

CAROLINA BEACH

Town Council Workshop Minutes
Tuesday, October 24, 2017 @ 6:00 PM
Council Chambers
1121 N. Lake Park Boulevard
Carolina Beach, NC 28428

ASSEMBLY

The Town of Carolina Beach Town Council Workshop was held on Tuesday, October 24, 2017 at 6:00 PM at Council Chambers.

PRESENT: Mayor Dan Wilcox, Mayor Pro Tem LeAnn Pierce, Council Member Tom Bridges, and Council Member Gary Doetsch

ABSENT: Council Member Steve Shuttleworth

ALSO PRESENT: Town Clerk Kim Ward and Finance Director Debbie Hall

1. CALL MEETING TO ORDER

2. DISCUSSION ITEMS

a. Waste Water Treatment Plant Discharge Pipe

Gil DuBois gave an update on the Waste Water Treatment Plant discharge pipe. There has been some significant damage due to the recent storms. Staff is looking at claiming it on the insurance. The engineers are looking at ways to mitigate further damage. One option is installing a debris boom which could prevent damage to the pipes during storms. Another option is heli coils and straps which would prevent lift and displacement of the structures. Mr. DuBois mentioned that this is still in the design phase and he does not have any numbers at this time but he will be coming back to council once he does.

Mayor Wilcox suggested placing pilings out to protect the discharge pipe.

Mr. DuBois said that you could and he will present that as an option when he brings it back to council.

b. Teakwood Storm Drain Project

Mr. DuBois gave an update on the Teakwood Storm Drain Project. There are some areas that have failed and need immediate attention. All affected property owners have been sent letters. There are approximately 16 swimming pools in the affected areas that are in the right of way. There are no records of permits for any of the pools.

Mr. DuBois mentioned that he could line the pipes for around \$110,000. To dig them up and replace them would cost around \$197,000 due to obstructions. Lining the pipes with a structural liner is the long term solution. It eliminates joints and root intrusions. The manager doesn't want to have to get into a debate with the homeowners but he wants to notify them that they may have to move their fences and structures. The town attorney has been verifying easements and providing the legal language to present to the property owners.

Mayor Wilcox requested that staff look into the process of when the building inspector goes out that they notify property owners of the easements.

Mr. DuBois stated that he will be requesting funds at the next regular meeting to line the pipes.

c. Ocean Heights Storm Drain Project

Mr. DuBois gave an update on the Ocean Heights Storm Drain Project.

The Town is working with the developer and the planning department to implement specific items such as sanitary sewer, sanitary sewer services, water services, irrigation and storm drainage as the fast growing development is being completed. Water, irrigation and sewer components have been completed. Streets have been paved or repaired.

The previous transmap evaluation of the existing streets had numbers providing that the streets in that area were not scheduled for repair or paving for many years. Some area were evaluated and patched in full width of streets. Other areas were totally reworked, road bed established , compacted stone installed and a minimum of 2 inches of asphalt was installed to meet or exceed NCDOT standards.

Journey Homes, the developer of Ocean Heights has told the Town that they are paying the stormwater fees. The Ocean Heights area does not currently have a storm water system or plan. The Town has been working with an engineer to develop a storm water plan and system for the Ocean Heights area. There are four options for design, development and installation of the designed stormwater system. The Town is planning to use stormwater fees collected to complete a stormwater system for this area.

Mr. DuBois said he would be coming back to Council with the cost.

3. ADJOURNMENT

Mayor Wilcox adjourned the meeting at 7:00 p.m.

Minutes approved on November 14, 2017

Submitted by: Kimberlee Ward, Town Clerk



Resolution No. 17-2165

**RESOLUTION AUTHORIZING THE TOWN OF CAROLINA BEACH
TO SUBMIT A REQUEST TO THE WILMINGTON
METROPOLITAN PLANNING ORGANIZATION IN THE AMOUNT
OF \$167,344 FOR SURFACE TRANSPORTATION BLOCK GRANT
PROGRAM – DIRECT ATTRIBUTABLE FUNDS FOR THE ISLAND
GREENWAY PROJECT**

WHEREAS, the Wilmington Metropolitan Planning Organization (WMPO) has advised that funding is available for projects to agencies in its jurisdiction from the Surface Transportation Block Grant Program – Direct Attributable (STBG). The STBG Program is comprised of a collection of discretionary programs including planning, designing and constructing multi-use paths for bicycle and pedestrian use. The funding requires a minimum 20% local cash match, and

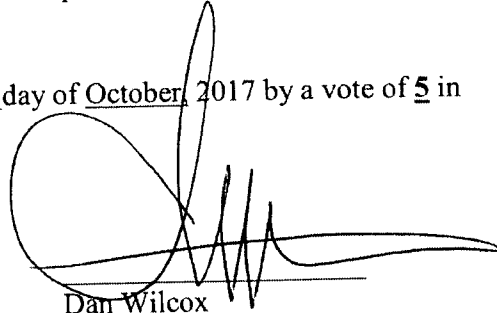
WHEREAS, the Town has identified additional funding needs for the Island Greenway Project (Project U 5534E/L), and

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) That the Town Manager is hereby authorized to submit a request to the WMPO for STBG funds in the amount of \$167,344, and if the STBG funds are awarded for the project, the Town will contribute the required 20% cash match necessary for the Island Greenway Project in the amount of \$41,836.
- 2) The Town assumes full obligation for payment of the balance of project costs.
- 3) The Town will obtain all necessary State and Federal permits.
- 4) The Town will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.
- 5) The Town will assure that the project is open for use by the public on an equal basis with no restrictions.

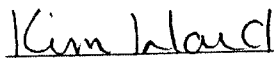
- 6) The Town will hold the funding agency harmless from any damages that may result from the construction, operation and maintenance of the project.
- 7) The Town accepts responsibility for the operation and maintenance of the completed project.

Adopted by the Town Council this 10th day of October, 2017 by a vote of 5 in favor and 0 against.



Dan Wilcox
Mayor

Attest:


Kim Ward
Town Clerk





Resolution No. 17-2166

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE TOWN OF CAROLINA BEACH A CONTRACT AND ANY CHANGE ORDERS WITHIN THE BUDGETED AMOUNT WITH CIVIL WORKS CONTRACTING FOR THE PROJECT KNOWN AS THE ISLAND GREENWAY

WHEREAS, on September 28, 2017 the Town received formal construction bids for the Island Greenway Project – NCDOT Project No. U-5534E&L, and

WHEREAS, Civil Works Contracting has been found by the Town to be the lowest responsible responsive bidder with a bid of \$944,345.85.

WHEREAS, the recommendation of award by Council represents a preliminary determination and no legally binding acceptance of the bid or offer occurs until the Town has executed a written agreement.

WHEREAS, the contract award is subject to Civil Works Contracting providing all bonds, insurance and other required documents and executing a contract in a form agreeable to the Town.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Mayor of the Town of Carolina Beach is hereby authorized to execute on behalf of the Town of Carolina Beach the attached contract with Civil Works Contracting in the amount of \$944,345.85 and any change orders within the budgeted amount for the Island Greenway, **pending concurrence with award by the North Carolina Department of Transportation.**

Adopted by the Town Council this 10th day of October, 2017 by a vote of 5 in favor and 0 against.

Dan Wilcox
Mayor

Attest:

Kim Ward
Town Clerk

