

CAROLINA BEACH

Regular Town Council Minutes
Tuesday, October 10, 2017 @ 6:30 PM
Council Chambers
1121 N. Lake Park Boulevard
Carolina Beach, NC 28428

ASSEMBLY

The Town of Carolina Beach Regular Town Council was held on Tuesday, October 10, 2017 at 6:30 PM at Council Chambers.

PRESENT: Mayor Dan Wilcox, Mayor Pro Tem LeAnn Pierce, Council Member Steve Shuttleworth, Council Member Tom Bridges, and Council Member Gary Doetsch

ABSENT:

ALSO PRESENT: Town Manager Michael Cramer, Assistant Town Manager Ed Parvin, Finance Director Debbie Hall, Town Clerk Kim Ward, and Town Attorney Noel Fox

1. CALL MEETING TO ORDER WITH INVOCATION BY PASTOR TIM FROM THE BEACH COMMUNITY CHURCH FOLLOWED BY THE PLEDGE OF ALLEGIANCE

2. ADOPT THE AGENDA

Mayor Wilcox made a motion to adopt the agenda. Motion carried unanimously.

3. SPECIAL PRESENTATIONS

a. Employee Recognition

Gil DuBois Introduced the new Administrative Utilities Supervisor Rebecca Wilkins.

Sheila Nicholson recognized Town Hall Receptionist Nyllia Mann for 20 years of service.

b. Special Events for October and November

Ed Parvin gave an update on the events scheduled for October and November.

c. Project Update by Gil DuBois

Operations Director Gil DuBois gave an update on the following projects:

Phase B Project

Phase B is currently ahead of schedule for the original scope of work. They have added a few specific areas due to pipe failure and water line issues.

Paving: October 16-20:

T A Loving and the sub-contractors for T A Loving will start with milling the entire width of the streets, then removing the soil, stone, etc., install fabric and install stone on the following areas:

1. Lake Park to 5th Street on Hamlet
2. 5th Street from Cape Fear to Harper
3. 3rd Street from Fayetteville to Hamlet
4. 4th Street from Fayetteville to Hamlet

Paving will start on Monday, October 23, 2017, weather permitting. The current schedule shows that all first lift paving in the areas noted below will be completed by October 27, 2017.

1. Hamlet from Lake Park to 5th Street
2. 5th Street from Cape Fear to Harper
3. 3rd Street from Fayetteville to Hamlet
4. 4th Street from Fayetteville to Hamlet
5. Monroe from 4th to 5th Street

Lewis Drive: The storm drain project has been completed.

Ocean Heights: The Water and Sewer Project is completed. The Town is currently working with the engineer on a stormwater plan for Ocean Heights.

Goldsboro Avenue: Stormwater Project started on Monday, October 9, 2017.

Oceana and Spinnaker Point: Staff is working with the Town Attorney on a water and sewer conveyance of the two developments.

Teakwood: Staff is working on storm drain issues and gathering final information in regards to the Teakwood Storm Drain Project. They are planning an implementation of sediment control devices, pipe rehabilitation, and reconstruction of some of the storm drain pipe and structures.

d. Manager's Update

Town Manager Michael Cramer gave an update on the following projects:

Island Greenway - The Island Greenway Project final went out for bid. There were only two bidders so it had to go back out for bid. There will be a presentation on the bid award later in the meeting. The Cape Fear Blvd path should be going out for bid by the end of October.

Marathon traffic issues - There were quite a few traffic issues related to the marathon that was held on Sunday. Staff will be holding an after-action meeting to discuss what can be done better next time.

Lake Dredging Project - In 2013, the Town was given permission to place the spoils from the lake on the MOTSU property at the EQ basin. The Town since decided to rehab the EQ basin and put the spoils 100 feet away from the approved location. MOTSU conducted an inspection and notified the Town that they were not approved to dump the spoils in that location. The Town is looking for an alternative site to place the spoils. The goal is to be moving dirt by the end of October. Changing locations to a site off the island could increase the cost of the project as much as \$500,000. Mr. Cramer suggested an alternative to reduce the of dredging to 55,000 gallons instead of the original 83,000. Approximately 30,000 yards have been moved to the MOTSU property on the spray fields. That alone has provided 6 millions gallons more capacity at the lake. That would provide a depth of 5-6 feet instead of 7-8 feet and 11 million gallons of total capacity.

Council Member Shuttleworth expressed concern of only completing 60% of the project. He stated the lake has never been dredged and it would be another 20 years before it is dredged again. He feels they should complete 100% of the project.

Council Member Bridges stated that he feels delaying the project any longer would cost more than the anticipated overage of \$500,000.

Council Member Doetsch reminded Council of the additional outfall pipes that flow into Henniker's Ditch.

Mr. Cramer stated that he was going to schedule an appointment with the Colonel of MOTSU.

MPT Pierce suggested that Mr. Cramer go beyond the Colonel and possibly involve the citizens.

Mayor Wilcox ended the discussion by stating they would continue to work on the issue.

4. PUBLIC COMMENT

- a. Patrick Boykin 702-2 Elton Avenue asked for an update on the fencing around the Solid Waste Center. He was told last meeting that it would be completed in two weeks. Mr. Cramer replied that the contractor pushed his schedule back.

Mr. Boykin expressed concerns about the streets not being paved in the Ocean Heights subdivision. Mr. Cramer stated that they will be going back and milling the road and then completely paving it.

Mr. Boykin also mentioned the water pressure in new construction homes is very weak. Mr. Cramer said he would look into it.

5. PUBLIC HEARINGS

a. Parks and Recreation Master Plan

Parks and Rec Director Eric Jelinski reviewed the Parks and Recreation Master Plan.

Mayor Wilcox opened the public hearing.

Duke Hagestrom, 920 Riptide Lane, feels that the results of the survey are pretty accurate. There were a lot of great comments added as well.

Mayor Wilcox closed the public hearing.

Council thanked Mr. Jelinski and the Parks and Rec Committee. Mayor Wilcox stated that the Parks and Rec Department is running the best it ever has.

Council Member Shuttleworth asked Mr. Jelinski to report back the following information next month:

How many members does the Rec Center have?

How many are residents versus non-residents?

Who is using the soccer fields? Residents or non-residents?

ACTION: Motion to approve the 2017 Parks and Recreation and Open Space Master Plan.

Motion: Tom Bridges

Vote: UNANIMOUS

6. CONSENT AGENDA

a. Budget Amendments & Transfers

ACTION: Motion to approve the budget amendments and transfers as presented by the Finance Director.

Motion: Dan Wilcox

Vote: UNANIMOUS

- b. Set Public Hearing for November 14, 2017 at 7:00 PM to consider a Conditional Use Permit for a 7 unit Planned Unit Development consisting of single and two-family dwellings located at 2 & 4 Texas Ave. Applicant: Richard Wallace

Motion to set a Public Hearing for November 14, 2017 at 7:00 PM to consider a Conditional Use Permit for a 7 unit Planned Unit Development consisting of single-and two family dwellings located at 2 & 4 Texas Ave. Applicant: Richard Wallace

ACTION: Set Public Hearing for November 14, 2017.

Motion: Dan Wilcox

Vote: UNANIMOUS

- c. Motion to approve the minutes of September 12th and 26th, 2017.

Motion: Dan Wilcox

Vote: UNANIMOUS

7. NEW BUSINESS

- a. Resolutions in Support of the Island Greenway Project

Ed Parvin presented the Resolutions to support the Island Greenway Project and thanked Jerry Haire for spending the last five years working on this project. The Greenway starts at Mike Chappell Park and follows the MOTSU buffer. Last March, the plans moved the trail from the east side of the stormwater pond in Carolina Sands, to the west side of the pond. Because of that change, a bridge will have to be developed. The trail continues on to Alabama making it a 1.2 mile, 10 foot trail.

Council Member Shuttleworth asked if there was still a fence planned behind Settler's Lane.

Mr. Cramer replied that changed when they changed the direction of the trail. The FE-6 military fence that is required will go on the west side of the trail.

Council Member Shuttleworth was concerned that Council was not aware of the change and asked if the neighbors had been notified of the change.

Mr. Cramer stated that they had been made aware and were thankful.

Council Member Bridges mentioned a safety concern for pedestrians coming out on Ocean Boulevard. He wanted to make sure there will be some sort of stop light or some indication to stop.

Mr. Parvin stated there would be a designation there and at several other crossing locations.

MPT Pierce asked if MOTSU has recently reviewed the plans and are they ok with them.

Mr. Cramer said yes.

Mr. Parvin said that Civil Works came in as the lowest responsive, responsible bidder at \$944,000. The Town is asking for additional funds because NCDOT is going to charge a 15% administrative fee and 10% contingency fee. They use that money to provide an onsite inspector. That will be an additional \$200,000. Tax payers will pay 20% of that. The resolution states \$209,000 but for tax payers, it will be an additional \$40,000.

Council Member Shuttleworth was upset with NCDOT charging an administrative fee of \$155,000 for someone to stand around and watch the project.

Mr. Parvin stated that they were not aware of the fee in the original project. The MPO has been harping on that but there will be a DOT rep on site during the whole project. The project should get started in late December or early January and go through June or July of 2018.

ACTION: Motion to adopt Resolution No. 17-2165 in support of submitting a request to the Wilmington Metropolitan Planning Organization in the amount of \$167,344 for Surface Transportation Block Grant, direct attributable funds for the Island Greenway Project.

Motion: Dan Wilcox

Vote: UNANIMOUS

ACTION: Motion to adopt Resolution 17-2166 authorizing the Mayor to execute on behalf of the Town of Carolina Beach a contract and any change orders within the budgeted amount with Civil Works Contracting for the project known as the Island Greenway. The Mayor of the Town of Carolina Beach is hereby authorized to execute on behalf of the Town of Carolina Beach the attached contract with Civil Works Contracting in the amount of \$944,345.85 and any change within the budgeted amount for the island Greenway, pending concurrence with awarded by the North Carolina Department of Transportation.

Motion: Dan Wilcox

Vote: UNANIMOUS

8. NON-AGENDA ITEMS

Council Member Doetsch requested a gantt or bar chart for each project milestones along the way. He said that he doesn't want to see the details, just the headings. He would like this information posted somewhere near the billing department where residents can see it.

9. CLOSED SESSION

- a. Closed Session to Discuss a Real Estate Matter in Accordance to NCGS 143-318.11(a)(5)

ACTION: Motion to go into closed session to discuss a real estate matter in accordance to NCGS 143-318.11(a)(5). The property location is 3 Carolina Beach Avenue South, owned by Virginia Loflin for the purposes of park space and 801 Dow Road owned by RDJ Properties, LLC for the purpose of utility infrastructure.

Motion: Dan Wilcox

Vote: UNANIMOUS

10. ADJOURNMENT

Council returned from closed session.

Mayor Wilcox announced there was no action taken during the closed session and adjourned the meeting at 8:30 p.m.

Adopted at a regular meeting on
November 14, 2017.

Submitted by:

Kimberlee Ward, Town Clerk