**CAROLINA BEACH**

Town Council Special Meeting Minutes

Tuesday, March 24, 2020 @ 4:00 PM

Council Chambers

1121 N. Lake Park Boulevard

Carolina Beach, NC 28428

**ASSEMBLY**

A Special Meeting of the Town of Carolina Beach Town Council was held on Tuesday, March 24, 2020, at 4:00 PM at Council Chambers.

PRESENT: Mayor LeAnn Pierce, Mayor Pro Tem Jay Healy, Council Member Lynn Barbee, Council Member Steve Shuttleworth, and Council Member JoDan Garza

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ALSO PRESENT: Town Manager Bruce Oakley, Town Clerk Kim Ward, and Town Attorney Noel Fox

**1. MAYOR PIERCE CALLED THE MEETING TO ORDER**

**2. TOWN MANAGER’S UPDATE ON COVID-19**

Council Member Garza asked to speak before the update. He said he wanted to address residents, Town staff, and his peers to say he was sorry for his demeanor at the March 23 meeting. Mayor Pierce told him she appreciated his apology and said Council should work together and move forward.

Mr. Oakley said there were no new orders issued as a result of the conference call with Gov. Roy Cooper earlier that day. He said he continues to work with Town staff to define roles and expectations for essential and non-essential personnel as the situation progresses, and police and fire staff are moving ahead with contingency and response planning.

**3. DISCUSSION ON SHORT-TERM RENTALS**

Mayor Pierce read Proclamation 20-2217, which amended the Declaration of a State of Emergency issued on March 20 to include discontinuance of all short-term rental operations. All renters with a term of less than 90 days must vacate the premises by 2:00 PM on March 27, and no new rental occupancies with a term of less than 90 days will be allowed in the Town until April 22 or the order has been rescinded. Individuals renting for purposes directly related to the COVID-19 pandemic or providing essential services are exempt from the order. Mayor Pierce asked anyone with any questions about the order and its interpretation to contact Town staff.

Council Member Garza asked if this order pertains to hotels and other weekend rentals. Mayor Pierce said yes, it applies to Airbnb, vacation rentals, and hotels.

Mayor Pierce encouraged the public to continue practicing social distancing and asked people not to be out unless it’s necessary and to limit gatherings to less than 10 people.

**4. ADJOURNMENT**

Mayor Pierce made a motion to adjourn at 4:10 PM. Motion passed unanimously.

Submitted by:

Kimberlee Ward

Town Clerk