)	0	(8,500)
395.	(8,500)	0	(8,500)	0	(8,500)
396.					
10-396-003. Donations - Boardwalk Fish Tiles/Benches	(7,000)	0	(7,000)	0	(7,000)
396.	(7,000)	0	(7,000)	0	(7,000)
397.					
10-397-002. Parks & Rec. Fees	(195,000)	0	(195,000)	0	(195,000)
10-397-003. Transfer from W&S Fund	(725,000)	0	(725,000)	0	(725,000)
397.	(920,000)	0	(920,000)	0	(920,000)
Revenue	(15,482,609)	(20,602)	(15,503,211)	0	(15,503,211)
Expense					
408. Non Departmental					
10-408-068. Election Expenses	5,465	0	5,465	0	5,465
10-408-069. CBP3-Non Profit Loan/Taxes/Inc.	219,635	0	219,635	0	219,635
10-408-070. Donation-Non-Profits	65,200	(15,000)	50,200	0	50,200
10-408-071. Donation-Chamber of Commerce	96,550	0	96,550	0	96,550
10-408-072. Donation-CBDI	32,875	0	32,875	0	32,875
10-408-073. Donation - WAVE	10,244	0	10,244	0	10,244
408. Non Departmental	429,969	(15,000)	414,969	0	414,969
409. Debt Service					

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10-409-015. Debt Service	933,493	(48,598)	884,895	0	884,895
409. Debt Service	933,493	(48,598)	884,895	0	884,895
410. Legislative					
10-410-002. Wages	37,800	0	37,800	0	37,800
10-410-005. FICA Taxes	4,041	0	4,041	0	4,041
10-410-006. Medical Insurance	38,445	0	38,445	0	38,445
10-410-009. Workmans Comp	55	0	55	0	55
10-410-012. Printing & Publishing	300	0	300	0	300
10-410-014. Travel & Training	15,000	(5,000)	10,000	0	10,000
10-410-016. Maintenance & Repair - Equipment	1,000	0	1,000	0	1,000
10-410-031. Auto Allowance	15,000	0	15,000	0	15,000
10-410-033. Supplies	1,000	0	1,000	0	1,000
10-410-039. Miscellaneous	1,000	0	1,000	0	1,000
10-410-046. Professional Services	130,000	0	130,000	0	130,000
10-410-053. Dues & Subscriptions	18,315	0	18,315	0	18,315
10-410-084. Recognitions & Work Sessions	5,000	0	5,000	0	5,000
410. Legislative	266,956	(5,000)	261,956	0	261,956
420. Executive					
10-420-002. Wages	386,306	0	386,306	0	386,306
10-420-003. Overtime Pay	1,990	0	1,990	0	1,990
10-420-004. C.O.L.A./Merit Pay	15,568	0	15,568	0	15,568
10-420-005. FICA Taxes	30,896	0	30,896	0	30,896
10-420-006. Medical Insurance	38,445	0	38,445	0	38,445

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	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
10-420-007. Retirement	36,146	0	36,146	0	36,146
10-420-009. Workmans Compensation	2,680	0	2,680	0	2,680
10-420-011. Communications-Phone/Cell/Data	74,600	0	74,600	0	74,600
10-420-014. Travel & Training	9,700	0	9,700	0	9,700
10-420-022. Maintenance & Repair - Computers	170,000	0	170,000	0	170,000
10-420-023. Maintenance & Repair - Software	57,764	0	57,764	0	57,764
10-420-025. 401K Match Program	4,039	0	4,039	0	4,039
10-420-033. Supplies	8,300	0	8,300	0	8,300
10-420-045. Contract Service	21,920	0	21,920	0	21,920
10-420-051. Liability Insurance	258,212	0	258,212	0	258,212
10-420-053. Dues & Subscriptions	1,500	0	1,500	0	1,500
10-420-061. Tuition Reimbursement	10,000	0	10,000	0	10,000
10-420-090. Contingency	25,000	0	25,000	0	25,000
420. Executive	1,153,066	0	1,153,066	0	1,153,066
430. Clerk					
10-430-002. Wages	74,451	0	74,451	0	74,451
10-430-004. C.O.L.A./Merit Pay	3,001	0	3,001	0	3,001
10-430-005. FICA Taxes	5,925	0	5,925	0	5,925
10-430-006. Medical Insurance	7,689	0	7,689	0	7,689
10-430-007. Retirement	6,932	0	6,932	0	6,932
10-430-009. Workmans Compensation	180	0	180	0	180
10-430-012. Printing & Publishing	21,000	0	21,000	0	21,000
10-430-014. Travel & Training	3,000	0	3,000	0	3,000
10-430-016. Maintenance & Repair - Equipment	500	0	500	0	500

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Account Type Details for Period May

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	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
10-430-023. Maintenance & Repair - Software	32,100	(1,000)	31,100	0	31,100
10-430-025. 401K Match Program	775	0	775	0	775
10-430-033. Supplies	1,800	0	1,800	0	1,800
10-430-045. Contract Services	4,000	0	4,000	0	4,000
10-430-053. Dues & Subscriptions	225	0	225	0	225
10-430-054. Maintenance of Town Code	10,000	0	10,000	0	10,000
430. Clerk	171,578	(1,000)	170,578	0	170,578
440. Finance					
10-440-002. Wages	187,603	0	187,603	0	187,603
10-440-003. Overtime Pay	1,401	0	1,401	0	1,401
10-440-004. C.O.L.A./Merit Pay	7,560	0	7,560	0	7,560
10-440-005. FICA Taxes	15,037	0	15,037	0	15,037
10-440-006. Medical Insurance	23,067	0	23,067	0	23,067
10-440-007. Retirement	17,373	0	17,373	0	17,373
10-440-009. Workmans Compensation	425	0	425	0	425
10-440-012. Printing & Publishing	7,870	0	7,870	0	7,870
10-440-014. Travel & Training	2,455	0	2,455	0	2,455
10-440-016. Maintenance & Repair - Equipment	500	0	500	0	500
10-440-023. Maintenance & Repair - Software	20	0	20	0	20
10-440-025. 401K Match Program	1,965	0	1,965	0	1,965
10-440-033. Supplies	1,785	0	1,785	0	1,785
10-440-036. Bank Charges	47,661	0	47,661	0	47,661
10-440-045. Contracted Services	46,607	0	46,607	0	46,607
10-440-046. Professional Services	17,000	0	17,000	0	17,000

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10-440-053. Dues & Subscriptions	300	0	300	0	300
440. Finance	378,629	0	378,629	0	378,629
450. HUMAN RESOURCES					
10-450-002. Wages	125,474	0	125,474	0	125,474
10-450-003. Overtime Pay	2,852	0	2,852	0	2,852
10-450-004. C.O.L.A./Merit Pay	5,056	0	5,056	0	5,056
10-450-005. FICA Taxes	10,203	0	10,203	0	10,203
10-450-006. Medical Insurance	148,936	0	148,936	0	148,936
10-450-007. Retirement	10,191	0	10,191	0	10,191
10-450-009. Workmans Compensation	1,550	0	1,550	0	1,550
10-450-014. Travel & Training	6,700	0	6,700	0	6,700
10-450-025. 401K Match Program	1,334	0	1,334	0	1,334
10-450-033. Supplies	3,000	0	3,000	0	3,000
10-450-034. Pre-Employment Costs	24,000	0	24,000	0	24,000
10-450-045. Contract Services	68,850	(10,000)	58,850	0	58,850
10-450-051. Liability Insurance	16,800	0	16,800	0	16,800
10-450-052. Unemployment	8,000	0	8,000	0	8,000
10-450-053. Dues & Subscriptions	1,070	0	1,070	0	1,070
10-450-055. Wellness Program	15,350	0	15,350	0	15,350
450. HUMAN RESOURCES	449,366	(10,000)	439,366	0	439,366
491. Planning & Development					
10-491-002. Wages	407,816	0	407,816	0	407,816
10-491-003. Overtime Pay	6,004	0	6,004	0	6,004

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10-491-004. C.O.L.A./Merit Pay	16,434	0	16,434	0	16,434
10-491-005. FICA Taxes	32,915	0	32,915	0	32,915
10-491-006. Medical Insurance	53,823	0	53,823	0	53,823
10-491-007. Retirement	38,508	0	38,508	0	38,508
10-491-009. Workmans Compensation	4,278	0	4,278	0	4,278
10-491-012. Printing & Publishing	5,800	0	5,800	0	5,800
10-491-014. Travel & Training	20,700	0	20,700	0	20,700
10-491-024. Uniforms	2,825	0	2,825	0	2,825
10-491-025. 401K Match Program	4,302	0	4,302	0	4,302
10-491-033. Supplies	3,700	0	3,700	0	3,700
10-491-045. Contract Services	16,490	(10,000)	6,490	0	6,490
10-491-046. Professional Services	30,000	(20,000)	10,000	0	10,000
10-491-053. Dues & Subscriptions	1,880	0	1,880	0	1,880
10-491-064. Board of Adjustment	1,540	0	1,540	0	1,540
10-491-074. Capital Projects Over \$10,000	60,000	(33,000)	27,000	0	27,000
491. Planning & Development	707,015	(63,000)	644,015	0	644,015
493. Public Works Administr.					
10-493-002. Wages	39,135	0	39,135	0	39,135
10-493-004. C.O.L.A./Merit Pay	1,577	0	1,577	0	1,577
10-493-005. FICA Taxes	3,114	0	3,114	0	3,114
10-493-006. Medical Insurance	3,884	0	3,884	0	3,884
10-493-007. Retirement	3,644	0	3,644	0	3,644
10-493-009. Workmans Compensation	740	0	740	0	740
10-493-014. Travel & Training	1,500	0	1,500	0	1,500

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10-493-024. Uniforms	300	0	300	0	300
10-493-025. 401K Match Program	407	0	407	0	407
10-493-045. Contract Services	53,000	0	53,000	0	53,000
10-493-046. Professional Services	6,000	0	6,000	0	6,000
10-493-053. Dues & Subscriptions	100	0	100	0	100
493. Public Works Administr.	113,401	0	113,401	0	113,401
510. Police					
10-510-000. Separation Allowance	29,228	0	29,228	0	29,228
10-510-001. Holiday Pay	63,857	0	63,857	0	63,857
10-510-002. Wages	1,578,872	0	1,578,872	0	1,578,872
10-510-003. Overtime Pay	50,882	0	50,882	0	50,882
10-510-004. C.O.L.A./Merit Pay	63,626	0	63,626	0	63,626
10-510-005. FICA Taxes	136,663	0	136,663	0	136,663
10-510-006. Medical Insurance	253,737	0	253,737	0	253,737
10-510-007. Retirement	167,548	0	167,548	0	167,548
10-510-009. Workmans Compensation	43,625	0	43,625	0	43,625
10-510-010. LEO 401K	81,723	0	81,723	0	81,723
10-510-011. Communications-Phone/Cell/Data	82,020	0	82,020	0	82,020
10-510-014. Travel & Training	43,600	(10,000)	33,600	0	33,600
10-510-016. Maintenance & Repair - Equipment	13,000	0	13,000	0	13,000
10-510-023. Maintenance & Repair - Software	13,825	0	13,825	0	13,825
10-510-024. Uniforms	42,000	0	42,000	0	42,000
10-510-025. 401K Match Program	17,390	0	17,390	0	17,390
10-510-033. Supplies	18,000	0	18,000	0	18,000

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2019/
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Revenue

	2019/ Budget Revenue	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
10-580-045. Contract Services	1,981			
10-580-046. Professional Services	4			
10-580-074. Capital Projects Over \$10,000	150			
10-580-080. PPE & Safety Equipment	4			
580. ENVIRONMENTAL	3,502			
620. Parks & Recreation				
10-620-002. Wages	313,000	6,500	0	6,500
10-620-003. Overtime Pay	5,000	61,700	0	61,700
10-620-004. C.O.L.A./Merit Pay	11,000	1,405	0	1,405
10-620-005. FICA Taxes	25,000	4,000	0	4,000
10-620-006. Medical Insurance	46,000	94,429	0	94,429
10-620-007. Retirement	26,000	1,600	0	1,600
10-620-009. Workmans Compensation	9,000	5,000	0	5,000
10-620-011. Communications-Phone/Cell/Data	2,000			
10-620-013. Electric	34,500			
10-620-014. Travel & Training	6,500	517	0	517
10-620-015. Maintenance & Repair- Buildings	23,000	360,411	0	360,411
10-620-016. Maintenance & Repair - Equipment	14,500	5,005	0	5,005
10-620-018. Maintenance & Repair - Grounds	80,500	2,168	0	2,168
10-620-023. Maintenance & Repair - Software	4,700	28,159	0	28,159
10-620-024. Uniforms	1,500	7,689	0	7,689
10-620-025. 401K Match Program	2,900	5,054	0	5,054
10-620-033. Supplies	10,500	9,600	0	9,600
10-620-041. Arts & Activities	18,700	6,000	0	6,000
	0	6,500	0	6,500
	0	6,900	0	6,900
	0	565	0	565
	0	11,600	0	11,600
	0	14,500	0	14,500
	0	12,000	0	12,000

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520. Lifeguards	476,668	0	476,668	0	476,668
530. Fire					
10-530-001. Holiday Pay	21,329	0	21,329	0	21,329
10-530-002. Wages	667,037	0	667,037	0	667,037
10-530-003. Overtime Pay	26,309	0	26,309	0	26,309
10-530-004. C.O.L.A./Merit Pay	24,576	0	24,576	0	24,576
10-530-005. FICA Taxes	56,551	0	56,551	0	56,551
10-530-006. Medical Insurance	98,408	0	98,408	0	98,408
10-530-007. Retirement	60,426	0	60,426	0	60,426
10-530-009. Workmans Comp	28,000	0	28,000	0	28,000
10-530-011. Communications-Phone/Cell/Data	30,100	0	30,100	0	30,100
10-530-014. Travel & Training	13,500	0	13,500	0	13,500
10-530-015. Maintenance & Repair-Buildings	5,000	0	5,000	0	5,000
10-530-016. Maintenance & Repair - Equipment	15,900	0	15,900	0	15,900
10-530-017. Maintenance & Repair - Vehicles	19,300	0	19,300	0	19,300
10-530-023. Maintenance & Repair - Software	4,300	0	4,300	0	4,300
10-530-024. Uniforms	27,500	0	27,500	0	27,500
10-530-025. 401K Match Program	6,696	0	6,696	0	6,696
10-530-033. Supplies	24,000	0	24,000	0	24,000
10-530-043. SAFR Grant-Tuition	52,500	0	52,500	0	52,500
10-530-045. Contract Services	7,500	0	7,500	0	7,500
10-530-050. Rental of Property	9,500	0	9,500	0	9,500
10-530-051. Liability Insurance	40,800	0	40,800	0	40,800
10-530-053. Dues & Subscriptions	3,800	0	3,800	0	3,800

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10-530-074. Capital Projects Over \$10,000	20,000	0	20,000	0	20,000
10-530-075. Capital Projects Under \$10,000	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>
530. Fire	1,268,032	0	1,268,032	0	1,268,032
550. Marina					
10-550-013. Electric	11,937	0	11,937	0	11,937
10-550-016. Maintenance & Repair - Equipment	3,000	0	3,000	0	3,000
10-550-033. Supplies	1,500	0	1,500	0	1,500
10-550-039. Miscellaneous	2,700	0	2,700	0	2,700
10-550-046. Professional Services	10,000	0	10,000	0	10,000
10-550-075. Capital Projects Under \$10,000	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>
550. Marina	34,137	0	34,137	0	34,137
561. Powell Bill					
10-561-033. Supplies	61,000	(2,133)	58,867	0	58,867
10-561-038. Street Maintenance	<u>125,000</u>	<u>0</u>	<u>125,000</u>	<u>0</u>	<u>125,000</u>
561. Powell Bill	186,000	(2,133)	183,867	0	183,867
565. G/F Fleet Maintenance					
10-565-016. Maintenance & Repair - Equipment	40,000	0	40,000	0	40,000
10-565-017. Maintenance & Repair - Vehicles	89,400	0	89,400	0	89,400
10-565-021. Maintenance & Repair - Tires	30,000	0	30,000	0	30,000
10-565-030. Gas & Diesel Fuel	<u>126,000</u>	<u>0</u>	<u>126,000</u>	<u>0</u>	<u>126,000</u>
565. G/F Fleet Maintenance	285,400	0	285,400	0	285,400
570. Parking					

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for Period May

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	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
10-570-018. Maintenace & Repair - Grounds	5,000	0	5,000	0	5,000
10-570-046. Professional Services	344,650	0	344,650	0	344,650
570. Parking	349,650	0	349,650	0	349,650
580. ENVIRONMENTAL					
10-580-002. Wages	448,611	0	448,611	0	448,611
10-580-003. Overtime Pay	14,770	0	14,770	0	14,770
10-580-004. C.O.L.A./Merit Pay	16,468	0	16,468	0	16,468
10-580-005. FICA Taxes	36,709	0	36,709	0	36,709
10-580-006. Medical Insurance	92,268	0	92,268	0	92,268
10-580-007. Retirement	42,948	0	42,948	0	42,948
10-580-009. Workmans Compensation	18,168	0	18,168	0	18,168
10-580-012. Printing & Publishing	500	0	500	0	500
10-580-013. Electric	263,590	0	263,590	0	263,590
10-580-014. Travel & Training	4,500	0	4,500	0	4,500
10-580-015. Maintenance & Repair- Buildings	170,100	(85,000)	85,100	0	85,100
10-580-016. Maintenance & Repair - Equipment	21,000	0	21,000	0	21,000
10-580-018. Maintenace & Repair - Grounds	90,000	(6,500)	83,500	0	83,500
10-580-020. Maintenance & Repair - Street Lights	7,000	0	7,000	0	7,000
10-580-024. Uniforms	7,500	0	7,500	0	7,500
10-580-025. 401K Match Program	4,390	0	4,390	0	4,390
10-580-032. Chemical & Lab Fees	4,500	0	4,500	0	4,500
10-580-033. Supplies	45,000	0	45,000	0	45,000
10-580-035. Small Tools & Equipment	5,200	0	5,200	0	5,200
10-580-044. Temps	70,000	0	70,000	0	70,000

Malina Beach

**Line Item Details
for Budget Year 2020
and May**

2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
1,175	0	1,981,175	0	1,981,175
4,000	0	4,000	0	4,000
4,000	(100,000)	50,000	0	50,000
4,000	0	4,000	0	4,000
3,397	(191,500)	3,310,897	0	3,310,897
313,559	0	313,559	0	313,559
5,069	0	5,069	0	5,069
11,730	0	11,730	0	11,730
25,272	0	25,272	0	25,272
46,134	0	46,134	0	46,134
26,314	0	26,314	0	26,314
9,500	0	9,500	0	9,500
2,800	0	2,800	0	2,800
34,975	0	34,975	0	34,975
5,500	(1,000)	5,500	0	5,500
34,000	11,000	34,000	0	34,000
24,500	10,000	24,500	0	24,500
75,500	(5,000)	75,500	0	75,500
4,700	0	4,700	0	4,700
1,500	0	1,500	0	1,500
2,941	0	2,941	0	2,941
10,500	0	10,500	0	10,500
18,750	0	18,750	0	18,750

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	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
10-620-042. Farmers Market	8,500	0	8,500	0	8,500
10-620-045. Contract Services	58,000	0	58,000	0	58,000
10-620-046. Professional Services	12,000	0	12,000	0	12,000
10-620-066. Athletic Programs	23,500	0	23,500	0	23,500
10-620-074. Capital Projects Over \$10,000	328,750	(246,500)	82,250	0	82,250
10-620-075. Capital Projects Under \$10,000	18,000	0	18,000	0	18,000
10-620-082. Festivals & Special Event	22,000	0	22,000	0	22,000
620. Parks & Recreation	1,108,994	(231,500)	877,494	0	877,494
630. Beach Maintenance					
10-630-001. Holiday Pay	7,617	0	7,617	0	7,617
10-630-002. Wages	147,224	0	147,224	0	147,224
10-630-003. Overtime Pay	6,068	0	6,068	0	6,068
10-630-004. C.O.L.A./Merit Pay	5,933	0	5,933	0	5,933
10-630-005. FICA Taxes	12,764	0	12,764	0	12,764
10-630-006. Medical Insurance	30,756	0	30,756	0	30,756
10-630-007. Retirement	16,183	0	16,183	0	16,183
10-630-009. Workmans Comp	5,500	0	5,500	0	5,500
10-630-010. LEO 401K	8,342	0	8,342	0	8,342
10-630-016. Maintenance & Repair-Fish Tiles	6,092	0	6,092	0	6,092
10-630-018. T/F to Storm Damage Prevention	350,000	0	350,000	0	350,000
10-630-025. 401K Match Program	1,669	0	1,669	0	1,669
10-630-033. Supplies	7,500	0	7,500	0	7,500
10-630-046. Professional Services	162,775	0	162,775	0	162,775
10-630-056. Beach Maintenance	85,000	(25,000)	60,000	0	60,000

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10-630-074. Capital Projects Over \$10,000	47,215	0	47,215	0	47,215
10-630-081. Inlet Dredging	10,000	0	10,000	0	10,000
630. Beach Maintenance	910,638	(25,000)	885,638	0	885,638
Expense	15,599,619	(602,731)	14,996,888	0	14,996,888
10. General Fund	117,010	(623,333)	(506,323)	0	(506,323)
30. Utilities Fund					
Revenue					
322.					
30-322-000. Stormwater Monthly Service Fees	(1,349,622)	0	(1,349,622)	0	(1,349,622)
322.	(1,349,622)	0	(1,349,622)	0	(1,349,622)
329.					
30-329-000. Interest on Investments	(45,495)	0	(45,495)	0	(45,495)
30-329-100. Interest Bond Series 2016	(15,000)	0	(15,000)	0	(15,000)
329.	(60,495)	0	(60,495)	0	(60,495)
330.					
30-330-000. Stormwater Development Impact Fees	(228,102)	0	(228,102)	0	(228,102)
330.	(228,102)	0	(228,102)	0	(228,102)
370.					
30-370-000. Water Monthly Service Fees	(2,279,532)	0	(2,279,532)	0	(2,279,532)
370.	(2,279,532)	0	(2,279,532)	0	(2,279,532)

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371.					
30-371-000. Sewer Monthly Service Fees	(3,896,562)	0	(3,896,562)	0	(3,896,562)
30-371-015. Penalties	(6,520)	0	(6,520)	0	(6,520)
30-371-017. Grease Trap Compliance	(195)	0	(195)	0	(195)
371.	(3,903,277)	0	(3,903,277)	0	(3,903,277)
372.					
30-372-000. Water Connection Fees	(114,626)	0	(114,626)	0	(114,626)
372.	(114,626)	0	(114,626)	0	(114,626)
373.					
30-373-000. Sewer Connection Fees	(104,650)	0	(104,650)	0	(104,650)
373.	(104,650)	0	(104,650)	0	(104,650)
374.					
30-374-000. System Development Fee Water	(306,033)	0	(306,033)	0	(306,033)
30-374-100. System Development Fee Sewer	(336,893)	0	(336,893)	0	(336,893)
374.	(642,926)	0	(642,926)	0	(642,926)
375.					
30-375-000. Reconnection Fees	(5,000)	0	(5,000)	0	(5,000)
375.	(5,000)	0	(5,000)	0	(5,000)
385.					
30-385-000. Miscellaneous Revenues	(50,000)	0	(50,000)	0	(50,000)

Town of Carolina Beach
Account Type Details
for Period May

* Report Contains Filters

	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
30-800-009. Workmans Compensation	2,447	0	2,447	0	2,447
30-800-011. Communications-Phone/Cell/Data	2,400	0	2,400	0	2,400
30-800-012. Printing & Publishing	3,000	0	3,000	0	3,000
30-800-014. Travel & Training	11,000	0	11,000	0	11,000
30-800-024. Uniforms	3,000	0	3,000	0	3,000
30-800-025. 401K Match Program	2,629	0	2,629	0	2,629
30-800-033. Supplies	9,000	0	9,000	0	9,000
30-800-037. On-Line Credit Check	2,200	0	2,200	0	2,200
30-800-045. Contract Services	19,500	0	19,500	0	19,500
30-800-046. Professional Services	13,000	0	13,000	0	13,000
30-800-049. Postage	43,000	0	43,000	0	43,000
30-800-053. Dues & Subscriptions	610	0	610	0	610
30-800-080. T/F to General Fund	725,000	0	725,000	0	725,000
800. W&S Administrative	1,181,745	0	1,181,745	0	1,181,745
810. Wastewater Treatment					
30-810-002. Wages	256,715	0	256,715	0	256,715
30-810-003. Overtime Pay	3,966	0	3,966	0	3,966
30-810-004. C.O.L.A./ Merit	10,345	0	10,345	0	10,345
30-810-005. FICA Taxes	20,733	0	20,733	0	20,733
30-810-007. Retirement	24,256	0	24,256	0	24,256
30-810-009. Workmans Comp	8,000	0	8,000	0	8,000
30-810-011. Communications - Phones/Cellphones/Data	2,800	0	2,800	0	2,800
30-810-013. Electric	122,000	0	122,000	0	122,000
30-810-014. Travel & Training	3,000	0	3,000	0	3,000

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Account Type Details for Period May

* Report Contains Filters

	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
30-810-015. Maintenance & Repair- Buildings	7,000	0	7,000	0	7,000
30-810-016. Maintenance & Repair - Equipment	22,000	0	22,000	0	22,000
30-810-018. Maintenance & Repair - Grounds	10,000	0	10,000	0	10,000
30-810-024. Uniforms	3,000	0	3,000	0	3,000
30-810-025. 401K Match Program	2,710	0	2,710	0	2,710
30-810-032. Chemical & Lab Fees	53,120	0	53,120	0	53,120
30-810-033. Supplies	4,000	0	4,000	0	4,000
30-810-035. Small Tools & Equipment	750	0	750	0	750
30-810-045. Contract Services	140,500	0	140,500	0	140,500
30-810-046. Professional Services	46,000	0	46,000	0	46,000
30-810-047. WWT Plant Renovation	35,000	0	35,000	0	35,000
30-810-050. Rental of Property	20,000	0	20,000	0	20,000
30-810-053. Dues & Subscriptions	400	0	400	0	400
30-810-078. Permits & Fees	20,000	0	20,000	0	20,000
30-810-080. PPE & Safety Equipment	5,000	0	5,000	0	5,000
810. Wastewater Treatment	821,295	0	821,295	0	821,295
811. Wastewater Collection					
30-811-002. Wages	431,996	0	431,996	0	431,996
30-811-003. Overtime Pay	35,172	0	35,172	0	35,172
30-811-004. C.O.L.A./Merit	17,408	0	17,408	0	17,408
30-811-005. FICA Taxes	37,070	0	37,070	0	37,070
30-811-006. Medical Insurance	84,579	0	84,579	0	84,579
30-811-007. Retirement	43,514	0	43,514	0	43,514
30-811-009. Workmans Comp	15,492	0	15,492	0	15,492

Town of Carolina Beach

Account Type Details for Period May

* Report Contains Filters

	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
30-811-011. Communications - Phones/Cellphones/Data	13,300	0	13,300	0	13,300
30-811-013. Electric	94,000	0	94,000	0	94,000
30-811-014. Travel & Training	18,000	0	18,000	0	18,000
30-811-015. Maintenance & Repair- Buildings	21,000	0	21,000	0	21,000
30-811-016. Maintenance & Repair - Equipment	81,000	0	81,000	0	81,000
30-811-019. Maintenance & Repair - Streets	145,000	0	145,000	0	145,000
30-811-020. Maintenance & Repair - Infrastructure	120,000	0	120,000	0	120,000
30-811-024. Uniforms	8,000	0	8,000	0	8,000
30-811-025. 401K Match Program	4,846	0	4,846	0	4,846
30-811-026. Maintenance & Repair - Material	60,000	0	60,000	0	60,000
30-811-033. Supplies	7,500	0	7,500	0	7,500
30-811-035. Small Tools & Equipment	12,000	0	12,000	0	12,000
30-811-044. Temps	5,000	0	5,000	0	5,000
30-811-045. Contract Services	225,000	0	225,000	0	225,000
30-811-046. Professional Services	65,000	0	65,000	0	65,000
30-811-060. I&I Removal Program	15,000	0	15,000	0	15,000
30-811-074. Capital Projects Over \$10,000	35,000	0	35,000	0	35,000
30-811-075. Capital Projects Under \$10,000	6,900	0	6,900	0	6,900
30-811-078. Permits & Fees	7,500	0	7,500	0	7,500
30-811-080. PPE & Safety Equipment	8,500	0	8,500	0	8,500
811. Wastewater Collection	1,617,777	0	1,617,777	0	1,617,777
812. Water					
30-812-002. Wages	76,087	0	76,087	0	76,087
30-812-003. Overtime Pay	9,987	0	9,987	0	9,987

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	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
30-812-004. C.O.L.A./Merit	3,066	0	3,066	0	3,066
30-812-005. FICA Taxes	6,819	0	6,819	0	6,819
30-812-006. Medical Insurance	15,378	0	15,378	0	15,378
30-812-007. Retirement	7,978	0	7,978	0	7,978
30-812-009. Workmans Comp	2,900	0	2,900	0	2,900
30-812-011. Communications - Phones/Cellphones/Data	5,000	0	5,000	0	5,000
30-812-012. Printing & Publishing	1,500	0	1,500	0	1,500
30-812-013. Electric	72,000	0	72,000	0	72,000
30-812-014. Travel & Training	6,000	0	6,000	0	6,000
30-812-015. Maintenance & Repair- Buildings	62,000	0	62,000	0	62,000
30-812-016. Maintenance & Repair - Equipment	60,000	0	60,000	0	60,000
30-812-019. Maintenance & Repair - Streets	90,000	0	90,000	0	90,000
30-812-020. Maintenance & Repair - Infrastructure	155,000	0	155,000	0	155,000
30-812-024. Uniforms	2,500	0	2,500	0	2,500
30-812-025. 401K Match Program	891	0	891	0	891
30-812-026. Maintenance & Repair - Material	55,000	0	55,000	0	55,000
30-812-032. Chemical & Lab Fees	173,500	0	173,500	0	173,500
30-812-033. Supplies	5,000	0	5,000	0	5,000
30-812-035. Small Tools & Equipment	5,500	0	5,500	0	5,500
30-812-044. Temps	3,000	0	3,000	0	3,000
30-812-045. Contract Services	269,400	0	269,400	0	269,400
30-812-046. Professional Services	52,000	0	52,000	0	52,000
30-812-049. Postage	3,000	0	3,000	0	3,000
30-812-050. Rental of Property	30,500	0	30,500	0	30,500
30-812-053. Dues & Subscriptions	2,170	0	2,170	0	2,170

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Account Type Details for Period May

* Report Contains Filters

	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
30-812-067. Well Upgrades	157,500	0	157,500	0	157,500
30-812-078. Permits & Fees	4,000	0	4,000	0	4,000
30-812-080. PPE & Safety Equipment	5,350	0	5,350	0	5,350
812. Water	1,343,026	0	1,343,026	0	1,343,026
813. W&S FLEET MAINT					
30-813-016. Maintenance & Repair - Equipment	82,000	0	82,000	0	82,000
30-813-017. Maintenance & Repair - Vehicles	66,000	0	66,000	0	66,000
30-813-021. Maintenance & Repair - Tires	26,000	0	26,000	0	26,000
30-813-030. Gas & Diesel Fuel	90,000	0	90,000	0	90,000
813. W&S FLEET MAINT	264,000	0	264,000	0	264,000
900. Stormwater Drainage					
30-900-002. Wages	350,095	0	350,095	0	350,095
30-900-003. Overtime Pay	19,649	0	19,649	0	19,649
30-900-004. C.O.L.A./Merit	14,111	0	14,111	0	14,111
30-900-005. FICA Taxes	29,364	0	29,364	0	29,364
30-900-006. Medical Insurance	69,201	0	69,201	0	69,201
30-900-007. Retirement	34,356	0	34,356	0	34,356
30-900-009. Workers Comp	11,250	0	11,250	0	11,250
30-900-011. Communications-Phones/Cellphones/Data	7,600	0	7,600	0	7,600
30-900-012. Printing & Publishing	2,500	0	2,500	0	2,500
30-900-013. Electric	13,500	0	13,500	0	13,500
30-900-014. Travel & Training	8,000	0	8,000	0	8,000
30-900-015. Maintenance & Repair - Buildings	6,000	0	6,000	0	6,000

Town of Carolina Beach
Account Type Details
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* Report Contains Filters

	2019/2020 Initial Budget Request	2019/2020 Recommended Budget Adjustment	2019/2020 Recommended Budget Report	2019/2020 Council Approved Budget Adjustment	2019/2020 Council Approved Budget Report
30-900-016. Maintenance & Repair - Equipment	46,000	0	46,000	0	46,000
30-900-019. Maintenance & Repair - Streets	65,000	0	65,000	0	65,000
30-900-020. Maintenance & Repair - Infrastructure	195,000	0	195,000	0	195,000
30-900-024. Uniforms	6,500	0	6,500	0	6,500
30-900-025. 401K Match Program	3,839	0	3,839	0	3,839
30-900-026. Maintenance & Repair - Material	30,000	0	30,000	0	30,000
30-900-032. Chemical & Lab Fees	20,000	0	20,000	0	20,000
30-900-033. Supplies	4,500	0	4,500	0	4,500
30-900-035. Small Tools & Equipment	1,200	0	1,200	0	1,200
30-900-044. Temps	30,000	0	30,000	0	30,000
30-900-045. Contract Services	75,000	0	75,000	0	75,000
30-900-046. Professional Services	113,000	0	113,000	0	113,000
30-900-074. Capital Projects Over \$10,000	324,737	0	324,737	0	324,737
30-900-078. Permits & Fees	2,000	0	2,000	0	2,000
30-900-080. PPE & Safety Equipment	5,000	0	5,000	0	5,000
900. Stormwater Drainage	1,487,402	0	1,487,402	0	1,487,402
Expense	9,407,641	0	9,407,641	0	9,407,641
30. Utilities Fund	0	0	0	0	0
Report Total :	117,010	(623,333)	(506,323)	0	(506,323)

Selected Filters

Account Type

- Include - Revenue
- Include - Expense

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10. General Fund	8,475,089	(607,731)	7,867,358
408. Non Departmental			
2. Maintenance & Operations	429,969	(15,000)	414,969
10-408-068. Election Expenses	5,465		5,465
Election Expenses	5,465		5,465
10-408-069. CBP3-Non Profit Loan/Taxes/Inc.	219,635		219,635
Insurance for CBP3 properties	2,200		2,200
Loan payment	199,228		199,228
Property Taxes for CBP3 properties	18,207		18,207
10-408-070. Donation-Non-Profits	65,200	(15,000)	50,200
Carolina Beach Inlet Association	7,500		7,500
Federal Point Historic Preservation Society (Manager Reduced)	9,000	(1,500)	7,500
Friends of Felines (Manager Reduced)	3,000	(1,500)	1,500
Friends of Ft. Fisher	5,000		5,000
Island of Lights (Manager Reduced)	8,000	(3,000)	5,000
Katie B. Hines Senior Center	12,000		12,000
PI Sea Turtle Project	7,700		7,700
Pleasure Island PAWS (Manager Reduced)	3,000	(1,500)	1,500
Steve Haydu St. Patrick's Lo Tide Fund (Manager Cut)	5,000	(5,000)	0
The Help Center of Federal Point (Manager Reduced)	5,000	(2,500)	2,500
10-408-071. Donation-Chamber of Commerce	96,550		96,550
PI Chamber of Commerce	96,550		96,550
10-408-072. Donation-CBDI	32,875		32,875
CBDI ROT funds request	32,875		32,875
10-408-073. Donation - WAVE	10,244		10,244
Wave Transit funding	10,244		10,244
409. Debt Service			
2. Maintenance & Operations	933,493	(48,598)	884,895
10-409-015. Debt Service	933,493	(48,598)	884,895
2008 Platform Fire Truck (paid off 3/2019)	0		0
2016 Pumper Fire Engine (matures 6/2025)	53,998		53,998
Burial of Power Lines Boardwalk (matures 2/2021)	80,264		80,264
Fire Boat (matures 6/2021)	39,385		39,385
Fire Station Renovation (matures 7/2028)	101,374		101,374
Marina Bulkhead (matures 4/2032)	48,051		48,051

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Municipal Complex (matures 7/2019)	174,558		174,558
Operations Center/ Land Purchase (matures 6/2030)	110,596		110,596
Rescue/Service Fire Apparatus-new (400,000/ 10 yrs)(Manager Cut-move to 20/21 BY)	48,598	(48,598)	0
Wilmington Beach Paving and Drainage (matures 5/2025)	276,668		276,668
410. Legislative			
1. Personnel & Benefits	15,000		15,000
10-410-031. Auto Allowance	15,000		15,000
Council Auto Allowance	15,000		15,000
2. Maintenance & Operations	171,615	(5,000)	166,615
10-410-012. Printing & Publishing	300		300
Printing of notices & handouts	300		300
10-410-014. Travel & Training	15,000	(5,000)	10,000
Training for council members (Manager cut)	15,000	(5,000)	10,000
10-410-016. Maintenance & Repair - Equipment	1,000		1,000
A/V equipment in Council Chambers	1,000		1,000
10-410-033. Supplies	1,000		1,000
Items requested by Council Members	1,000		1,000
10-410-039. Miscellaneous	1,000		1,000
Unexpected expenditures	1,000		1,000
10-410-046. Professional Services	130,000		130,000
Legal Expenses	130,000		130,000
10-410-053. Dues & Subscriptions	18,315		18,315
American Shore and Beach Preservation	500		500
Cape Fear Council of Government	1,400		1,400
NC Chamber	555		555
NC League of Municipalities	6,800		6,800
NCBIWA Membership	1,100		1,100
NCBIWA Spring Sponsorship	1,500		1,500
UNC School of Government	750		750
Water Resource Congress	250		250
WMPO	5,460		5,460
10-410-084. Recognitions & Work Sessions	5,000		5,000
Receptions & employee appreciation luncheon	5,000		5,000
420. Executive			
2. Maintenance & Operations	636,996		636,996
10-420-011. Communications-Phone/Cell/Data	74,600		74,600

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
CHARTER-cable or internet svcs for BW cameras, MC Park cameras, Community Bldg., Town Hall offices, Ops building, Water bldg, SCADA, WWTP	12,300		12,300
FORERUNNTER/TAG-miscellaneous install and/or repair of telephone system and network connections	2,000		2,000
SPIRIT COMMUNICATIONS-telephone and 100 mb internet service for Town Hall, PD, Rec Center and Ops Bldg.	42,300		42,300
VERIZON-cell charges for Executive, Planning, HR, Parks & Rec, Fire Dept., and Environmental/Public Works Dept.	18,000		18,000
10-420-014. Travel & Training	9,700		9,700
Ed Parvin-Public Leadership Academy (\$4200), Ops Chief/NIMS (\$250), Planning Chief/NIMS (\$250)	4,700		4,700
Lucky Narain-CMA conference, NCBIWA conference, NCLM conference, and other travel/training expenses	5,000		5,000
10-420-022. Maintenance & Repair - Computers	170,000		170,000
VC3 Monthly IT Support (appx. \$14,100/mo)	170,000		170,000
10-420-023. Maintenance & Repair - Software	57,764		57,764
AZTECA-annual support/license for Cityworks	23,000		23,000
Cleargov subscription	5,500		5,500
ESRI-annual license/support fees for ArcGIS	10,700		10,700
NEOGOV-annual support/license for employment software	5,500		5,500
REVIZE-annual ad blocker fee	450		450
REVIZE-annual website hosting and support fee	2,800		2,800
SOUTHERN SOFTWARE-FMS Analytics annual support fee	2,550		2,550
SOUTHERN SOFTWARE-FMS annual support fee	6,764		6,764
SOUTHERN SOFTWARE-FMS Onlines Employee Portal	500		500
10-420-033. Supplies	8,300		8,300
Coffee supplies for Town Hall and Operations (does not include PD, FD, or WWTP)	3,500		3,500
Office supplies for Town Hall	4,800		4,800
10-420-045. Contract Service	21,920		21,920
Authorize.net online payment fees (average of \$54/mo)	2,200		2,200
Copypro overages for in-house printing	1,000		1,000
J&M Executive Leasing-3 copy machines totalling \$1416/mo + estimated 200 property tax bill	17,200		17,200
Lease of 1 CBA S July and August 2018	0		0
Push button alarm fees for Help Center	360		360
Push button alarm fees for Town Hall	360		360
Shredding services	800		800
10-420-051. Liability Insurance	258,212		258,212
General Liability	258,212		258,212
10-420-053. Dues & Subscriptions	1,500		1,500
ICMA membership/dues/subscriptions	1,500		1,500
10-420-061. Tuition Reimbursement	10,000		10,000
Employee Reimbursement	10,000		10,000
10-420-090. Contingency	25,000		25,000
Miscellaneous Unexpected	25,000		25,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
430. Clerk			
2. Maintenance & Operations	72,625	(1,000)	71,625
10-430-012. Printing & Publishing	21,000		21,000
Public notices	21,000		21,000
10-430-014. Travel & Training	3,000		3,000
Training	3,000		3,000
10-430-016. Maintenance & Repair - Equipment	500		500
Repairs	500		500
10-430-023. Maintenance & Repair - Software	32,100	(1,000)	31,100
iCompass	13,100		13,100
Laserfiche	18,000		18,000
Social Media (Manager cut)	1,000	(1,000)	0
10-430-033. Supplies	1,800		1,800
General office supplies	1,800		1,800
10-430-045. Contract Services	4,000		4,000
Contracted services	4,000		4,000
10-430-053. Dues & Subscriptions	225		225
Internation Assoc of Municipal Clerks	160		160
NC Association of Municipal Clerks	65		65
10-430-054. Maintenance of Town Code	10,000		10,000
Code maintenance	10,000		10,000
440. Finance			
2. Maintenance & Operations	124,198		124,198
10-440-012. Printing & Publishing	7,870		7,870
1099 Forms w/envelopes	60		60
Accounts payable checks	700		700
Business registration envelopes	200		200
Golf cart permits	410		410
Parking permits	5,000		5,000
Reentry permits	1,500		1,500
10-440-014. Travel & Training	2,455		2,455
GOFA webinar	180		180
Miscellaneous training opportunities	600		600
NCCMT in New Bern	125		125
NCGOFA Spring Conference	250		250
SOG classes or webinars	1,300		1,300

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10-440-016. Maintenance & Repair - Equipment	500		500
Scanner service	500		500
10-440-023. Maintenance & Repair - Software	20		20
WinZip	20		20
10-440-033. Supplies	1,785		1,785
Copier overages, business cards	150		150
New desk for Linsey	0		0
New printer for Linsey	0		0
Office supplies (pens, calendars, etc.)	500		500
Printer drum for 3 printer	360		360
Storage boxes and folders	400		400
Toner for 3 printers	375		375
10-440-036. Bank Charges	47,661		47,661
Credit card fees	30,661		30,661
Monthly banking fees	17,000		17,000
10-440-045. Contracted Services	46,607		46,607
Lexis Nexis	1,607		1,607
NHC Tax collection fees	45,000		45,000
10-440-046. Professional Services	17,000		17,000
Audit	13,000		13,000
LGERS Pension Audit	0		0
Single Audit	4,000		4,000
10-440-053. Dues & Subscriptions	300		300
Governmental Finance Officer's Association	250		250
NC Finance Officers Association	50		50
450. HUMAN RESOURCES			
2. Maintenance & Operations	143,770	(10,000)	133,770
10-450-014. Travel & Training	6,700		6,700
Fred Pryor Training Seminars annual fee	200		200
NC Public Risk Managers Conference	250		250
NCIPMA Conference	1,200		1,200
NCSHRM Conference	1,200		1,200
OMPO - Personnel Officers Conference	500		500
Payroll update - local	300		300
SOG - FMLA Update or Wage/Hour Update TBD	750		750
SOG - Public Employment Law	1,800		1,800
Wilmington Safety School	500		500

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10-450-033. Supplies	3,000		3,000
General office supplies (W2's, postage for W2's, ACA postage, lanyards and badge supplies, printer cartridges, etc)	3,000		3,000
10-450-034. Pre-Employment Costs	24,000		24,000
Pre-Employment Costs (Drug Screens, background checks, physicals, Hepatitis shots, cancer screenings)	24,000		24,000
10-450-045. Contract Services	68,850	(10,000)	58,850
Actuarial Study OPEB and LEO	7,500		7,500
BHS Employee Assistance Plan	3,500		3,500
Consulting services for pay study (\$10,000 paid in FY18/19)	18,000	(10,000)	8,000
Dr. Verne Schmickely - Pre-employment psychological evals for Police/Post Critical Incident Evals, annual wellness evaluations	16,000		16,000
Electronic timeclocks by FMS compatible vendor "TimeClocks Plus"	20,000		20,000
Firefighters and Rescue Squad workers pension fund contribution (30 x \$120)	3,600		3,600
Vendor fees for random drug screens	250		250
10-450-051. Liability Insurance	16,800		16,800
All departments work Comp deductible	12,500		12,500
Random drug screens	1,800		1,800
Safety and training Supplies (Defibulator, training supplies and materials, departmental safety equipment)	2,500		2,500
10-450-052. Unemployment	8,000		8,000
Unemployment	8,000		8,000
10-450-053. Dues & Subscriptions	1,070		1,070
American Payroll Association	225		225
Annual payroll subscription	300		300
IPMA National Annual Dues - Public Personnel Managers Association	125		125
NC-IPMA state dues	35		35
NCALGSO (Local Government Safety Officers) dues	35		35
NCPRIMA - Public Risk Manager Association	50		50
NCSHRM local dues	50		50
SHRM National annual dues	250		250
10-450-055. Wellness Program	15,350		15,350
Christmas \$10 Coupon turkey/ham \$10 coupon	2,000		2,000
Employee training and materials such as DVD's, workbooks, training materials and supplies	2,500		2,500
Employee Wellness initiatives such as Shot Clinic, Weight Watchers, Lunch and Learns,	500		500
Food for employee gatherings	4,500		4,500
Gifts for employees annual picnic (175 x 12.86 = 2250)	2,250		2,250
Gifts for employees Christmas (175 x 12.86 = 2250)	2,250		2,250
Open enrollment expenses	150		150
Party location rental fees	200		200
Tent/table/chair/decor/set-up/tear-down/inspections of tents and associated expenses	1,000		1,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
491. Planning & Development			
2. Maintenance & Operations	82,935	(30,000)	52,935
10-491-012. Printing & Publishing	5,800		5,800
Certified Letters	200		200
CRS Mailing	3,000		3,000
Fed Ex mailings	100		100
Ink for Admin printer	400		400
Ink for mobile printer	100		100
Plotter Ink	1,000		1,000
Plotter Paper	1,000		1,000
10-491-014. Travel & Training	20,700		20,700
Admin Cont Ed / Notary	500		500
AICP Exam - Planning Director	500		500
BI Code Class	1,500		1,500
BI Contractor Meeting	2,000		2,000
BI Min Housing	1,500		1,500
CEO Continuing Ed	500		500
CEO Trade Exams	1,500		1,500
COO Continuing Ed / Notary	500		500
Cummunication Specialist	500		500
GIS Cityworks	3,000		3,000
GIS NC Users Conf	0		0
ICC Training to Carolina Beach (to be reimbursed)	5,000		5,000
Plan Dir Flood Conference	500		500
Plan Dir Planning Conf Cont Ed	500		500
Plan Dir Zoning Conference	600		600
Planner flood class/exam	1,000		1,000
Planner Zoning	600		600
Proj Manager Cont Ed	500		500
10-491-024. Uniforms	2,825		2,825
Composite/steel toe	900		900
Glasses	200		200
Gloves	50		50
hats	100		100
Pants (BI, CEO)	575		575
Rain Gear	300		300
safety harness	200		200
shirts	500		500

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10-491-033. Supplies	3,700		3,700
Building Code books	900		900
Desk for Asst Dir	0		0
New chairs for Code Inforcement Officer	300		300
Social media Software	500		500
Specialty supplies (notebooks, flash drives, tape measure, tools, etc)	2,000		2,000
10-491-045. Contract Services	16,490	(10,000)	6,490
Abandon Structures/Min housing (Manger cut)	10,000	(10,000)	0
Adobe Pro	200		200
Bluebeam	0		0
Bluebeam maintenance	540		540
Connect GIS	2,800		2,800
GIS Connector License	350		350
Plotter	2,600		2,600
10-491-046. Professional Services	30,000	(20,000)	10,000
Land Use Plan (Manager cut)	30,000	(20,000)	10,000
10-491-053. Dues & Subscriptions	1,880		1,880
BI dues	800		800
CFM	240		240
CZO	240		240
GIS	300		300
NC City Manager	0		0
NCAPA	300		300
10-491-064. Board of Adjustment	1,540		1,540
Attorney Fees	800		800
Educational Materials/Publicatinos	240		240
Training For BOA	250		250
Training for PZ	250		250
3. Capital Improvements	60,000	(33,000)	27,000
10-491-074. Capital Projects Over \$10,000	60,000	(33,000)	27,000
Golf Cart for Code Enforcement in place of Grand Cherokee (Manager cut)	6,000	(6,000)	0
Grand Cherokee (Manager cut)	27,000	(27,000)	0
493. Public Works Administr.			
2. Maintenance & Operations	60,900		60,900
10-493-014. Travel & Training	1,500		1,500
Training	1,500		1,500
10-493-018. Maintenance & Repair - Grounds	0		0

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Move to 10-580-046	0		0
10-493-024. Uniforms	300		300
Uniforms	300		300
10-493-045. Contract Services	53,000		53,000
Emergency Debris Contract Prep	53,000		53,000
10-493-046. Professional Services	6,000		6,000
Professional Services	6,000		6,000
10-493-053. Dues & Subscriptions	100		100
Dues & Subscriptions & Permits	100		100
510. Police			
2. Maintenance & Operations			
10-510-011. Communications-Phone/Cell/Data	82,020	(10,000)	82,020
Charter	540		540
Department Cell Phones and MiFi (\$60 x 30 = \$1800 monthly)	21,600		21,600
Department MiFi for Mobile Laptops (\$45 x 37 = \$1,665 monthly)	19,980		19,980
Magistrate Video System	180		180
Radio Upgrade Financing	39,720		39,720
10-510-014. Travel & Training	43,600	(10,000)	33,600
C.I.T. Training	2,500		2,500
Conferences (IA, Homicide, Narcotics, etc. Registration/Hotel)	5,000		5,000
Department Meetings (Pre-Season, Post-Season & Parade)	1,200		1,200
FBI-Leeda Classes	7,500		7,500
Firearms Training	3,500		3,500
Host Chief Meetings	400		400
NC Justice Academy Per Diem (Training is Free) <i>(Manager cut by 10,000)</i>	12,000	(10,000)	2,000
Police One Training Portal (Policy Testing & Knowledge Base)	3,000		3,000
Quarterly Hosting of FBI-Leeda Classes	3,000		3,000
Southern Police Institute	5,500		5,500
10-510-016. Maintenance & Repair - Equipment	13,000		13,000
Phase 2 Perimeter Fencing	8,000		8,000
Routine Maintenance of Equipment	5,000		5,000
10-510-023. Maintenance & Repair - Software	13,825		13,825
Encryption Fee	1,500		1,500
Encryption Annual Maint. Fee	12,325		12,325
10-510-024. Uniforms	42,000		42,000
Annual Boot Replacement	3,500		3,500
Body Armor (Expiring)	11,000		11,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Body Armor (New Hires)	7,000		7,000
Clothing Allowance (CID, SIU & Intel)	4,500		4,500
Uniforms (Police & Freeman Park combined)	16,000		16,000
10-510-033. Supplies	18,000		18,000
Supplies	18,000		18,000
10-510-040. Crime Prevention/DARE	6,500		6,500
Bike Rodeo	2,000		2,000
Citizens Academy	500		500
Community Outreach (Ex: Coffee with Cop)	1,500		1,500
G.R.E.A.T.	1,500		1,500
National Night Out	500		500
Public Safety Day	500		500
10-510-045. Contract Services	61,700		61,700
Accurant (Monthly, Reports are Extra)	1,300		1,300
Architecture Plans for Building Addition	16,000		16,000
Copier Lease	8,700		8,700
DCI Access Fee	5,000		5,000
L3 Maintenance Warranty	4,000		4,000
Leads Online	3,000		3,000
MorphoTrak	6,200		6,200
OSSI Annual Support	17,500		17,500
10-510-053. Dues & Subscriptions	1,405		1,405
FBI Leeda	150		150
IACA International Association of Crime Analysts	75		75
IACP International Assoc. of Chiefs of Police	380		380
IALEAI International Assoc. of Law Enforcement Intelligence Analyst	50		50
NCACP North Carolina Assoc. of Chiefs of Police	200		200
NCAPE North Carolina Assoc. of Property & Evidence	80		80
NCHIA North Carolina Homicide Investigators Assoc. (5 people)	100		100
NCIAIA North Carolina Internal Affairs Investigators Assoc.	70		70
ROCIC Regional Organized Crime Information Center	300		300
10-510-058. Informant Monies	4,000		4,000
Informant Monies	4,000		4,000
10-510-078. Licenses/Renewals	1,600		1,600
Licenses/Renewals	1,600		1,600
10-510-083. Ammunition	5,000		5,000
Ammunition	5,000		5,000
3. Capital Improvements	94,429		94,429

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10-510-074. Capital Projects Over \$10,000	94,429		94,429
(1) Dodge Ram, Equipment, Installation, Taxes & Tags	47,215		47,215
(2) Dodge Ram, Equipment, Installation, Taxes & Tags	47,215		47,215
520. Lifeguards			
2. Maintenance & Operations	45,500		45,500
10-520-014. Travel & Training	6,000		6,000
3 SALA Regional Lifeguard Meeting	1,000		1,000
Boat/Water Rescue Training	2,000		2,000
Competition Travel for Admin Staff	1,500		1,500
CPR Training for Lifeguards	500		500
Training Materials and Books	1,000		1,000
10-520-016. Maintenance & Repair - Equipment	6,500		6,500
6 ATV Annual Repair/Service (Oil, Paint, Parts)	1,500		1,500
Jet Ski Annual Repair/Service	1,000		1,000
Lifeguard Stand Repairs	0		0
Lifeguard vehicle maintenance and repair	4,000		4,000
10-520-024. Uniforms	6,900		6,900
Female Uniform Suits	1,700		1,700
Hats	500		500
Male Uniform Suits	1,800		1,800
Uniform Sweatshirts/Rashguards	1,600		1,600
Uniform Tee Shirts	1,300		1,300
10-520-033. Supplies	11,600		11,600
AED Pads and Battrery Replacements	500		500
Airgas O2 Bottle	600		600
Consumables (Sunscreen/Vinegar/etc.)	800		800
Fire Boat Equipment	4,000		4,000
Medical Supplies and Rescue Equipment	2,200		2,200
Rescue Equipment	3,500		3,500
10-520-050. Rental of Property	14,500		14,500
Increase Lease for Boardwalk Lifeguard Station	14,500		14,500
3. Capital Improvements	12,000		12,000
10-520-074. Capital Projects Over \$10,000	12,000		12,000
2 New Wheelers	12,000		12,000
OR Pickup	0		0
530. Fire			

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
2. Maintenance & Operations	253,700		253,700
10-530-011. Communications-Phone/Cell/Data	30,100		30,100
Motorola Upgrades (5 year lease)	19,600		19,600
Pager and Portable Radio Repairs	2,500		2,500
Resident House/Fire Station Cable	3,000		3,000
Station Alerting upgrade	5,000		5,000
10-530-014. Travel & Training	13,500		13,500
Attend 3 Local Seminars at Cape Fear C.C	3,000		3,000
Attend 4 State Level Conferences (State Firemans Association, State Fire Chiefs, State EM)	7,000		7,000
Attend Annual Fire Inspector Up Grade 6 hours x 6 inspectors	1,500		1,500
Required Training at Training Ground	1,000		1,000
Update training manuals and DVDs	1,000		1,000
10-530-015. Maintenance & Repair-Buildings	5,000		5,000
A/V Upgrade	0		0
HVAC Maintenance and PM	2,000		2,000
Misc. Repairs (Paint, Carpet)	2,000		2,000
Resident House Maintenance and Repairs	1,000		1,000
10-530-016. Maintenance & Repair - Equipment	15,900		15,900
Emergency Repairs for Engine equipment and ladder	4,000		4,000
Flow Testing of SCBA	2,400		2,400
Ladder testing and ladder maintenance	4,000		4,000
Maintenance of fire equipment (nozzles, fans, Saws, etc)	3,000		3,000
Maintenance repair to SCBA (Mask, Bottles)	2,500		2,500
10-530-017. Maintenance & Repair - Vehicles	19,300		19,300
Aerial Ladder Testing	2,300		2,300
Annual Preventative Maintenance Support Vehicles(Oil change, Inspections, Batteries, tires)	3,000		3,000
Annual Pump Service Testing and Pump Maintenance	2,600		2,600
Misc. Parts and Repairs done in House	6,000		6,000
Response Apparatus Maintenance and Federal Inspection	5,400		5,400
10-530-023. Maintenance & Repair - Software	4,300		4,300
I Am Responding	1,300		1,300
Station Software Emergency Reporting	3,000		3,000
10-530-024. Uniforms	27,500		27,500
Misc. Replacement of damaged or aged firefighters gloves, boots, helmets, etc	2,000		2,000
PPE Replacement (Turn out gear, gloves, boots, hoods, etc) \$3,000 x 5 sets)	15,000		15,000
Uniforms for Members (\$350 x 30 members)	10,500		10,500
10-530-033. Supplies	24,000		24,000
Cleaning Supplies	4,000		4,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Fire Prevention Materials	4,000		4,000
Medical Supplies for First Responders	6,000		6,000
Office Supplies	7,000		7,000
Replacement Town Flags on all town owned flag poles	3,000		3,000
10-530-043. SAFR Grant-Tuition	52,500		52,500
Tuition	52,500		52,500
10-530-045. Contract Services	7,500		7,500
Airgas for O2 Bottles	1,000		1,000
Bay Door Maintenance	1,000		1,000
Coffee Supplies	1,500		1,500
Copier Rental	4,000		4,000
MS Office	0		0
10-530-050. Rental of Property	9,500		9,500
Boat Slip Rental	2,500		2,500
Firehose	5,000		5,000
Fit Test OSHA Respirator	2,000		2,000
10-530-051. Liability Insurance	40,800		40,800
Assurant Employee, BCBS of NC Group Health, Municiple Ins./ BB&T insurance, Sickness Policy Number 4634-5361	2,100		2,100
CBFD Group Life GL 50440 158	4,600		4,600
Hurricane/Volunteer Acc. and Emergency Mngt. 1040D	3,100		3,100
Property and Liability TR 2056375	15,000		15,000
Vehicle and Apparatus Policy 1057956	16,000		16,000
10-530-053. Dues & Subscriptions	3,800		3,800
ICC Subscription	500		500
Magazine Subscriptions (Fire House, Fire Chief, and Fire Engineering)	200		200
Misc Association dues	200		200
NC Association for Fire Chief and IAFC Fire Chief Dues	500		500
NC Code Officials Certifications	200		200
NC Firemans Assocation, National Volunteer Fire Council Dues	1,800		1,800
NFPA Dues	400		400
3. Capital Improvements	25,000		25,000
10-530-074. Capital Projects Over \$10,000	20,000		20,000
HVAC Replacement on firestation x 2	20,000		20,000
10-530-075. Capital Projects Under \$10,000	5,000		5,000
Workout room equipment upgrade	5,000		5,000
550. Marina			
2. Maintenance & Operations	29,137		29,137

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10-550-013. Electric	11,937		11,937
Duke Energy	11,937		11,937
10-550-016. Maintenance & Repair - Equipment	3,000		3,000
Equipment	3,000		3,000
10-550-033. Supplies	1,500		1,500
Supplies	1,500		1,500
10-550-039. Miscellaneous	2,700		2,700
Miscellaneous	2,700		2,700
10-550-046. Professional Services	10,000		10,000
Professional Services	10,000		10,000
3. Capital Improvements	5,000		5,000
10-550-075. Capital Projects Under \$10,000	5,000		5,000
Capital Projects Under \$10,000	5,000		5,000
561. Powell Bill			
2. Maintenance & Operations	186,000	(2,133)	183,867
10-561-033. Supplies	61,000	(2,133)	58,867
PB eligible traffic control, safety products, PB markings and signs (Manager cut)	61,000	(2,133)	58,867
10-561-038. Street Maintenance	125,000		125,000
Trimming of right of way along streets/intersections, PB eligible potholes	125,000		125,000
565. G/F Fleet Maintenance			
2. Maintenance & Operations	285,400		285,400
10-565-016. Maintenance & Repair - Equipment	40,000		40,000
Black's Tire	5,000		5,000
Cape Fear Generator	5,000		5,000
Carolina Auto	2,500		2,500
EWE CO	5,000		5,000
Gregory Poole	5,000		5,000
Misc	2,500		2,500
NAPA Auto	2,000		2,000
Superior Auto	5,000		5,000
Triple T	5,000		5,000
Wilmington Lawn & Leisure	3,000		3,000
10-565-017. Maintenance & Repair - Vehicles	89,400		89,400
Batteries	1,250		1,250
Broyhill	6,500		6,500
Carolina Auto	10,000		10,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Glass Tinting/Windshield repair	1,500		1,500
Inspections	2,750		2,750
Misc	5,000		5,000
Oil changes (99 vehicles (6) oil changes per year)	35,200		35,200
Public Works servicing	10,000		10,000
Superior	10,000		10,000
Towing	1,200		1,200
Triple T	5,000		5,000
Wiper blades	1,000		1,000
10-565-021. Maintenance & Repair - Tires	30,000		30,000
Black's Tire	15,000		15,000
Carolina Auto	3,000		3,000
Misc Vendor	5,000		5,000
Superior Auto	7,000		7,000
10-565-030. Gas & Diesel Fuel	126,000		126,000
Average monthly gas charge	126,000		126,000
10-565-053. Dues & Subscriptions	0		0
WEX monthly GPS charges	0		0
570. Parking			
2. Maintenance & Operations			
	349,650		349,650
10-570-018. Maintenance & Repair - Grounds	5,000		5,000
Grounds	5,000		5,000
10-570-046. Professional Services	344,650		344,650
Authorize.net payment svcs	2,650		2,650
Lanier Parking	300,000		300,000
Parking Meter Contract	42,000		42,000
580. ENVIRONMENTAL			
2. Maintenance & Operations			
	2,678,065	(91,500)	2,586,565
10-580-012. Printing & Publishing	500		500
Printing & Publisig	500		500
10-580-013. Electric	263,590		263,590
Electric	243,000		243,000
Island Forest HOA	1,590		1,590
Suburban Propane	19,000		19,000
10-580-014. Travel & Training	4,500		4,500
Travel & Training	4,500		4,500

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10-580-015. Maintenance & Repair- Buildings	170,100	(85,000)	85,100
Can lighting/flag lighting at Town Hall (Manager cut)	8,000	(8,000)	0
Cooling tower/water line maintenance	6,000		6,000
General building maintenance	5,000		5,000
Generator maintenance/repair	6,500		6,500
Help Center doors	5,500		5,500
HVAC repairs/maintenance	20,000		20,000
Island Cottage Repairs (windows, shingles, dry rot, leaks)	3,000		3,000
Plumbing maintenance/repair (Replace 75 defective valves)	7,500		7,500
Reconfiguration of Planning/Billing Greeting Area	25,000		25,000
Replace Chiller pipe (Manager cut)	50,000	(50,000)	0
Roof repair/maintenance	6,000		6,000
Town Hall carpeting/flooring (Manager cut)	27,000	(27,000)	0
Town Hall pressure washing	600		600
10-580-016. Maintenance & Repair - Equipment	21,000		21,000
Christmas light/decorations/banners	15,000		15,000
Supplies	6,000		6,000
10-580-018. Maintenance & Repair - Grounds	90,000	(6,500)	83,500
Professional cleaning public bathrooms	8,500		8,500
Rebuild public bathroom ramps (Lake Park, Sandpiper & 1708 Canal)	8,000		8,000
Reconstruction and Refurbishment of Boardwalk Gazebo Planters	25,000		25,000
Repair/maintain signage (non-Powell bill)	8,500		8,500
Roofing 1708 Canal Drive Restrooms	5,000		5,000
Street sign new replacement program (non Powell Bill)	20,000		20,000
Supplies	4,500		4,500
Upgraded wooden parking lot signs (all lots) (Manager cut)	10,500	(6,500)	4,000
10-580-020. Maintenance & Repair - Street Lights	7,000		7,000
Street Lights	7,000		7,000
10-580-024. Uniforms	7,500		7,500
Uniforms	7,500		7,500
10-580-032. Chemical & Lab Fees	4,500		4,500
ADCO chemical - General purpose cleaners	500		500
Carolina Cleaning Equipment- Acid wash, House wash for boardwalk, degreaser	1,000		1,000
Hill manufacturing - Rust converter-for equipment and Christmas light frames, Biocide, mold remover, floor wax, graffiti remover, and odor control, salt neutralizer for boardwalk	2,000		2,000
State chemical - Disinfectant	1,000		1,000
10-580-033. Supplies	45,000		45,000
OPS CENTER - office supplies-toner, paper, sand bags, propane and tank	9,000		9,000
PUBLIC BATHROOMS - Phoenix supply - (Toilet paper, paper towels, hand soap, pine oil, dispensers twice a year- 2x\$18,000.00)	36,000		36,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
10-580-035. Small Tools & Equipment	5,200		5,200
Hand Tools	5,200		5,200
10-580-044. Temps	70,000		70,000
Temporary Labor (70,000 was also budgeted last year)	70,000		70,000
10-580-045. Contract Services	1,981,175		1,981,175
HVAC Services Contract	1,575		1,575
Landscaping Contract (Ryder Lewis (new), Greenway, Seasonal Mulching, Snow's cut Trail)	268,000		268,000
Quartely Pest control (Town Hall/CBPD/Fire Dept/Rec Center/Ops)	1,050		1,050
Shampoo carpet in Town Hall	1,500		1,500
Strip/Wax floors (CBPD and Town hall)	2,000		2,000
Strip/Wax floors (Community Center)	1,375		1,375
Strip/Wax floors (help Center)	525		525
Strip/Wax floors (Ops building)	525		525
Termite Bond (Fire Station)	3,100		3,100
Termite Bond (Rec Center)	2,025		2,025
Termite Bond (Town Hall/CBPD/Ops)	5,300		5,300
Truetech Pest Control (Bridge Barrier)	1,300		1,300
Waste Industries contract	1,692,900		1,692,900
10-580-046. Professional Services	4,000		4,000
Engineering and surveying	4,000		4,000
10-580-080. PPE & Safety Equipment	4,000		4,000
PPE & Safety Equipment	4,000		4,000
3. Capital Improvements	150,000	(100,000)	50,000
10-580-074. Capital Projects Over \$10,000	150,000	(100,000)	50,000
Expansion of Town Hall Front Parking Lot (Manager cut)	70,000	(70,000)	0
Replace POD / Dumpsters	20,000		20,000
Replace Truck #458 (Manager Cut) will get used vehilce from PD	30,000	(30,000)	0
Replace Truck #75	30,000		30,000
620. Parks & Recreation			
2. Maintenance & Operations	321,725	10,000	331,725
10-620-011. Communications-Phone/Cell/Data	2,800		2,800
Phone/Cell/Data	2,800		2,800
10-620-013. Electric	34,975		34,975
Electric	34,975		34,975
10-620-014. Travel & Training	6,500	(1,000)	5,500
Athetic Director workshop (Manager cut)	1,000	(1,000)	0
NCRPA Annual Conference	2,000		2,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
NCRPA workshops, supervisor school, membership dues	2,500		2,500
RSS Directors Conference	1,000		1,000
10-620-015. Maintenance & Repair- Buildings	23,000	11,000	34,000
Building repair misc items, paint, drywall, etc. (added bathroom repairs and security system)	4,000	11,000	15,000
Electrical repairs	1,500		1,500
Floor buffing and waxing	3,500		3,500
HVAC repairs and PM	5,000		5,000
10-620-016. Maintenance & Repair - Equipment	14,500	10,000	24,500
Beach wheelchair service/parts	2,000		2,000
Floor scrubber maintenance	1,000		1,000
Infield dirt screen and drag	3,000		3,000
Rec equipment replacement/service (repair/replace playground equipment)	4,000	10,000	14,000
Replace worn weight equipment	3,000		3,000
weight room upholstery	1,500		1,500
10-620-018. Maintenance & Repair - Grounds	80,500	(10,000)	70,500
concrete pad for ball field shed	3,000		3,000
Dog park surfacing and amenity replacment	5,000		5,000
fence repairs at Mike Chappell Park (Manager cut \$15K, then put back in \$10K)	30,000	(5,000)	25,000
general maintenance items for parks, supplies, ball field sand, equipment, mutt mitts	20,000		20,000
lake park picnic tables (Manager cut)	5,000	(5,000)	0
Overseeding, sod, and top dressing fields at Mike Chappell Park	10,000		10,000
Playground mulch for Mike Chappell and McDonald Park	7,500		7,500
10-620-023. Maintenance & Repair - Software	4,700		4,700
Fitness on Demand	2,400		2,400
RecDesk yearly subscription	2,300		2,300
10-620-024. Uniforms	1,500		1,500
Uniforms	1,500		1,500
10-620-033. Supplies	10,500		10,500
Office supplies	2,500		2,500
Rec Center and park bathroom janitorial supplies	8,000		8,000
10-620-041. Arts & Activities	18,750		18,750
Christmas By the Sea	6,750		6,750
Family Night at the Boardwalk	9,000		9,000
Friday Performing Arts at the Boardwalk	3,000		3,000
10-620-042. Farmers Market	8,500		8,500
Carolina Beach Market manager contract and marketing	8,500		8,500
10-620-045. Contract Services	58,000		58,000
basketball referee contract	13,000		13,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
cardio equipment contract	17,000		17,000
instructor contract payments	23,000		23,000
youth volleyball referee contract	5,000		5,000
10-620-046. Professional Services	12,000		12,000
architectural drawing of bathroom, concession, maintenance building at Mike Chappell Park	12,000		12,000
10-620-066. Athletic Programs	23,500		23,500
Athletic supplies - balls, nets, rackets, equipment	3,000		3,000
coed basketball league	1,500		1,500
youth basketball league	11,000		11,000
youth girls volleyball league	8,000		8,000
10-620-082. Festivals & Special Event	22,000		22,000
Special Events (fall festival, easter egg hunt, pier fishing, youth dances, public safety day, parade)	8,000		8,000
Summer Camp	14,000		14,000
3. Capital Improvements	346,750	(246,500)	100,250
10-620-074. Capital Projects Over \$10,000	328,750	(246,500)	82,250
Lake Park Playground (Manager cut)	150,000	(150,000)	0
LED lights for Mike Chappell Park soccer and ball field (51 lights)	52,250		52,250
McDonald Park playground replacement	30,000		30,000
Rec. Center Bathroom Renovation (Manager Cut)	35,000	(35,000)	0
Sand volleyball courts at Cape Fear Blvd (Manager Cut)	61,500	(61,500)	0
10-620-075. Capital Projects Under \$10,000	18,000		18,000
Additional volleyball court and equipment at rec center	8,000		8,000
Beach wheelchair storage building - steel building with concrete pad	10,000		10,000
630. Beach Maintenance			
2. Maintenance & Operations	621,367	(25,000)	596,367
10-630-016. Maintenance & Repair-Fish Tiles	6,092		6,092
Fish Tile Installation	2,092		2,092
Ruth Arnold Fish Tiles	4,000		4,000
10-630-018. T/F to Storm Damage Prevention	350,000		350,000
T/F to Storm Damage Prevention	350,000		350,000
10-630-033. Supplies	7,500		7,500
Supplies	7,500		7,500
10-630-046. Professional Services	162,775		162,775
Authorize.net FP payment machine fees	775		775
Lanier Parking for Freeman Park	162,000		162,000
10-630-056. Beach Maintenance	85,000	(25,000)	60,000
Beach strand - signs/cans/etc	15,000		15,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Campsite repairs	10,000		10,000
Parking lot improvements	10,000		10,000
Port a john replacement	20,000		20,000
Toilet paper and chemicals	5,000		5,000
Unanticipated improvements to beach strand (Manager Cut)	25,000	(25,000)	0
10-630-081. Inlet Dredging	10,000		10,000
CB 2020 MOU Inlet Dredging	10,000		10,000
3. Capital Improvements	47,215		47,215
10-630-074. Capital Projects Over \$10,000	47,215		47,215
Dodge Ram with Equipment, Install, Tags, Taxes	47,215		47,215
30. Utilities Fund	7,417,733		7,417,733
409. Debt Service			
2. Maintenance & Operations	2,692,396		2,692,396
30-409-015. Debt Service	2,692,396		2,692,396
2016 Revenue Bonds (matures 6/2041)	2,136,900		2,136,900
2018 Street Sweeper (matures 6/2023)	62,447		62,447
801 Dow Road (matures 2/2028)	51,808		51,808
AMI Meter Replacement (matures 5/2034)	77,902		77,902
Inflow & Infiltration (matures 5/2023)	102,647		102,647
Jet Vac- New Debt (410,000/5Yrs)	90,000		90,000
Jet Vac/ 2 Backhoes (matures 1/2020)	109,196		109,196
Lake Park Sewer Rehab (matures 5/2030)	20,563		20,563
Wilm Beach Stormwater Ponds (matures 5/2030)	40,934		40,934
800. W&S Administrative			
2. Maintenance & Operations	843,610		843,610
30-800-011. Communications-Phone/Cell/Data	2,400		2,400
4 Cellphones	2,400		2,400
30-800-012. Printing & Publishing	3,000		3,000
Paper and envelopes for utility bills	1,000		1,000
Plotter paper and tomer for printing drawings and maps	1,000		1,000
Printing for water conservation education	1,000		1,000
30-800-014. Travel & Training	11,000		11,000
Alisa Perry	1,000		1,000
Ben Meister	2,500		2,500
Brian Stanberry	1,000		1,000
Mark Meyer	2,000		2,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
New Billing Supervisor	1,000		1,000
Rachel Shelton	500		500
Sonya Beatty	500		500
Training work through lunch meals	2,500		2,500
30-800-016. Maintenance & Repair - Equipment	10,000		10,000
Handheld GPS Unit	10,000		10,000
30-800-023. Maintenance & Repair - Software	1,900		1,900
GIS License	1,400		1,400
GPS Unit Software	500		500
30-800-024. Uniforms	3,000		3,000
PPE (Boots, Vests, Coats, Hard hats, Glasses, Gloves)	1,000		1,000
Uniforms	2,000		2,000
30-800-033. Supplies	9,000		9,000
Supplies	9,000		9,000
30-800-037. On-Line Credit Check	2,200		2,200
On-line Credit Check	2,200		2,200
30-800-045. Contract Services	19,500		19,500
ACLARA Software support	9,000		9,000
BB&T credit card and online check account payment fees	2,000		2,000
Bluetone Media online bill paying service	2,000		2,000
NC811 monthly locate service	1,500		1,500
Star Monitoring system	5,000		5,000
30-800-046. Professional Services	13,000		13,000
Annual Audit	13,000		13,000
30-800-049. Postage	43,000		43,000
Approximately 6000 bills mailed	36,000		36,000
Parking Decals / TIC cards	2,000		2,000
Postage machine, fees and additional mailings	5,000		5,000
30-800-053. Dues & Subscriptions	610		610
Mark Meyer WWTP and WWC	610		610
30-800-080. T/F to General Fund	725,000		725,000
Transfer to General Fund	725,000		725,000
810. Wastewater Treatment			
2. Maintenance & Operations	494,570		494,570
30-810-011. Communications - Phones/Cellphones/Data	2,800		2,800
Cell phones for 4 employees	2,800		2,800
30-810-013. Electric	122,000		122,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Duke Power Bill	122,000		122,000
30-810-014. Travel & Training	3,000		3,000
CEU classes required by NCDEQ to maintain certification for 5 employees	3,000		3,000
30-810-015. Maintenance & Repair- Buildings	7,000		7,000
Mold and fungus treatment for laboratory building	500		500
Roof and gutter repairs to office trailer and lab trailer	3,000		3,000
Unexpected repairs needed due to age of buildings	3,500		3,500
30-810-016. Maintenance & Repair - Equipment	22,000		22,000
Installing misc. valves and piping	10,000		10,000
Maintenance of Skylift	5,000		5,000
Misc repairs to equipment due to age and use	7,000		7,000
30-810-018. Maintenance & Repair - Grounds	10,000		10,000
General ground maintenance	10,000		10,000
30-810-024. Uniforms	3,000		3,000
Uniforms	3,000		3,000
30-810-032. Chemical & Lab Fees	53,120		53,120
Airgas (chlorine and sulfur dioxide)	27,625		27,625
BOD (req for effluent)	1,900		1,900
Chemical stock	2,100		2,100
Culligan	3,150		3,150
Enterococcus	3,150		3,150
Environmental Chemists	8,875		8,875
Meter/Probe preventative maintenance	2,625		2,625
Misc	525		525
Ph (for effluent)	525		525
Plant solids	325		325
Proficiency/QC Testing	1,050		1,050
Total Residual Chlorine	370		370
Total Suspended Solids	900		900
30-810-033. Supplies	4,000		4,000
Supplies	4,000		4,000
30-810-035. Small Tools & Equipment	750		750
Small Tools & Equipment	750		750
30-810-045. Contract Services	140,500		140,500
EWE	3,000		3,000
Glover I&C	2,500		2,500
Lewis Farms Sludge removal	133,000		133,000
Power Pro Tech	2,000		2,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
30-810-046. Professional Services	46,000		46,000
Engineering Services	15,000		15,000
Instrument repair and improvements - Randy Haire	6,000		6,000
SCADA - Custom Controls	25,000		25,000
30-810-047. WWT Plant Renovation	35,000		35,000
Plant #2 clarifier, aerator, disinfection/dechlorination equipment and level detection for digestion and equalization basins	35,000		35,000
30-810-050. Rental of Property	20,000		20,000
Rental of Property (MOTSU)	20,000		20,000
30-810-053. Dues & Subscriptions	400		400
Certifications	400		400
30-810-078. Permits & Fees	20,000		20,000
Lower Cape Fear River Program (permit required; contract to monitor the discharge into the river)	14,000		14,000
NPDES II Stormwater	200		200
WWTP Discharge	4,000		4,000
WWTP Lab Cert	1,800		1,800
30-810-080. PPE & Safety Equipment	5,000		5,000
Confined space equipment	500		500
Gas Monitor	500		500
Safety boots	575		575
Safety equipment for laboratory	2,000		2,000
safety glasses	100		100
Wet weather gear	750		750
Winter coats	575		575
3. Capital Improvements	0		0
30-810-074. Capital Projects Over \$10,000	0		0
WWTP HeadWorks (Estimated cost \$3,000,000) Move to 5 yr CIP	0		0
811. Wastewater Collection			
2. Maintenance & Operations	905,800		905,800
30-811-011. Communications - Phones/Cellphones/Data	13,300		13,300
AT&T is \$400 per month	4,800		4,800
Cell phones (\$60 per phone for 11 employees = \$660 monthly)	8,500		8,500
30-811-013. Electric	94,000		94,000
Electricity: average of \$7,000 a month	84,000		84,000
Fuel for permanent generators at 10 lift stations	10,000		10,000
30-811-014. Travel & Training	18,000		18,000
School, Hotel, Gas, Meals and text books	18,000		18,000
30-811-015. Maintenance & Repair- Buildings	21,000		21,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Building	21,000		21,000
30-811-016. Maintenance & Repair - Equipment	81,000		81,000
maintain equipment of the WWTP	5,000		5,000
parts and components to keep pumps operating	6,500		6,500
Rebuild pump motors due to wear and tear	4,000		4,000
Repairs to CCTV and Vactor	13,000		13,000
Replace/repair telemetry and controls on various pump station due to electrical storms and power surges	6,500		6,500
Replacement of pumps, valves hoses, impellers and other essential parts in Pump Stations	39,500		39,500
SCADA repairs in house	6,500		6,500
30-811-019. Maintenance & Repair - Streets	145,000		145,000
ABC stone	15,000		15,000
Asphalt	60,000		60,000
Concrete	60,000		60,000
Wash stone	10,000		10,000
30-811-020. Maintenance & Repair - Infrastructure	120,000		120,000
Additional sewer services and piping	25,000		25,000
Backups (emergency expenses)	15,000		15,000
Clean out caps and sweeps	5,000		5,000
Hardened impellar pumps	15,000		15,000
Manholes and manhole covers	15,000		15,000
Sewer Clean out boxes	10,000		10,000
Sewer main repairs	20,000		20,000
Valves and coupling	15,000		15,000
30-811-024. Uniforms	8,000		8,000
Uniforms	8,000		8,000
30-811-026. Maintenance & Repair - Material	60,000		60,000
Expenses related to material needs for Hurricane	2,500		2,500
Floats for list stations	25,000		25,000
Jet vac o-rings	5,000		5,000
Tools needed for installation of taps, maintenance of existing taps. There is an increasing demand for new taps due to increasing construction.	25,000		25,000
Wear and tear on Gorman Rupp centrifugal pumps. There are 12 pumps operating 24 hours a day.	2,500		2,500
30-811-033. Supplies	7,500		7,500
Cleaning supplies for pump stations (Simple Green, bleach, epoxy, mops, brushes, etc.)	6,500		6,500
grease, lubricants, seals	500		500
Printer ink, paper and office supplies	500		500
30-811-035. Small Tools & Equipment	12,000		12,000
Dust collection equipment	300		300
Grinding tools	4,000		4,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Hallide lights	4,000		4,000
Hand pumps	400		400
Miscellaneous small tools	2,500		2,500
Saws and shovels	400		400
Waterproofing materials	400		400
30-811-044. Temps	5,000		5,000
Approximately 4 temps at various times of the year to address seasonal and work demand. 40 hours a week	5,000		5,000
30-811-045. Contract Services	225,000		225,000
Cape Fear Generators for all 14 lift stations as required by the State	15,000		15,000
Cleaning of 5 lift stations twice a year	35,000		35,000
Contractor to install sewer services in deep/wet locations	70,000		70,000
Emergency sewer repairs	30,000		30,000
Preventative maintenance of SCADA including inspection of all transmitting and control	20,000		20,000
Removal and disposal of all construction debris when installing/repairing sewer services and mains.	55,000		55,000
30-811-046. Professional Services	65,000		65,000
Averett Company	25,000		25,000
Robert H. Goslee	10,000		10,000
SEPI Engineering & Construction, Inc.	15,000		15,000
TA LOVING	15,000		15,000
30-811-060. I&I Removal Program	15,000		15,000
I&I Removal Program	15,000		15,000
30-811-078. Permits & Fees	7,500		7,500
Project fees	1,500		1,500
State licenses for (11) employees that must maintain a WWC and a Water certification	1,500		1,500
State Permit	1,500		1,500
State water collection permit	3,000		3,000
30-811-080. PPE & Safety Equipment	8,500		8,500
Cones and barricades	1,500		1,500
Defibrillator accessories	1,000		1,000
Gas monitors	1,500		1,500
Gloves, masks, glasses	1,500		1,500
Safety boots (\$115.00 per employee)	1,500		1,500
Safety shirts, Jackets, vests	1,500		1,500
3. Capital Improvements	41,900		41,900
30-811-074. Capital Projects Over \$10,000	35,000		35,000
Submersible pump for lift station #9	0		0
Truck - Lift stations and wells	0		0
Truck, title, tax and tags (Replacement of old Ford Explorer)	35,000		35,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
30-811-075. Capital Projects Under \$10,000	6,900		6,900
Tablets are need to replace meter reading handhelds. In addition, tablets are used for mapping and locates.	2,400		2,400
Trenchbox and set of (4) spreaders	4,500		4,500
812. Water			
2. Maintenance & Operations	1,219,920		1,219,920
30-812-011. Communications - Phones/Cellphones/Data	5,000		5,000
2 Cell phones	2,400		2,400
Verizon - Water Tower 1 (for AMI meter reads)	1,800		1,800
Verizon- Water Tower 2 (for AMI meter reads)	800		800
30-812-012. Printing & Publishing	1,500		1,500
Printing & Publisig	1,500		1,500
30-812-013. Electric	72,000		72,000
Electricity (average monthly cost)	72,000		72,000
30-812-014. Travel & Training	6,000		6,000
Training and Travel for employees and new hires	6,000		6,000
30-812-015. Maintenance & Repair- Buildings	62,000		62,000
Update/Repair to Well houses, water plants (Alabama, Cape Fear and 801 Dow Road)	62,000		62,000
30-812-016. Maintenance & Repair - Equipment	60,000		60,000
Pumps, instrumentation at lift stations, generators, maintenance and upgrades of SCADA	60,000		60,000
30-812-019. Maintenance & Repair - Streets	90,000		90,000
ABC stone	7,500		7,500
Asphalt	43,000		43,000
Concrete	34,000		34,000
Wash stone	5,500		5,500
30-812-020. Maintenance & Repair - Infrastructure	155,000		155,000
Fire hydrant replacement (Year 3/5)	25,000		25,000
Pipes, valves, fittings, chemical service taps to to replace failed lines and fittings.	40,000		40,000
Valve replacement program	90,000		90,000
30-812-024. Uniforms	2,500		2,500
Uniforms	2,500		2,500
30-812-026. Maintenance & Repair - Material	55,000		55,000
3/4 master meter	27,000		27,000
Acculina Regional Supply	12,000		12,000
Aclara MTU	14,000		14,000
Lead gaskets	2,000		2,000
30-812-032. Chemical & Lab Fees	173,500		173,500
Chlorine	75,000		75,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Phosphate, test kits and permanganate	28,500		28,500
Pumps to feed chemicals into water system	35,000		35,000
Regulators (8), Ejectors (10), tubing, water system vent for chlorine injection system	35,000		35,000
30-812-033. Supplies	5,000		5,000
Cleaning Supplies	2,500		2,500
Offices Supplies for water reports	2,500		2,500
30-812-035. Small Tools & Equipment	5,500		5,500
Small Tools & Equipment	5,500		5,500
30-812-044. Temps	3,000		3,000
Seasonal Workers	3,000		3,000
30-812-045. Contract Services	269,400		269,400
(6) Internal Well inspections	60,000		60,000
Generator (annual inspection and contract)	4,400		4,400
Maintenance/Service to Alabama water tank	20,000		20,000
Maintenance/service to Dow Road water tank	31,000		31,000
Misc repairs and inspection (such as DCUs for AMI)	10,000		10,000
Pre excavation service (NC 811)	3,000		3,000
Preventative maintenance of SCADA system	6,000		6,000
Unexpected contract workdue to increasing construction on the island	45,000		45,000
Water taps	90,000		90,000
30-812-046. Professional Services	52,000		52,000
AC SCHULTES	35,000		35,000
Engineering Services	12,000		12,000
SEPI ENGINEERING	5,000		5,000
30-812-049. Postage	3,000		3,000
Paper/Ink	550		550
Postage	2,450		2,450
30-812-050. Rental of Property	30,500		30,500
Rental of Property	30,500		30,500
30-812-053. Dues & Subscriptions	2,170		2,170
AWWA	555		555
NCRWA	685		685
NCWTFO	500		500
State laboratory	250		250
WPCSOCC	180		180
30-812-067. Well Upgrades	157,500		157,500
Inspection of all wells and maintenance (Year 2 of 10 year plan)	157,500		157,500
30-812-078. Permits & Fees	4,000		4,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
BAC -T	1,400		1,400
NC DEQ	2,600		2,600
30-812-080. PPE & Safety Equipment	5,350		5,350
Coats, vests,	300		300
Ear protection	300		300
Hats, gloves, glasses	200		200
Misc PPE	200		200
Safety boots	350		350
SCBA systems	3,000		3,000
Tyvec suits	1,000		1,000
3. Capital Improvements	0		0
30-812-074. Capital Projects Over \$10,000	0		0
Raw well 7 conversion of raw well into a distribution well (includes engineering, construction, plans and permitting)	0		0
SCADA	0		0
30-812-075. Capital Projects Under \$10,000	0		0
Capital Project Under \$10,000	0		0
813. W&S FLEET MAINT			
2. Maintenance & Operations	264,000		264,000
30-813-016. Maintenance & Repair - Equipment	82,000		82,000
Carolina Auto	10,000		10,000
Gregory Poole	25,000		25,000
James River	15,000		15,000
Jet Vac	10,000		10,000
Misc parts	5,000		5,000
Napa Auto/Carquest Auto	2,000		2,000
Triple T	15,000		15,000
30-813-017. Maintenance & Repair - Vehicles	66,000		66,000
Carolina Auto	10,000		10,000
Inspections	2,000		2,000
Misc repairs	7,000		7,000
Oil changes (\$54.10 at 6 times a year)	20,000		20,000
Superior	10,000		10,000
Triple T	10,000		10,000
Wilmington Lawn & Leisure	7,000		7,000
30-813-021. Maintenance & Repair - Tires	26,000		26,000
Black's Tire	12,000		12,000
Misc tires	6,000		6,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Superior Auto	8,000		8,000
30-813-030. Gas & Diesel Fuel	90,000		90,000
Average Monthly gas charge	84,000		84,000
Misc gas charges for hurricane	6,000		6,000
900. Stormwater Drainage			
2. Maintenance & Operations	630,800		630,800
30-900-011. Communications-Phones/Cellphones/Data	7,600		7,600
3 Cell phones	1,600		1,600
SCADA	6,000		6,000
30-900-012. Printing & Publishing	2,500		2,500
Printing & Publishing	2,500		2,500
30-900-013. Electric	13,500		13,500
Electric	13,500		13,500
30-900-014. Travel & Training	8,000		8,000
CEU certification required education	8,000		8,000
30-900-015. Maintenance & Repair - Buildings	6,000		6,000
Building	6,000		6,000
30-900-016. Maintenance & Repair - Equipment	46,000		46,000
Emergency equipment repairs	4,500		4,500
Extension of Lake Pump Lines	20,000		20,000
Pump Servicing (Primary Lake Pumps, Greenville and Texas)	19,000		19,000
Transducers	2,500		2,500
30-900-019. Maintenance & Repair - Streets	65,000		65,000
ABC Stone	3,500		3,500
Asphalt	30,500		30,500
Concrete	24,200		24,200
Rip Rap Stone	5,000		5,000
Wash Stone	1,800		1,800
30-900-020. Maintenance & Repair - Infrastructure	195,000		195,000
1214/1216 Mackerel Drainage reroute	10,000		10,000
1306 Snapper-Drainage Work	15,000		15,000
1317 Pinfish-Drainage Extension	30,000		30,000
604 Columbia-Drainage Work	20,000		20,000
Catch basins	20,000		20,000
Ditch maintenance	10,000		10,000
Erosion control measures	20,000		20,000
Frames and grates	15,000		15,000

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
Tennessee/Bowfin Drainage Rework	25,000		25,000
Tide flex/check valves	30,000		30,000
30-900-024. Uniforms	6,500		6,500
Uniforms	6,500		6,500
30-900-026. Maintenance & Repair - Material	30,000		30,000
BMP	10,000		10,000
Frames and grates	10,000		10,000
Inserts	10,000		10,000
30-900-032. Chemical & Lab Fees	20,000		20,000
Chemicals (algecide)	5,000		5,000
DYE (for the lake)	15,000		15,000
30-900-033. Supplies	4,500		4,500
Supplies	4,500		4,500
30-900-035. Small Tools & Equipment	1,200		1,200
Small Tools & Equipment	1,200		1,200
30-900-044. Temps	30,000		30,000
Temps	30,000		30,000
30-900-045. Contract Services	75,000		75,000
Aquatech Resource Management	10,200		10,200
Storm drain cleaning, inspection, lining	50,000		50,000
Trutech LLC	4,800		4,800
Xylem Dewatering Solutions	10,000		10,000
30-900-046. Professional Services	113,000		113,000
Electical Services	35,000		35,000
Engineering services	20,000		20,000
Misc. Engineering	20,000		20,000
Pump Specialist	25,000		25,000
Robert H. Goslee	10,000		10,000
Wildlife Removal	3,000		3,000
30-900-078. Permits & Fees	2,000		2,000
Licenses and certification for (3) employees	1,000		1,000
NCDEQ	1,000		1,000
30-900-080. PPE & Safety Equipment	5,000		5,000
Barricades and cones	1,000		1,000
Gloves, glasses, masks	750		750
Jackets, vests	1,000		1,000
Safety boots	1,500		1,500
Wet weather gear	750		750

Maintenance and Operations/Capital Budget With Line Item Cuts FY19/20

ACCOUNT	19/20 ORIGINAL Recommended Budget	19/20 Adjustments Made	19/20 Recommended Budget after cuts
3. Capital Improvements			
30-900-074. Capital Projects Over \$10,000	324,737		324,737
600 Block Charlotte/Henniker's Pipe Replacement	35,000		35,000
Greenville Pumpstation Generator	60,000		60,000
Henniker's Ditch Sediment Removal/Armoring	45,000		45,000
Jet Vac- New Debt service(1/5) 410,000/ 5 yr term	0		0
Ocean Heights Stormwater Install	80,000		80,000
Rain Water Harvesting on Portion of Town Hall ???	25,000		25,000
Taxes and Tags for new Jet Vac	14,737		14,737
Third/Spartanburg Ave Reworking of Drainage	65,000		65,000
30-900-075. Capital Projects Under \$10,000	0		0
	0		0