

CAROLINA BEACH

Regular Town Council Minutes
Tuesday, May 14, 2019 @ 6:30 PM
Council Chambers
1121 N. Lake Park Boulevard
Carolina Beach, NC 28428

ASSEMBLY

The Town of Carolina Beach Regular Town Council meeting was held on Tuesday, May 14, 2019 at 6:30 PM at Council Chambers.

PRESENT: Mayor Joe Benson, Mayor Pro Tem Tom Bridges, Council Member LeAnn Pierce, Council Member Steve Shuttleworth, and Council Member JoDan Garza

ABSENT:

ALSO PRESENT: Town Manager Lucky Narain, Assistant Town Manager Ed Parvin, Finance Director Debbie Hall, Town Clerk Kim Ward, and Town Attorney Noel Fox

1. **MAYOR BENSON CALLED THE MEETING TO ORDER WITH THE INVOCATION GIVEN BY PASTOR MATTHEW LAPPIN WITH CAROLINA COAST VINEYARD CHURCH, CAROLINA BEACH FOLLOWED BY THE PLEDGE OF ALLEGIANCE**

2. **ADOPT THE AGENDA**

ACTION: Motion to adopt the agenda.

Motion: Joe Benson

Vote: UNANIMOUS

3. **CONSENT AGENDA**

a. The following items were approved under the consent agenda:

Consider setting a Public Hearing for June 11, 2019 at 6:30 PM to consider a Conditional Use Permit for Superior Automotive to add three automotive bays located at 109 Sumter Ave, 107 Sumter Ave and 105 S. Second St. Applicant: Maltba Inc, Mike Maltba

Budget amendments and transfers as presented by the Finance Director.

Meeting minutes from April 8, 23, and 30, 2019.

Council Member Garza asked Mrs. Hall to explain the budget transfers that he requested to see. He mentioned that the numbers being presented did not match the numbers that he had gathered.

Mrs. Hall said she would double check the numbers.

Motion: Joe Benson

Vote: UNANIMOUS

4. SPECIAL PRESENTATIONS

- a. Citizens Academy Graduation

Chief Spivey recognized the first graduating class of the Citizen's Academy.

- b. Presentation from the US Power Squadron recognizing Safe Boating Week as May 18-24, 2019

US Power Squadron Commander Ed Oeters read Proclamation 19-2201 that explained the importance of boater safety.

ACTION: Motion to adopt Proclamation 19-2201 proclaiming May 18-24, 2019 as National Safe Boating Week.

Motion: Joe Benson

Vote: UNANIMOUS

- c. Special Events

Brenda Butler presented the May and June events.

Council Member Garza asked if the Manager would contact NCDOT and ask about using the variable message sign on Carolina Beach Road to warn drivers about the Jeep Go Topless event.

Council Member Garza recognized Paul Boroznoff for doing a great job running the Market at the Lake.

- d. The MaryLynn Hardesty Teal Hearts 5K/10K

Brenda Butler briefed the event for September 22, 2019. Set up is from 5-7 pm. Race begins at 8:00 a.m.

ACTION: Motion to approve the MaryLynn Hardesty Teal Hearts 5k/10k.

Motion: Joe Benson

Vote: UNANIMOUS

- e. Marketing Advisory Committee Budget Presentation

Miles Bielec presented the Marketing Advisory Committee budget.

ACTION: Motion to approve the Marketing Advisory Committee budget as presented.

Motion: Steve Shuttleworth

Vote: UNANIMOUS

f. Manager's Update

Lucky Narain gave an update on several topics.

Budget:

Mr. Narain called an emergency meeting with staff on Monday to cut the budget even more. He is going to be extremely conservative and cautious on the approach for hiring by only hiring public safety positions (police and fire).

Council Member Garza asked about the total number of budget transfers and asked Mrs. Hall to bring back an accurate dollar amount for transfers.

Council Member Pierce and Shuttleworth agreed they would like to see more detail on the budget transfers.

Council Member Shuttleworth explained that these transfers are not coming out of the fund balance, they are just being transferred from one line item to another in the general fund. The tenants need to understand how long they can expect to be displaced.

Marina Project - The projects are closing out except for the south and east side. They should receive engineer estimates by the end of next month.

Phase C and Harper Avenue are expected to go out for bid in the fall.

Council Member Shuttleworth said that FEMA had asked the Town to provide a repair cost as well as a replacement cost for the marina. The intent was to come in with a whole new bulkhead and not just a repair. He asked if there was a timeline to hear back from FEMA on that project. He wants to make sure the project is complete during the fall and winter months.

Mr. Parvin said that FEMA is requiring two engineer's estimates and he has been working with the engineer. One estimate is what it would cost to rebuild the wooden bulkhead, the other is what it would cost to duplicate what is on the west side which is steel and concrete. FEMA has a 428 program which encourages mitigation. The Town is hoping to get approved for this program so FEMA will go with the steel and concrete design. Under the 428, you only have one bite at the apple. You cannot go back and request additional funding. The engineer's estimate has to be accurate. It will probably be mid-July before staff will hear back from FEMA which would put construction out to late fall, early winter.

Council Member Garza asked Mr. Parvin to bring back discussions from the Harbor Commission meeting at the next workshop.

Council Member Pierce asked if the west side of the marina was complete.

Mr. Parvin said that there is still some work to do but it should be complete by the end of the month. There are 8 slips over there that will be leased out on a short term agreement. They will have to move out at the end of the season in order to move the boats from the east side to the

west when construction starts.

Council Member Pierce said that she would like to see the final policy on how the Town leases out slips.

Council Member Shuttleworth directed staff to come back to Council before they make any changes on how tenants rent out slips.

North End Project - staff is working on a plan to revise a plan to move forward with this project.

The Lake Dredge Project is on pause right now. The Town has contracted with an engineering company that will develop a plan that can be submitted to MOTSU. The plan should be completed by mid July.

Council Member Shuttleworth asked Mr. Narain for clarification on what plan is being developed.

Mr. Parvin explained that this is for the expansion of the headworks at the Waste Water Treatment Plant. The headworks is the entry to the Waste Water Treatment Plant process. It has to be elevated and it would take 20,000+ cubic yards of material. Staff would like to show the engineer's plan to MOTSU.

Council Member Shuttleworth mentioned that there was a Sewer Authority meeting on Monday and they discussed the headwall but staff mentioned that it was 18 months or more out. He added that he is only interested in hearing about the actual lake dredge. Is it moving forward or not and does the Town have permission to do so. The Town borrowed 1.4 million dollars for a specific project. He asked for staff to get a definitive answer.

Mayor Benson asked the Manager to reach out to MOTSU this week to ask for an expedited approval on that project. He mentioned that they are developing a standing committee that will meet on a regular basis once the Joint Land Use Study is complete.

Mr. Narain added that there are a couple of options to contemplate such as creating an island within the lake or building a barrier closer toward the road.

Mayor Benson asked the Manager to nuance it later but work on getting approval now.

Council Member Garza stated that this project should be the focus right now.

Mr. Narain said he would get them something this week.

Stormwater:

The first four priority projects are scheduled to be complete by July 1. Funding will have to be allocated for that. Priority number 5 is estimated to be complete next fall.

FEMA:

The Town is expecting to receive the first set of funds in June.

Mayor Benson asked if the Town could apply for FEMA funds for some of the stormwater projects.

Mr. Parvin replied that the timeline for requesting reimbursement has expired.

Council Member Shuttleworth asked if money had already been set aside for engineering of the stormwater projects.

Mr. Parvin replied that it had not.

g. Department Updates

Ed Parvin presented the Operations update.

Recycling on Freeman Park - Council had asked about recycling on Freeman Park. They could put the 96 gallon containers at the entrance to Freeman Park as early as June.

Council Member Garza suggested having a trailer for aluminum cans and the Town could collect revenue on recycling the cans.

Council Member Shuttleworth said he was in favor of that versus having the blue cans for recycling.

MPT Bridges stated that he read that Waste Industries is not actually recycling the material.

Mr. Parvin responded to the request for an air compressor for Freeman Park. Staff does not recommend this because it could back up traffic, would require a parking space, would compete with local businesses, it would be exposed to vandalism, and staff would have to establish who would service it.

Mr. Parvin reviewed the request from Council to look at getting rid of port-o-johns.

Council Member Pierce asked Ms. Butler to have events rent their own port-o-johns.

Mr. Parvin said that leasing out port-o-johns on Freeman Park creates a challenge because the local companies do not have trucks that can get out there.

Council Member Shuttleworth said that Council wants to get out of the Port-o-John business for events.

Mr. Hardison mentioned that Mr. Dan Wilcox had requested to have the Thursday night music events advertised on the billboard at the Food Lion Shopping Center. If anyone wants these type of ads, they should contact the Town Manager and he will coordinate with the sign company.

Council Member Garza asked if staff had reached out to Kevin Fritzinger regarding the abandoned vessels in the harbor. He asked staff to put this on the next Council workshop.

Mr. Hardison presented a map that identifies Town properties that are available for purchase and also properties that the the Town leases.

Mr. Narain mentioned that he looked into what it would cost if the Town suspended parking meters after 6 pm. That would have an estimated loss of \$10,000 per day.

Council Member Pierce asked how he came up with those figures.

Mr. Narain responded that he based it off of the revenues that they have seen so far this year.

Council Member Shuttleworth gave numbers on what it would cost to waive the parking for residents. To date, the Town has sold 5,200 residential permits at \$20 each.

5. PUBLIC COMMENT

- a. Heather Arnold 917, 921 Carolina Sands read a letter about the Island Greenway written by her husband, Kenny stating his concerns about safety and security on the path. They are asking for signs that state the park is open from dawn to dusk.

Council Member Pierce said the bike/ped committee discussed it and took the advice of the Police Chief and Mr. Jerry Haire on not putting out signage.

Chief Spivey said that he met with the Arnold's and helped them identify landmark/reference points on the path should they need to call 911. He mentioned that they have only had 3 calls regarding the path.

Council Member Garza asked Mr. Stanberry to get some pricing for signs on the path.

Wayne Rouse 508 Monroe Avenue spoke about the 2 cent tax increase for green space. He said he was not sure that the Town needed to be in the real estate business other than for infrastructure. He mentioned 1710 Carolina Beach Avenue North and how the Town has not done anything with that lot. He suggested letting the voters decide on the tax increase.

Deb LeCompte 307 Charlotte said she feels that staff needs to get back to the infrastructure projects. She mentioned that the benches and swings on the boardwalk look terrible and some of the fish tiles are missing. She asked that Council put a priority on getting this cleaned up before Memorial Day.

Brian Stanberry replied that staff started working on these projects yesterday.

Council Member Pierce suggested starting these projects in March moving forward.

Fred Grady 608 Cape Fear Boulevard said that the Town purchased 1710 Carolina Beach Avenue North for \$200,000 and feels that the Town should sell it.

Council Member Shuttleworth asked the Manager to look into selling this property.

Ms. Fox reminded Council that there are legal procedures that the Town must follow in order to sell property.

6. PUBLIC HEARINGS

a. Public Hearing on the FY 2019/2020 Budget

Mayor Benson said his goal for the budget was to get back on track with fund balance. He would like to see it get close to 30%. That is a benchmark.

Council Member Shuttleworth said he would like to see 50%. He would like to see that as the first item in the expenditures.

Mr. Narain stated that this has been a very tense time at Town Hall. He reviewed the non-profit funding requests. He is proposing to cut out the 5/10k races because the Town is not in the business for races.

He stated that once the Town receives the reimbursement from FEMA for Hurricane Florence, that will put the fund balance at 30%. He mentioned that Council wanted to tie a tax increase to an actual project, stating that his project is a 50% fund balance.

He is recommending a tax increase of 2 cents this year. With this increase, the Town will have a surplus of \$471,000 going back into the fund balance. In order to reach a 50% fund balance, you would need \$3 million. A 2 cent increase would not even get you half way there. The Town is operating extremely lean with no contingency funds and requests for projects continually come in. For example, Council has asked staff to have the boardwalk stained. That is \$50,000 that was not budgeted. These items are not being budgeted due to the request to keep the budget lean. Staff will be coming back to Council to request funds for these types of projects.

Council Member Shuttleworth pointed out how much the revenues have increased over the past four budget cycles. In 2011, the revenue budget was \$10.5 million. In 2019, it is \$16.9 million and the Town still had to take money out of the fund balance for projects.

Mr. Narain mentioned that the hardest thing in municipal financing is the delay. There is a delay in recovering funds. If a recession happens, who knows how long it will last. There will be a decrease in sales tax which will have a direct impact. He said that he understands a tax increase is uncomfortable but the Town has not raised taxes in a long time and it is something to consider.

Staffing - There has been a trend of staff increases over the years but that is tapering down, mostly from the police department. They are reducing the force by 4 officers. They are eliminating the following positions - 2 beach officers, a school resource officer, and an intelligence officer. There has been some reorganization. Mr. Parvin moved from Planning to Executive. The Clerk's office decreased by one. There are a couple of hirings that would be valuable to the organization. One particular is a permit tech. If Council doesn't want to consider it as a full-time employee, there is an option to consider a contract employee to assist public works with some of the backlog.

Mayor Benson asked the Manager if there had been a hiring freeze.

Mr. Narain said that he was not aware of one.

Council Member Shuttleworth clarified that Council gave the Interim Manager direction not to fill vacant positions until the new Manager came on board and evaluated the need to fill them but Council left some managerial discretion. There was not a formal vote from Council to implement a hiring freeze but the direction has been clear from Council to hold those vacant positions open until the budget is finalized.

Mr. Narain said that he would adhere to that with the exception of police and fire.

Council Member Shuttleworth stated that he knew staff would not be able to get the fund balance back in one year but is asking to get there in a reasonable amount of time.

Council Member Pierce added that she recalls Council stating that they wanted the new manager to look at restructuring the organization so they don't have to fill every vacant position.

Mr. Narain presented the CIP Funding. Phase C represents 60% of the capital.

Council Member Shuttleworth pointed out that Phase C is out of the Enterprise Fund and not the General Fund. He also mentioned that the municipal complex debt service will be dropping off in July of 2019. That's \$174,000 that can be added back in or used for additional payroll. He asked the Manager to start doing a 3-5 year projection.

MPT Bridges said that a previous Council set the 50% goal. He does not want to focus on the percentage, instead focus on how much you need for emergencies, just like you would in your personal budget. He asked Council not to be so concrete on a number. The State only requires 8%. The Town was at 21% when Hurricane Florence came through and the Town survived.

Council Member Pierce said that she wanted a 50% fund balance.

Mayor Benson said he was fine with 30% as a benchmark.

Council Member Pierce said that should be a minimum.

Mr. Narain said he was surprised at the high rate of equipment turnover. HVAC and vehicles go down rapidly in the salt air.

Mr. Narain said that he was recommending a 2% COLA and up to a 2% merit and reducing the 401k contribution to 1%. This will give staff the ability to invest their pay how they wish. This growth is approximately \$300,000. He added that the police pay study was completed months ago but has not been implemented. They are still waiting on the results of the remaining Town staff pay study.

Mayor Benson said that the pay study for the police department was defensible but he was not aware of the Town staff pay study. He asked when Council could see the results of the pay study.

Mr. Narain said that the Town pay study is complete and will be presented to HR this Friday.

Council Member Pierce said that she did not know anything about the pay study either.

Mr. Narain said that it was a budgeted item and was discussed during a previous workshop.

Council Member Garza said that it was discussed during a workshop.

MPT Bridges recalled voting and approving the request.

Mayor Benson said that would assist in defending a tax increase.

Mr. Narain added that salaries are increasing all across the region and if the Town is not thoughtful about that, they will suffer.

Council Member Shuttleworth said that he does remember discussing it. He understands that salaries are up across the region. He would like to see what the pay study comes up with.

Council Member Pierce asked how much the pay study cost.

HR Director Holly Brooks stated that it cost around \$6,000 - \$8,000. The last pay study was conducted in 2014.

Council Member Shuttleworth asked if Mr. Narain is proposing a balanced budget with \$400,000+ going into fund balance. He also asked if this number includes the 2% COLA, 2% merit, and all the positions being filled.

Mr. Narain said that there were many cuts in M&O and capital but this number does include the 2% COLA, 2% merit, all positions, and increasing staffing by one which is the permit tech position. That position will come out of the utilities fund, not the general fund. All the positions are status quo from the past. He met with two Council Members yesterday and as a result of that, the budget has been trimmed even more.

Council Member Shuttleworth asked what had been cut out.

Mr. Narain replied vehicles and parks and rec equipment and renovations, etc.

Council Member Shuttleworth clarified that he doesn't want staff to feel that they are not valued. He said he would rather pay the current staff a healthy salary and not hire more positions. He would like to see details on where the budget was cut.

Mr. Narain said that he would send out the revised budget in the next couple of days with details on all of the cuts.

Council Member Pierce mentioned that she would have liked to reviewed the Manager's

presentation before tonight. It was not included in their packet so she could not prepare her questions.

Mr. Narain explained that these changes occurred as a result of his meeting with Council Members Pierce and Shuttleworth yesterday and staff had to make the changes today.

Council Member Shuttleworth said that Council wanted to see a line item that showed how much money was going to be put in savings and it appears staff hit the target. Now Council has to go back and look if anything is being short changed or being cut out that is really needed.

MPT Bridges said he did not ask for these cuts and he was not included in the discussions that Council Members Pierce and Shuttleworth had with the Manager. He mentioned that you could have well paid employees but if you don't give them the equipment to do their job, they are going to quit.

Council Member Shuttleworth said that he was looking to see what was cut out of the budget. He added that he was concerned that the Manager kept in the positions.

Council Member Pierce asked how many vacant positions there currently are and how much income does that reflect.

Mr. Narain said there are approximately 5-6 vacant positions.

Mayor Benson said that he would like to see how many of those are public safety positions.

Council Member Garza reminded the Manager that he works for Council as a whole and that he should not react when just two Council Members approach him to make changes. He would like to see the original budget that was presented and the one that is being presented tonight and try to find a comfortable medium. He also would like to have a contingency for future projects like infrastructure and the fire truck. He is not in favor of a 50% fund balance. He is more in favor of 30%.

Council Member Shuttleworth clarified that he did not give a percentage or a target, he just wanted to see a trajectory. He reminded Council that they have to have a vote on the budget in June.

Ms. Fox reminded Council that the budget officer has to deliver a balanced budget with a budget message prior to June 1 and this meeting does not count as the public hearing. Then you have to have at least 10 days before you can have the public hearing. June 1st is the deadline under NCGS 159 to have a balanced budget with a budget message. There are also noticing requirements that must be met.

MPT Bridges said that Council was concerned about not using the fund balance as a balancer for the budget. He would like to know what is being cut out because it may be something they don't want cut.

Council Member Pierce said she is not in favor of a tax increase to fund the increase in Town staff.

She would like the Manager to look for efficiencies and more automation.

Mayor Benson said he wants to be well armed to defend a 2 cent tax increase.

Council Member Shuttleworth said the he shares the concerns about employees and payroll. He would like to see more automation. He added that Mark Meyer had mentioned that there will be a significant increase in projects next budget year.

Mayor Benson made a motion to open the public hearing. Motion carried unanimously.

Patrick Boykin 702-2 Elton Avenue said he has not heard what fees are going to increase, specifically utilities.

Council Member Shuttleworth said that was voted on 4 years ago and that he is right, Council needs to present that as well.

Mr. Boykin said that ongoing maintenance costs for things like the bike trail need to be considered. He mentioned that he gets charged a stormwater fee and doesn't have any stormwater services. The Town should be providing things for the residents if fees are going to go up. He mentioned that he lives in a new neighborhood that did not receive stormwater infrastructure.

Mr. Parvin said the Town has budgeted to put the storm water system in that neighborhood.

Council Member Shuttleworth added that the property was purchased 15 years ago and it wasn't required to have the stormwater plans that are required now.

Mr. Parvin said he would meet with Mr. Boykin.

Mr. Boykin said the Town needs to meet with all the residents in the neighborhood.

Fred Grady 608 Cape Fear Boulevard mentioned that the Town takes in a lot of money in permits when there is a new house built.

Mayor Benson made a motion to close the public hearing. Motion carried unanimously.

7. ITEMS OF BUSINESS

- a. Discussion on the Tsunami Camera and the Request to Transfer \$9,000 to Cover the Cost

Chief Chris Spivey presented the idea of purchasing a Tsunami public safety security camera. Tsunami is the brand name. This camera is wireless and mobile. There are some grant opportunities through Lexipol.

Mr. Narain said that this presentation was to let Council know that they were being innovative and researching a grant opportunity.

Chief Spivey said that you cannot purchase the cameras. They are a lease for 3-5 years.

MPT Bridges asked if it could be used on the Greenway.

Chief Spivey replied that it could and that it has infrared capability.

- b. Overview of CBP3, Inc. by Town Attorney Noel Fox

Noel Fox gave a brief history on the establishment of CBP3.

CBP3 owns two parking lots as collateral for the \$1.4 million debt. The annual payment is around \$200,000 that is offset by the revenue. The revenue from the parking lots do not cover the debt so the Town donates the remaining balance under the support agreement.

Council Member Pierce asked the Attorney if she recommended keeping CBP3.

Ms. Fox said that the Town can secure and qualify for grants for a public purpose under this organization.

8. NON-AGENDA ITEMS

- a. Council Member Shuttleworth said he gets questions about the pack it in pack it out method on Freeman Park. He would like to hear from staff on how it is going.

Council Member Pierce said that she feels they covered everything on the budget tonight and she will be glad when the budget process is complete.

Mayor Benson asked staff to get the letter out to MOTSU ASAP.

He asked if the temporary easement for the maintenance of Henniker's Ditch had been signed.

Ms. Fox said that it was in the works as of this afternoon.

Mayor Benson mentioned that he was not trying to pin down the Manager on a hiring freeze but there must not have been a transfer of information from the Interim Manager to the Manager but he feels that the Manager gets the intent.

There will not be a Town Hall meeting on Thursday.

He is still trying to figure out how the Manager is getting to a 30% fund balance with the reimbursement from FEMA. He asked Mrs. Hall to look at where the fund balance was prior to Hurricane Florence.

Council Member Garza mentioned that he would like to see the original budget and what is presented tonight and don't forget about the big utilities project next year and the fire truck that will be coming up. He is willing to meet every week until the budget process is complete.

He mentioned that he heard the Powell Bill funds will increase 15% next year and 20% afterward.

MPT Bridges requested everyone to call Town Hall when they notice streets signs missing on down so staff can get them fixed.

Council Member Pierce asked why staff conducted interviews for positions if they are not going to be filled.

Mr. Narain replied that he surveyed staff to evaluate how mission critical the water billing customer service position was. Staff feels this is a mission critical position that needs to be filled. They decided to back fill it with a temporary employee. He stated that he was not informed that Council wanted staff to exercise overwhelming caution in backfilling positions.

MPT Bridges said that Council did not vote for that.

Council Member Shuttleworth added that what MPT Bridges is saying is that was not the consensus of 5 council members. What he had asked from the Manager is if there was a way to automate some of the payments that go to the utility billing office that could reduce the need to fill that position. He also suggested reducing the hours of the utility billing office.

Mr. Narain: The dynamic of the Council/Manager relationship is that the manager has the discretion for HR related actions and Council approves the job classification, gives guidance, and there has to be a teamwork between us. There has to be a synergy. There has to be constant communication. There is room for us to grow. There's room for us to be a better and stronger team. There's room for us to be better transparent with one another on desires such as freezing or not filling positions. That's something that is a new. These are tender relationships. There is still time to explore this and I'm getting your guidance and I need to do a better job of scheduling and pushing the one on ones so that I can gauge this and we can be a stronger team. I got you loud and clear, automation and not filling these positions until we have a stronger understanding of where we are going with the budget. I would like commitment from you also that we can work on being a stronger team having these really helpful and stable discussions. I was particularly taken back because I did not hear anything about a hiring freeze until a couple of minutes before this Council meeting. I was a little bit in a panic mode and that's not good teamwork.

Council Member Pierce said she prefers having temps because you are not committing to that unfunded liability forever. If you can find better ways to do some of these things, don't fill those positions. There are ways to make the process more efficient. Maybe the parking office can sell parking passes.

Mr. Narain said that he would explore some things and get back to Council.

Council Member Garza said that Lucky has been here 77 days and feels he is doing a good

job.

Mayor Benson asked Mr. Narain if he received the text that he just sent him telling him that he is doing a good job.

9. CLOSED SESSION

- a. Closed Session to Discuss an Attorney/Client Matter and a Real Estate Matter

ACTION: Motion to go into closed session to discuss an attorney/client matter and a real estate matter in accordance to NCGS 143.318.11(a)(3) and (5). The properties being discussed include 601 Carolina Sands Drive for the purpose of access and 310 Canal Drive for the purpose of parking.

Cases being discussed include:

TCB vs. Carolina Freeman LLC NHC 18 CVS 3151

TCB vs, B& F Enterprises LLC NHC 18 CVS 3152

TCB vs DRDK, LLC NHC 18 CVS 3153

TCB vs Freeman Beach, LLC 18 CVS 3154

Motion: Joe Benson

Vote: UNANIMOUS

10. ADJOURNMENT

ACTION: Motion to adjourn at 11:15 p.m.

Motion: Joe Benson

Vote: UNANIMOUS

Adopted at a regular meeting on June 11, 2019.

Recorded by Kimberlee Ward, Town Clerk