

# CAROLINA BEACH

Town Council Workshop Minutes  
Tuesday, March 26, 2019 @ 9:00 AM  
Council Chambers  
1121 N. Lake Park Boulevard  
Carolina Beach, NC 28428

## ASSEMBLY

The Town of Carolina Beach Town Council Workshop was held on Tuesday, March 26, 2019 at 9:00 AM at Council Chambers.

PRESENT: Mayor Joe Benson, Mayor Pro Tem Tom Bridges, Council Member LeAnn Pierce, Council Member Steve Shuttleworth, and Council Member JoDan Garza

ABSENT:

ALSO PRESENT: Assistant Town Manager Ed Parvin, Finance Director Debbie Hall, Town Clerk Kim Ward, and Town Manager Lucky Narain

### 1. MAYOR BENSON CALLED THE MEETING TO ORDER AT 9:00 AM

### 2. DISCUSSION ITEMS

- a. Presentation by USCG Sector NC, Chief Griffin, and Ed Parvin on Myrtle Grove Sound Enforcement Issues

A USCG Petty Officer spoke on how they respond to oil and fuel spills and their limitations on recovering abandoned vessels.

Fire Chief Alan Griffin gave a presentation on the capabilities of the Carolina Beach Fire Department's fire boat. It has responded to 39 incidents since it has been in service.

Assistant Town Manager Ed Parvin reviewed the Town Code on what it says regarding enforcement in the Myrtle Grove Sound. He also discussed the Town Marina and some of the regulations to have a boat in a slip. Some of the items he discussed include:

The license agreements are for 5 years.

The design being developed has 30 slips.

There will be a sewer pump out in the north west corner.

They will offer a month to month lease on the west side for a while.

The day docks will be back this season.

Town Mooring Registration:

It runs through an online app called DOCKWA

The cost is \$20 per night.

There are 9 mooring balls.

Guests can stay no more than 10 days on the ball.

You must have a vessel 26' or greater.

There is dinghy space at Sandpiper Lane and at the Town Marina.

Mr. Parvin explained the process for removing abandoned vessels. The fire department will go out and get the boat registration so the Town can notify the owner by writing. The owner is provided 30 days to respond. After 30 days, the Town has to have the vessel towed, then has to store it for 30 days. After that the Town can sell or demolish the vessel. If the owner is not located, the Town absorbs the costs. If the vessel is taking on water, the Town can take immediate action.

If the vessel is attached to a mooring ball, the Town does not have to provide the 30 day waiting period.

Council Members Garza and Pierce asked staff to work with the Town Attorney and bring back next month a fine schedule to help the Town recoup the costs of removing vessels. Council Member Pierce suggested looking at what Wilmington does with their docks.

b. Discussion on Increasing Commercial Building Regulations

Jeremy Hardison discussed increasing commercial building regulations.

Council Member Shuttleworth would like to see the same minimum standards for residential applied to commercial.

Council Member Garza said that this has been a hot topic at the Land Use Plan meetings.

Fire Chief Alan Griffin mentioned that the fire department cannot enter into a commercial building if it is mixed use and has three or more residential units.

Council Member Shuttleworth clarified that they are concerned about two different issues; public safety issues and a building code.

Council Member Shuttleworth summarized by saying Council is interested in an ordinance that would require the same minimum standards for commercial properties as residential.

c. Revenue Estimates, Financial Projections, and Financial Goals

Finance Director Debbie Hall presented the preliminary revenue projections.

She projects General Fund revenues of \$14,969,127 for FY 19/20. That's up 2.26% from the FY18/19.

The projected revenues for the Enterprise Fund are \$9,043,004. That is an increase of 4.18% from FY18/19.

d. Public Bathroom Update

Jeremy Hardison gave an update on the bathroom renovation projects.

They reached out to the adjacent property owners and staff has not heard back from them.

Hamlet Lot Bathrooms - Ocean Rescue is good with their lease in their current location this year.

Port-o-Johns will go out at the boardwalk next week and they will begin renovations.

Staff is waiting on the engineer to provide recommendations for 1708 Canal Drive. Once they are received, they will be sent off for bid.

Brian Stanberry showed an example of a clean scan QR code that will go in the restrooms. Visitors can scan the code and send cleaning requests for the restrooms.

e. Roadway Standing Water Ordinance

Ed Parvin presented Ordinance 19-1110 that addresses road closures for nuisance flooding. He stated that staff and the Town Attorney edited the document and are now comfortable with the language.

**ACTION:** Motion to adopt Ordinance 19-1110 to amend Chapter 16 Article II, Section 16-58 -61.

Motion: Joe Benson

Vote: UNANIMOUS

f. Follow-up Discussion on the Opening of the Island Greenway

MPT Tom Bridges suggested that Council discuss rules and concerns for the Island Greenway.

Jerry Haire said that the trail opened on March 15th. The ribbon cutting will be on Saturday, April 20th at 11:30 a.m. at Mike Chappell Park.

The Operations Department is currently installing additional safety signs and rapid flashing beacons at Sumter, Spartanburg, and Ocean Boulevard. They are motion censored and stay illuminated until the pedestrian/cyclist has passed.

Council asked how much these beacons cost.

Brian Stanberry replied \$15,000 for all of them.

Mr. Haire mentioned that there has been concern about the alligator and the lack of compliance with the dawn to dusk hours.

Council Member Pierce suggested planting some trees where they removed the fence.

Council Member Pierce said she spoke to Chief Spivey and he said that there was not an ordinance in place for officers to enforce the hours on the trail.

MPT Bridges suggested using bicycle patrol or segways.

Mr. Larain suggested using the money from the sale of police vehicles to purchase a golf cart.

Council Member Pierce asked that an ordinance come back to the next meeting.

Council Member Shuttleworth suggested having a gathering at Alabama on ribbon cutting day to encourage Kure Beach to join in.

Council Member Pierce said two KB Council members attended the bike/ped meeting last night and felt they did not have the support or the funds to take the trail through Kure Beach.

Jerry Haire said that if you put hours on signs you have the obligation to enforce it but he feels that some people are actually just using the trail for the way it is intended. He suggests not over signing the trail.

Mr. Parvin said that MOTSU typically questions congregation points and landscaping.

Council Member Pierce reminded staff about sending out invitations to the Island Greenway Ribbon Cutting.

### **3. NON-AGENDA ITEMS**

- a. Council Member Garza said he would like to submit some topics for the Beach Communities Meeting in April. He said that he was disappointed in how the meeting went last year.

Council Member Shuttleworth said that he would be happy to bring up the topic of spending advertising dollars but it would have to take legislative action.

Council Member Garza gave reviewed the highlights of the Land Use Plan meeting. He said no one was in favor of affordable housing. He would like to continue to look into it.

Council Member Shuttleworth said that is not up to the steering committee.

Council Member Garza said that he would like to have all of the committee chairs attend the next workshop and give an update.

Council Member Shuttleworth wants an update from the Land Use Committee. The Town Manager will coordinate.

Council Member Garza questioned the process for awarding a key to the city. If it is overly done, it loses its luster. Mayor Benson pays for this out of his pocket but he feels that Council should be included on the decisions on who it is awarded to.

Mayor Benson agreed and said he feels that a quarterly presentation would be a good idea and that he should vet it through Council first.

Council Member Garza asked staff to include committees when press releases are issued that affect their committee.

Mr. Parvin suggested adding all committee members to the sunshine list.

Council Member Garza asked to be notified if there are any studies coming up this year.

Council Member Garza mentioned that the live streaming should not be the clerk's responsibility. Staff needs to work on changing this.

Council Member Garza asked the Manager to give him at least two to three days notice for upcoming webinars.

Council Member Garza requested a weekly updates from staff.

Council Member Garza asked about getting spots on the billboard for safety messages.

Council Member Pierce requested to include the Bike/Ped Committee members for complimentary Town parking decals.

Council Member Pierce asked Council Member Shuttleworth if we can pay for the billboard ads under the "Be a Looker" campaign.

Council Member Shuttleworth said he could ask but he will have to present a plan and what they are looking for.

Council Member Pierce wants Jerry Haire and Brian Stanberry to be on the April Council agenda to present what the bike/ped committee is doing.

Council Member Pierce said there is a meeting with a NCDOT representative on Monday and that she would like to attend.

Council Member Garza mentioned that he wants to chat about green space. There is only a limited amount left.

Council Member Shuttleworth said that he is still receiving comments about water/billing overages. He asked that the Manager get with utilities to find out what's going on.

Council Member Shuttleworth stated that the MPO approved the Clarendon Avenue trail grant.

Council Member Shuttleworth said that the Power Line Committee had a second meeting and they are off and running.

Council Member Shuttleworth mentioned that the storm damage project is not working like it has in the past especially around the pier. He is going to ask Layton Bedsole and Medlock with the Corps to come back out.

Mayor Benson added that he has video of the under wash of the rocks.

Council Member Shuttleworth asked when the additional use requests are supposed to come back from MOTSU.

Mr. Parvin said that he spoke with Malcolm yesterday and they should start trickling back in by Friday.

Council Member Shuttleworth mentioned that he would like to hear from the Manager on the stormwater projects and the lake dredge project at next Council meeting. Either get it on the books or close the door. Council voted 5 years in a row to get it done and he would like a definitive answer.

Council Member Shuttleworth said he needs to hear from the Manager on the budget before they look at open space but he supports an open space funding stream.

Council Member Pierce said she is interested as well but doesn't want it coming out of the general fund.

Council Member Shuttleworth responded that there is no way around that.

Mayor Benson asked the Manager if he had approved the agenda for the Emergency Operations Plan Open House for Tuesday, April 16th. He would like to be able to send that to MOTSU.

Mr. Larain replied that he had not.

Mayor Benson asked about a link on the Town website for his requests for information (RFI's).

Mr. Larain replied that they would put those up on the website.

Mayor Benson asked staff to give a recap from Monday's meeting with DOT at the April 8th meeting.

Mayor Benson said that Jeanine from Majik Beans is the spokes person for the family involved in the pedestrian tragedy on the 22nd. He stated that residents are asking what they can do to assist the family.

Council Member Shuttleworth suggested funneling the donations through the Pleasure Island Fire Disaster Relief Fund.

#### **4. CLOSED SESSION**

- a. Closed Session to Discuss a Real Estate Matter
- b. Mayor Benson made a motion to go into closed session to discuss a real estate matter in accordance to NCGS 143.318.11(a)(5). The properties being discussed include 601 Carolina Sands

Drive for the purpose of access and 310 Canal Drive for the purpose of parking. Motion carried unanimously.

Mayor Benson called the meeting back into open session stating no action taken during closed session.

**5. MAYOR BENSON MADE A MOTION TO ADJOURN AT 1:00 PM**

Adopted at a regular meeting on April 8, 2019.

Recorded by Kimberlee Ward, Town Clerk